CITY OF RIVERSIDE
VEHICLE FOR HIRE APPLICATION FORM

Please type or print clearly in ink. If additional space is necessary to complete any answer, please complete on additional sheet's indicating question number being answered.

Application is being submitted for the following (check one):

☐ Non-Emergency Transport/Wheelchair Van ☐ Gurney Van

☐ Animal Drawn Vehicle ☐ Other Please Specify:_____

FEES: ☐ New $92 ☐ Renewal $76

Include payment with this application made payable to the City of Riverside.

SECTION I: APPLICANT INFORMATION:

1. BUSINESS NAME:

_____

☐ Corporation State of incorporation _____

☐ Partnership ☐ Limited ☐ General State of formation _____

APPLICANT NAME:

_____

2. Business Address of Applicant (List all locations in the City):

_____
(Street Address and Suite No.)

_____
(City, State and Zip Code)

3. Mailing Address (if different from Business Address):

_____
(Street Address or Post Office Box)

_____
(City, State and Zip Code)

4. Business Telephone Number and Facsimile Number (Fax):

Telephone: ( ) _____ Fax: ( ) _____

5. Residence Address and Telephone Number of Applicant:

(Street Address and Apartment No. if applicable)

(City, State and Zip Code)

Telephone: ( )

6. Full names, addresses and telephone numbers and area codes of all principals and their respective titles in the applicant's business.

7. If corporation, joint venture, or limited or general partnership, list name and title of all officers or joint venturers or partners, and the permanent addresses and telephone numbers, and percentage of participation in business of each participant on separate page(s) identified as response to this question and attach to this application.

Animal Drawn Vehicle applicants proceed to Section II.
Non-emergency Transport applicants proceed to Section III.

SECTION II: ANIMAL DRAWN VEHICLE APPLICANTS (complete lines 8-13):

8. Provide the following information for each animal: type and name of the animal, breed, age, physical condition and evidence that the animal(s) is suitable for the intended uses and is in good health. (Please attach appropriate evidence to support the response to this question). Please provide updated information on each new animal added during the permit period.

9. Provide a description of each vehicle, including the seating capacity, distinctive color scheme and name, monogram or insignia which will be used on each vehicle(s).

10. Provide a 5 x 7 color photograph(s) of each animal and of any and all vehicles or conveyances to be used in the business. Please provide updated information on each new vehicle or conveyance added during the permit period.

11. Describe the training and/or experience of each person expected to be driving and in control of animal(s) and vehicles(s). (Attach evidence to support the answer to this question as needed).

12. Provide a detailed description of the proposed route(s) of operation and time(s) during which such routes shall be operated.

13. Provide the street number and exact location of the place or places where each each horse(s) and vehicle(s) shall stand.

Proceed to Section IV, General Information & Requirements.

SECTION III: NON-EMERGENCY TRANSPORT APPLICANTS (complete lines 14-22):

Note: If this application is not for gurney van transport, the applicant shall provide a signed statement with this application that any van permitted under this Chapter will be used to provide only non-emergency transport or wheelchair transport and will not provide any gurney transport unless and/or until a permit for such gurney transport service has been issued.

14. Do you have contracts to provide the type of service authorized under Chapter 5.40 of the Riverside Municipal Code with hospitals, nursing homes, convalescent homes, insurance companies, or other organizations? Yes ___ No ___ If yes, please describe:

_____

_____

15. Attach a statement that shows the issuance of a permit is in the public interest and that there is a need for such permit to be issued. Attach any documentation that you feel substantiates your statement.

16. Describe in detail the services proposed to be provided and where this service will be provided. (Use additional sheets as needed and label attachments appropriately):

_____

_____

_____

_____

_____

17. State experience of applicant in the operation of a transport service demonstrating that you are qualified to render an efficient transport service.

18. Describe the required equipment (which must be in good mechanical condition) owned or under applicant's control to adequately conduct this transport service and the facilities for maintaining such equipment in a clean and sanitary condition:

19. Are the vehicles and/or conveyance(s) for hire serviced and/or maintained at applicant's own facility ☐Yes ☐ No

20. List all vehicles applicant proposes to operate under the provisions of this chapter: Add additional sheets as needed.

(1) Make _____ Model _____ Year _____ CA License Plate No. _____ VIN No. _____ Passenger Cap. _____

(2) Make _____ Model _____ Year _____ CA License Plate No. _____ VIN No. _____ Passenger Cap. _____

(3) Make _____ Model _____ Year _____ CA License Plate No. _____ VIN No. _____ Passenger Cap. _____

(4) Make _____ Model _____ Year _____ CA License Plate No. _____ VIN No. _____ Passenger Cap. _____

21. Describe the color scheme, name, monogram or insignia to be used on the vehicles listed above, please include a 5 x7 picture of each vehicle.

_____

_____

22. If application is for gurney transport, attach a list of each gurney van attendant who will be riding in your vehicles, giving full name and description of training. Provide a copy of each certificate, permit or license issued by the State, City and/or County of Riverside establishing qualifications of each such attendant.

Proceed to Section IV, General Information & Requirements

SECTION IV: GENERAL INFORMATION & REQUIREMENTS:

23. Attach schedule of proposed passenger rates by applicant to be charged for transport services upon issuance of permit.

24. List the names of all jurisdictions where applicant currently conducts the same or similar type of business; and the name of any agency licensing this applicant for this type of service. Include the name and telephone number of any contact person:

Jurisdiction	Licensing Agency	Contact Person	Telephone Number with Area Code
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

25. List names of all drivers operating the vehicle(s) for hire or conveyance(s) for hire, California driver's license number and residence address of the driver(s) including street, city, state and zip code and telephone number with area code as well as a photocopy of each driver's valid DMV license and a photocopy of both sides of the driver's permit issued by the Riverside Police Department. In addition, (where applicable) attach a list giving ful name of each employee and a description of their training and include a copy of each certificate, permit or license issued by the State, City and/or County of Riverside establishing qualifications of each such employee under the ordinance.

Name of Driver	CA License No.	Residential Address	Number

26. Provide evidence of two-way communication in each vehicle or conveyance to be used under this permit. (Provide attachment(s) as evidence of compliance).

27. All applicants are required to submit evidence of insurance coverage which meets the requirements of RMC Section 5.40.100 before a permit can be issued. Evidence of insurance must include the name, address and telephone number, with area code, of the insurer and the name of the insurer's contact person. It is also agreed and understood that the applicant will cause the City of Riverside to be named as additional insured on applicant's General Liability insurance policy.

28. Have any of the passenger carrying vehicles or conveyances for hire operated by applicant been taken out of service for safety or other reasons by the California Highway Patrol, any other California law enforcement agency, or any governmental agency of this State? ☐Yes ☐ No. If yes, please explain:

29. By executing this application, applicant affirms and certifies that each vehicle/conveyance for hire listed in this application, including the appurtenances to each such vehicle/conveyance conforms to all the applicable provisions of Chapter 5.40 of the Riverside Municipal Code and to applicable provisions of City and State laws and regulations.

30. Applicant shall read and be familiar with Chapter 5.40 of the Riverside Municipal Code, as applicable.

31. NOTE: Each permit holder shall maintain a separate business tax certificate for each type of business conducted as required by Chapter 5.40 of the Riverside Municipal Code.

The City reserves the right to request additional information as it may deem necessary to make a determination on the application for a Vehicle for Hire permit pursuant to the provisions of Chapter 5.40 of the Riverside Municipal Code.

I hereby declare under penalty of perjury under the laws of the State of California that the foregoing information in this application is true and correct to the best of my knowledge. Applicant signifies by signing this application, the applicant agrees to meet the requirements of the Riverside Municipal Code if the application is approved by the City.

Executed on _____ at _____ , California.

_____
(Signature)

_____
(Printed Name)

Telephone No. _____ _____
(Title)

Submit application and all attachments including certificate of insurance to: Business Tax Office, Finance Department, City Hall, 3900 Main Street, 6th Floor, Riverside, CA 92522.

Note: No application will be accepted unless complete and all requested documentation has been submitted.

Telephone No. (951) 826-5465
Fax No. (951) 826-2356