CITY OF RIVERSIDE
REQUEST FOR INITIAL ADMINISTRATIVE REVIEW
OF A PARKING CITATION

"I UNDERSTAND THAT THIS REQUEST FOR INITIAL ADMINISTRATIVE REVIEW MUST BE POSTMARKED WITHIN 21 CALENDER DAYS OF THE CITATION OR WITHIN 14 CALENDER DAYS OF THE MAILING OF THE NOTICE OF DELINQUENT PARKING VIOLATION FOR THE REQUEST TO BE ACTED UPON."

In order for your request to be processed, the following information must be provided:

PLEASE PRINT CLEARLY

CITATION #_____ LICENSE PLATE #_____

NAME _____

ADDRESS _____

CITY _____ STATE: _____ ZIP CODE: _____

I HEREBY REQUEST AN ADMINISTRATIVE REVIEW OF MY PARKING CITATION. THE REASON I AM CONTESTING THIS PARKING CITATION IS:

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(If more space is required, please use a separate sheet)

I CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT.

SIGNATURE_____ DATE_____

The city will conduct a review of your parking citation based upon the information you provide. You must include copies of all applicable documentation relating to your appeal (i.e. vehicle registration, permit or placard, etc.) any documentation submitted will nit be returned. Your citation will either be cancelled or upheld. Result of the review will be mailed to you.

Mail to: City of Riverside, P.O. box 3808, Tustin, CA. 92781-3808