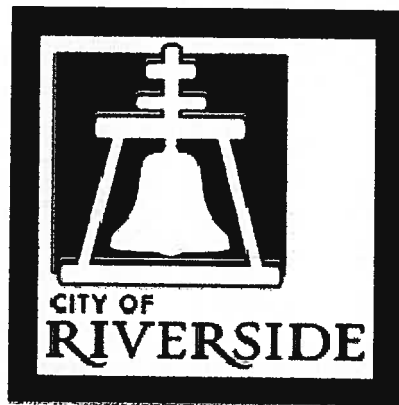


CITY OF RIVERSIDE

SUBSTANTIAL AMENDMENT TO THE 2011 HUD ACTION PLAN FOR THE EMERGENCY SOLUTIONS GRANTS (ESG)



City of Arts & Innovation

2011 HUD Annual Action Plan: Adopted on May 3, 2011

**City Council approved the Amendment on April 17, 2012
HUD approval of the Amendment anticipated after May 15, 2012**

Emergency Solutions Grants (ESG) Substantial Amendment

Table of Contents

- 1. SF-424 and Certifications**
- 2. Substantial Amendment**
- 3. Attachments**



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted: 6-15-11		MC-06-0538		Type of Submission	
				Application	Pre-application
		HUD		<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information					
Jurisdiction: City of Riverside			UOG Code: CA63048 RIVERSIDE		
Street Address Line 1: 3900 Main Street, 5TH Floor			Organizational DUNS #: 040502114		
Street Address Line 2:			Organizational Unit:		
City: Riverside		State: California		Department: Development	
ZIP: 92522		Country: U.S.A.		Division: Housing and Neighborhoods	
Employer Identification Number (EIN):			County: Riverside		
95-6000769			Program Year Start Date: July 01, 2011		
Applicant Type:			Specify Other Type if necessary:		
Local Government: City (Municipal)					
Program Funding			U.S. Department of Housing and Urban Development		
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
Community Development Block Grant			14.218 Entitlement Grant		
CDBG Project Titles: FY 2011-12 Annual Action Plan			Description of Areas Affected by CDBG Project(s): City of Riverside (citywide)		
CDBG Grant Amount: \$3,035,916		Additional HUD Grant(s) Leveraged		Describe	
Additional Federal Funds Leveraged			Additional State Funds Leveraged		
Locally Leveraged Funds			Grantee Funds Leveraged		
Anticipated Program Income: \$100,000			Other (Describe)		
Total Funds Leveraged for CDBG-based Project(s): \$6,130,796					
Home Investment Partnerships Program			14.239 HOME		
HOME Project Titles: FY 2011-12 Annual Action Plan			Description of Areas Affected by HOME Project(s): City of Riverside (citywide)		
HOME Grant Amount: \$1,505,783		Additional HUD Grant(s) Leveraged		Describe	
Additional Federal Funds Leveraged			Additional State Funds Leveraged: \$5,364,886		
Locally Leveraged Funds:			Grantee Funds Leveraged		

Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for HOME-based Project(s): \$5,364,886		
Housing Opportunities for People with AIDS	14.241 HOPWA	
HOPWA Project Titles: FY 2011-12 Annual Action Plan	Description of Areas Affected by HOPWA Project(s): Counties of Riverside and San Bernardino	
HOPWA Grant Amount: \$1,970,602	Additional HUD Grant(s) Leveraged	Describe
Additional Federal Funds Leveraged: \$475,004	Additional State Funds Leveraged	
Locally Leveraged Funds: \$55,011	Grantee Funds Leveraged	
Anticipated Program Income	Other (foundation/private/misc.): \$354,486	
Total Funds Leveraged for HOPWA-based Project(s): \$884,501		

Emergency Solutions Grants Program	14.231 ESG	
ESG Project Titles: FY 2011-12 Annual Action Plan	Description of Areas Affected by ESG Project(s): City of Riverside (citywide)	
ESG Grant Amount \$230,297	Additional HUD Grant(s) Leveraged	Describe
Additional Federal Funds Leveraged \$276,263	Additional State Funds Leveraged	
Locally Leveraged Funds: \$80,000	Grantee Funds Leveraged	
Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for ESG-based Project(s): \$356,263		

Congressional Districts of: 44th District		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts: 44	Project Districts: 44	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on: DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Emilio		Ramirez
Housing & Neighborhoods Development Director	951-826-5381	951-826-5744
ERamirez@riversideca.gov	www.riversideca.gov	N/A
Signature of Authorized Representative 		Date Signed: 4/23/2012

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



 Signature/Authorized Official

4/23/2012

 Date

EMILIO RAMIREZ, DEVELOPMENT DIRECTOR
 Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

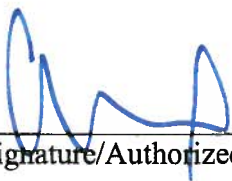
Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature/Authorized Official

4/23/2012

Date

EMILIO RAMIREZ, DEVELOPMENT DIRECTOR
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

EXECUTIVE SUMMARY

The U.S. Department of Housing and Urban Development (HUD) in FY 2011 released ESG funding in a two-stage allocation process. HUD's Interim Rule on December 5, 2011 (which went into effect on January 4, 2012) and the January 23, 2012 Notice of the FY2011 Substantial Amendment Process requires the **City of Riverside (City)** to submit and obtain HUD approval of a Substantial Amendment to their FY 2011 HUD Annual Action Plan. In accordance with the City's Citizen Participation Plan and 24 CFR part 91, as amended by the Interim Rule in order to receive the second allocation of funds under the new Emergency Solutions Grant (ESG) program.

This Substantial Amendment must be submitted to HUD no later than May 15, 2012.

A complete submission contains the following documents:

- 1) A signed and dated SF-424,
- 2) A completed substantial amendment (this document), and
- 3) Signed and dated **ESG** certifications.

The City of Riverside receives an annual ESG allocation to assist, protect, and improve living conditions for the homeless. This annual allocation supports the maintenance and operations of emergency and homeless shelters, to provide essential services to the homeless, and to prevent homelessness.

On August 12, 2011, HUD awarded the City of Riverside \$147,390 in Emergency Shelter Grant funds to provide Homeless Assistance. The City anticipates receiving a second allocation of \$82,907 under the new ESG program, which would bring the City's total ESG allocation for FY 2011 to \$230,297. This second allocation (\$82,907) will be subject to the requirements of the new ESG program. The new program will have an increased focus on homeless prevention services and re-housing activities and greatly impacts how the City will utilize the second allocation of ESG funds for the following activities: Homeless Prevention, Rapid Re-Housing, Homeless Management Information Systems (HMIS) for tracking results; as well as administrative activities. An approved substantial amendment will allow ESG allocations in the future Consolidated Planning process.

It is the City's intent to utilize the second allocation of ESG funding in FY 2011 to expand its existing homeless prevention and rapid re-housing initiative to provide eligible households with financial assistance and services to prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized. The following is the City's application for a substantial amendment to its 2011 HUD Annual Action Plan in order to receive the second allocation of ESG funding under the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act.

BACKGROUND INFORMATION

The HEARTH Act of 2009 enacted into law on May 20, 2009, consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Emergency Solutions Grants (ESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs. The change in the program's name, from Emergency Shelter Grants to Emergency Solutions Grants, reflects the change in the program's focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

HUD's revised regulation for the new ESG, which is a permanent program, is patterned after lessons learned from the Homeless Prevention and Rapid Re-Housing Program (HPRP) funding under Title XII of the American Recovery and Reinvestment Act (ARRA) of 2009. The homeless prevention and rapid re-housing activities of HPRP will continue under the new ESG. The City will use ESG funds provided by HUD in this second allocation (and future allocations) to continue the homeless prevention and rapid re-housing component of the new ESG to particularly impact homeless individuals and families to move toward independent living, a HUD priority.

SUMMARY OF CONSULTATION PROCESS

The Riverside County Continuum of Care (CoC) which is officially called The Housing and Homeless Coalition for Riverside County is comprised of public and private agencies along with community residents including homeless and formally homeless individuals. The coalition was designed to assess the need for homeless and affordable housing services and to develop and recommend a Continuum of Care Plan for the region on behalf of at risk and homeless individuals and families.

The County of Riverside's Department of Social Services (DPSS) is the lead agency for the CoC and coordinates linkages between other groups to implement the County's "Ending Homelessness in Ten Years" Plan. Continuum programs funded through HUD include the Supportive Housing Program (SHP), Shelter Plus Care (S+C), Emergency Solutions Grant (ESG) and the Section 8 Moderate Rehabilitation Single Room Occupancy program. The specific purpose of the Continuum is to make possible for homeless, at-risk for homelessness, very low, low, and moderate income individuals and families the ability to attain and maintain safe, decent, and affordable housing and supportive services.

The Emergency Solutions Grant (ESG) Program, formerly the "Emergency Shelter Grant", is linked to the CoC plan of assistance developed to prevent homelessness and enable homeless individuals and families to move toward independent living. The HEARTH Act provides unprecedented flexibility to confronting homelessness and consolidates HUD's

existing competitive homeless programs into a single, streamlined program, the CoC Program.

The City of Riverside is an active participant in the Riverside City and County CoC.

The City of Riverside Housing and Neighborhoods Development staff initiated the required consultation with County DPSS staff upon the release of the Interim Rule governing the new ESG. On February 29, 2012, City staff met with County DPSS CoC staff representatives to discuss the allocation of eligible activities received under the second allocation of ESG funds, sub grantee recommendation/selection and HMIS procedures, including, the City's decision to go with the sole source approach as opposed to competitive process or formula allocation.

Following up on this discussion, the City of Riverside Housing and Neighborhood Development provided a briefing on the new ESG Program to lead agencies of the CoC Steering Committee in a meeting held at the *A. Chatigny Senior Center 1310 Oak Valley Parkway, Beaumont* on March 22, 2012. In addition, City staff shared a draft of the Substantial Amendment with the CoC Steering Committee to obtain their approval as required by the new HUD HEARTH regulations concerning the ESG process. As a result, the substantial amendment was supported and approved by 25 members of the CoC Steering Committee present at the March 22nd, meeting.

On April 17, 2012, the Riverside City Council approved the ESG Substantial Amendment as proposed and authorized staff to enter into a supplemental agreement to expand operations of our existing homeless prevention and rapid re-housing activities with the second allocation of funding under the new ESG.

Upon HUD approval of the Substantial Amendment to the City's 2011 Annual Action Plan, the City will process for execution an agreement with the County of Riverside County Economic Development Agency (EDA) to implement the rapid rehousing and homeless prevention activities under the new ESG. The agreement will incorporate the requirements of the eligible components and other HUD-ESG requirements.

The City of Riverside will use new ESG funds for financial assistance and housing relocation/stabilization services in a manner consistent with HUD's Interim Rule as well as the City's Homeless Action Plan and the County-wide 10-year Strategy to End Homelessness.

Five -Year Consolidated Plan Homelessness Priorities (CITY)

Homelessness is a concern that impacts the City of Riverside and the County of Riverside as a whole. The City has taken a pro-active approach to address homelessness in the community through partnerships with a wide-range of non-profit organizations, social service agencies and faith based institutions. In June 2003, the City adopted the "Riverside Community Broad-Based Homelessness Action Plan". Since its adoption the City has pursued implementation of 30 action-based strategies within the plan including hiring a

Homeless Services Coordinator, opening an Emergency Shelter, expanding funding for community based service agencies, allocating funding for homeless prevention and rental assistance activities, and strengthening collaborations with partners and faith based service providers.

The City continues its support of the Year Round Shelter and Emergency Cold Weather homeless shelters, rapid re-housing and homelessness prevention activities and other programs that provide comprehensive and coordinated approaches to addressing the problem of homelessness.

The objective for funding these types of activities is to provide decent, safe, and sanitary housing by focusing on housing programs where the purpose of the program is to meet individual, family, or community needs. The outcome will be based on the availability/accessibility of these activities and services to low and moderate-income people.

The Riverside County CoC planning process identified the following significant gaps in service¹:

- The largest subpopulation of unsheltered homeless is single individuals; there are a total of 6,203 homeless individuals and only 1,113 or 17% are sheltered.
- There are 2,445 chronically homeless individuals and 5 chronically homeless families² on any given day in Riverside County, which represents almost one third of all homeless individuals. Only 70 of these individuals and 3 of the families are sheltered.
- There are 1,857 households containing a member who is categorized as severely mentally ill. Only 243 of these households are sheltered and, 1,614 are unsheltered.
- There are 2,856 households containing a member with a chronic substance abuse issue; 182 are sheltered and 2,674 are unsheltered.

Based on the CoC planning process, the DPSS has identified the need for additional beds/units in the following categories³:

- Emergency Shelters: there are 414 emergency shelter beds available and a need for 873 beds to adequately shelter homeless individuals and families. Approximately 459 additional emergency shelter beds are needed to fill this gap.
- Transitional Housing: there are currently 783 transitional beds available to individuals and families countywide; 798 additional beds are needed to adequately meet the needs of persons requiring transitional housing services.
- Permanent Supportive Housing: there are 368 beds and a need for at least 1,254 to serve the County's disabled homeless population especially the needs of chronically homeless individuals.

¹ Preliminary data obtained from the 2011 Homeless Point in Time (PIT) count.

² HUD revised the definition of Chronically Homeless to include families in 2011

³ Data from the 2010 Homeless Inventory Chart

Based on these needs, DPSS has set the following priorities for homeless activities:

1. The highest priority will be the development of permanent supportive housing for chronically homeless individuals.
2. The second highest priority will be the development of housing programs and supportive services to meet the mental health and substance abuse service needs of homeless individuals and families.
3. The third highest priority will be the development of homeless prevention and “housing first” programs to prevent low and extremely-low income families from falling into homelessness and significantly reduce the length of time homeless families reside in emergency and transitional housing programs.
4. Fourth, encourage the development of “one-stop” access centers that provide a variety of services including access to mainstream benefits under one roof.
5. Fifth, establish homeless street outreach teams in each supervisorial district to engage chronically homeless individuals in supportive services; respond to homeless individuals and families with immediate needs; and facilitate a seamless continuum of care, which is capable of meeting the varied supportive service needs of homeless residents.

The City’s initiatives to support the Strategic Plan objectives and its priorities as outlined in the City of Riverside 2011-2012 HUD Annual Action Plan will be on-going and enhanced including collaborations that align mainstream housing, health, education and human services to prevent City residents from experiencing homelessness.

The City will continue to work with the Riverside CoC, the County of Riverside DPSS and partners to implement strategies identified in the Riverside County Ten-Year Plan to End Homelessness. In addition, to establish a cohesive countywide Discharge Policy to ensure that individuals are not discharged from public or private institutions of care into homelessness. The City will also utilize its Homeless Outreach team to continue to engage homeless persons and link them to available services including homeless prevention and rapid re-housing services.

Five Year Homelessness Objectives:

During the last Five-Year Action Plan period, the DPSS coordinated a strategic planning initiative that included local government, public agencies, private agencies, homeless advocates, formerly homeless persons, and the business community to develop a ten-year plan to end homelessness. This initiative culminated in the 2007 publication of the Riverside County 10-Year Strategy to End Homelessness, which serves as the strategic plan for all homeless activities in the County of Riverside. The following Five-Year Plan Objectives are consistent with this plan and unmet needs:

Preventing New Episodes of Homelessness

- Implement a county-wide homeless prevention strategy that includes utility assistance, deposit assistance, housing search assistance, landlord/tenant mediation, and short term rental subsidies designed to prevent at least half (50%) of the 7,000

homeless who become homeless each year from becoming homeless during the next five years.

- Establish countywide protocols and procedures to prevent people from being discharged from public and private institutions of care into homelessness.

Ending Chronic Homelessness

- Expand street outreach programs throughout the County to bring social services directly to homeless persons in a more “assertive” way in order to 1) decrease the number of chronically homeless persons each year by at least 10%; and 2) help prevent additional persons from living on the streets for one (1) year or more.
- Create 150 additional shelter beds throughout the County for individuals living on the streets and encourage participation in a case management plan to reduce the length of time a person spends in emergency shelter.
- Create at least 500 units of permanent supportive housing for chronically homeless persons countywide.

Addressing the Needs of Homeless Families

- Create 75 additional transitional housing units consisting of 225 beds to serve families who are living on the streets and encourage participation in a case management plan.
- Develop 1,500 units of permanent affordable housing for low- and moderate-income individuals who are homeless or at imminent risk of homelessness.
- Create a streamlined benefit applications system featuring a single application process for multiple programs in order to expedite enrollment and access to resources for homeless and those at-risk of homelessness.

Improve the Capacity of the CoC

- Engage full participation from all homeless prevention, emergency shelter, transitional housing, permanent supportive housing, and related supportive service programs in the County of Riverside’s Homeless Management Information System (HMIS).
- Create a Housing Trust Fund that receives ongoing dedicated sources of public funding to support the production and preservation of affordable housing; further fund homeless prevention activities; and provide ancillary funding for additional supportive services.

Discharge Planning Policies

- Ensure that all appropriate local and State government entities that discharge persons from publicly-funded institutions or systems of care participate in the Discharge Policy Committee

Permanent Supportive Housing

- Develop a “safe haven” program for chronically homeless adults that are seriously mentally ill and may have substance abuse issues.
- Develop multifamily housing for homeless individuals that are mentally ill and may have substance abuse issues.

The goal is self-sufficiency accomplished by moving poor families out of poverty. DPSS interacts with people on many levels, thereby impacting their daily lives through child care, education, employment, training, health and human services, homelessness and housing.

The City will continue to work closely with DPSS, CoC and other partners in servicing the needs of homeless during the ensuing five years; the substance of the County's Strategic Plan represents our collaborative goal towards preventing and ending homelessness, and supports the national priorities established in *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness*. This joint effort has worked successfully in the past and the County agencies pledge their continuing support of the endeavor.

SUMMARY OF CITIZENS PARTICIPATION PROCESS

In accordance with the City's Citizen Participation Plan, the City of Riverside on March 15, 2012 published a notice of Substantial Amendment in the *Press Enterprise*, a newspaper of general circulation (see attached public notice). The public notice was also placed on the City of Riverside internet home page at www.RiversideCA.gov to inform concerned citizens and other interested parties that the City intended to substantially amend its 2011 HUD Annual Action Plan. The public notice also provided information about the following:

1. A brief description of the City's ESG;
2. Proposed budget allocations;
3. The 30-day comment period and procedure for submitting comments; and
4. The time and location of the Riverside City Council meeting where the ESG Substantial Amendment will be considered for approval.

On April 17, 2012, the City of Riverside City Council, at their regular 6:30 P.M. meeting, approved the Substantial Amendment to the 2011 HUD Annual Action Plan to receive HUD's phase two of program funding under the new ESG Program.

Provide the appropriate response regarding this substantial amendment by checking one of the following options:

- Grantee did not receive public comments.
- Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

Response: No public comments were received.

MATCH

The Emergency Solutions Grant program has a mandatory matching grant requirement for subrecipients. It is anticipated that the City's 2011-2012 ESG allocation of \$230,297 will leverage or match approximately \$356,263 in matching funds with cash or in-kind services including, Federal, State, and Private Resources. The table below shows the match sources:

Local and other Federal Grant	\$291,263
In-Kind Match	\$65,000
Total	\$356,263

ESG subrecipients will be required to provide 100% match to the funds awarded. The subrecipient may comply with the required match by providing the matching funds with cash or in-kind services. Costs paid by program income during the contract period will count towards meeting the match requirement provided the costs are eligible ESG costs that supplement the ESG program. Match sources used on a previous ESG grant may not be used on a new award.

PROPOSED ACTIVITIES AND OVERALL BUDGET

A. Proposed New Activities for PHASE II ESG funding

The City proposes to use the FY 2011 allocation for the new ESG program to fund the following activities:

- Rapid Re-Housing (RR) – Rental Assistance
- Rapid Re-Housing (RR) – Housing Relocation and Stabilization Services
- Homeless Prevention (HP) – Rental Assistance
- Homeless Prevention (HP) – Housing Relocation and Stabilization Services
- Administration
- HMIS

There is no reallocation of the first allocation of funding for Emergency Shelter Activities, or for Street Outreach.

1. Corresponding priority needs from Annual Action Plan:

- a) Reaching out to homeless persons (RR)
- b) Helping homeless persons transition to permanent housing (RR)
- c) Helping low income families avoid becoming homeless (HP)

2. Concise description of the activity including number of persons to be served:

The City of Riverside anticipates using FY 2011 ESG funds for the following eligible activities: Homelessness Prevention, Rapid Re-Housing, HMIS, and Administrative costs. The City anticipates serving persons who meet the definition of homeless and/or at-risk of homelessness.

The City of Riverside estimates serving 10 households through prevention and 5 households through rapid re-housing persons under the rapid re-housing and homeless prevention component of the new ESG in FY 2011.

3. Corresponding standard objective and outcome categories:

- Decent Housing / Sustainability (DH3)

4. Start date and completion date:

ESG FY 2011 Phase II funding must be fully expended within 24 months from the date HUD signs the Amendment. At this time, the City of Riverside anticipates that at least 75% of phase II ESG funds will be expended in FY 2013 (July 1, 2012 through June 30, 2013) and 100% of funds will be expended by March 2014.

5. ESG and other funding amount:

The City will only allocate ESG funding received in the second allocation towards eligible activities and, will not provide additional funding. Subrecipient will utilize other fund sources to support ESG eligible activities.

6. Performance indicators and projected accomplishments:

Rapid Re-Housing:

- 75% of all rapid re-housing participants will be placed in permanent housing in 30 days or less;
- 85% of rapid re-housing participants will be housed for at least six months; and
- 70% of rapid re-housing participants will be housed for at twelve months

Homeless Prevention:

- 75% of homeless prevention participants will be diverted from a shelter for at least 12 months due to prevention assistance; and
- 50% of homeless prevention participants will be connected with mainstream benefits (not previously received) as a result of housing relocation and stabilization services thereby increasing the household's stability.

B. Discussion of Funding Priorities

Based on the Interim Rule and the Notice of FY 2011 Substantial Amendment Process, the City will focus the second allocation of funding under the new ESG Program on two primary components, rapid re-housing and homeless prevention activities. In addition, the eligible costs of participating and entering data into the local continuum homeless management information system (HMIS).

Rapid Re-Housing has become part of the national "toolkit" for communities seeking to end homelessness. ESG funding will be used to support these efforts. Within both the rapid re-housing and homeless prevention components, the provision of financial aid, and

relocation and stabilization services will be targeted to address the growing homeless family with children and homelessness situation in the City of Riverside.

Further, this focus in the FY 2011 Emergency Solutions Grant is intended to further the following goals and objectives in the "Opening Doors: Federal Strategic Plan to Prevent and End Homelessness.

Identify any obstacles to addressing underserved needs in the community:

The City of Riverside has taken a proactive approach as a municipality, in addressing the issues of homelessness. Unfortunately, despite the diligent efforts of the County of Riverside and the County's Continuum of Care charged with implementing homeless services County-wide, a good deal of homeless services seeking services in the city of Riverside are seeking services they cannot obtain in their home cities. This assertion is supported by statements made to City staff by some of the homeless persons that they have engaged for services in the city of Riverside. Some of the issues identified that create obstacles in addressing underserved needs in the community include:

- Communication gaps between the public and private sector
- Institution barriers (service area and competition for limited funding source)
- Funding policies on programs
- Lack of public awareness of services and needs
- Geographic location of governmental, private and non-profit agencies
- Employment resources targeted to homeless individuals and families continues to be an underserved need in the community
- The lack of and/or sufficient income to maintain market rate housing is the number one barrier to housing for literally homeless persons seeking rapid re-housing services through the existing HPRP program.

Based on these needs, the City has set the following priorities for homeless activities:

1. The highest priority in line with the HUD's focus, will be the implementation of homeless prevention and rapid re-housing activities designed to prevent homelessness and enable homeless individuals and families to move toward independent living,
2. The second highest priority will be the development of homeless prevention and "housing first" programs to prevent low and extremely-low income families from falling into homelessness and significantly reduce the length of time homeless families reside in emergency and transitional housing programs.
3. Third, encourage the development of "one-stop" access centers that provide a variety of services including access to mainstream benefits under one roof.

The City will continue to take specific actions to overcome these obstacles by using all available resources such as, weekly meetings with service providers on the Riverside

Homeless Care Network (Network), Continuum of Care meetings and improving communication by posting notices and information on the City's website.

The City also continues to expand its relationships with a variety of groups and agencies in an effort to better meet the needs of the community. These efforts have been instrumental in meeting the wide-range of community development needs in the City. The formation of these joint efforts for projects support activities that will create viable, self-sufficient communities; decent, affordable housing; a suitable living environment; and expanded economic development opportunities for low-income persons.

The City convenes the Homeless Care Network, which serves as a vehicle to facilitate effective communication and for client services coordination, and collaboration among our continuum of care service providers. Over 50 organizations, including non-profit service providers, municipal service agencies, health care providers, education institutions, law enforcement, and faith-based institutions, participate regularly in monthly meetings and other Network activities. The Network facilitates new collaborative partnerships and client service coordination.

The City of Riverside also works closely with our partners to strengthen and streamline access to mainstream benefits including use of federal resources.

These collaborations include the County Department of Public Social Services which administers mainstream benefits programs and has received funding and additional resources through the Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Women Infants and Children (WIC) and Emergency Food and Shelter Program (EFSP); Riverside Unified School District and the County Office of Education which has received ARRA funding through the Education and Homeless Children and Youth Initiative as well as help identify targeted households through the district homeless programs.

Collaborations with the County EDA Workforce Development Center which will receive ARRA funding for a range of employment training and development services. Staff and subrecipient will be notified of referral procedures, program resources and requirements, and a mutual referral system will be developed to ensure a seamless process for clients to utilize programs available to them.

The City also funds the Tenant Based Rental Assistance (TBRA) Program, a pilot rapid rehousing and homeless prevention program. The TBRA program provides a twelve-month transitional rental subsidy, which assists homeless individuals and families to successfully transition to market rate housing. The City of Riverside's Homeless Street Outreach team and other local providers provide intensive case management to prepare participants for economic self-sufficiency during the course of the twelve-month program.

The City has also collaborated with the Housing Authority of the County of Riverside to administer the Shelter Plus Care program and will assist 13 chronically homeless individuals throughout the 5-year grant term. Shelter Plus Care vouchers provide a

connection to housing and supportive services to City of Riverside’s chronically homeless individuals.

In May 2009, the City received \$1,383,070 in American Recovery and Reinvestment Act (ARRA) funds to implement the Homeless Prevention and Rapid Re-Housing program (HPRP) over a three-year period. The City through its HPRP provides financial assistance and services to prevent individual and families from becoming homeless and helps those experiencing homelessness to be quickly re-housed and stabilized. The City has met its two-year goal of expending at least 60% of HPRP funds and is set to meet its 100% expenditure rate by the grant end-date by August 18, 2012. The Housing Authority of Riverside County (HACR) provides HPRP implementation on behalf of the City of Riverside, with the HACR staff co-located with the City’s Homeless programs’ staff at the City’s Community Access Center. To date, the City with the help of the HACR has fielded over 56,000 public inquiry calls for housing assistance, processed 1,692 HPRP applications and assisted 395 households comprised of 1,073 family members (Grant-To-Date). As HPRP ramps down, the City and HACR will focus the remaining HPRP funding toward the rapid Re-Housing component of HPRP.

With the passage of the HEARTH Act, and HUD’s increased focus on the homeless prevention and rapid re-housing component under the new ESG. It is the City’s intent to utilize the second allocation of ESG funding for eligible homeless prevention and rapid re-housing activities subject to the requirements of the new ESG program, to prevent homelessness and enable homeless individuals and families to move toward independent living.

The new Emergency Solutions Grant (ESG) program funding will assist in transitioning programs created under the HPRP, which expires at the end of the grant date in the 2011/2012 fiscal year. The City will use ESG funds provided by HUD to provide homeless prevention and rapid re-housing components of the new ESG to particularly impact homeless individuals and families to move toward independent living, a HUD priority population.

Additionally, the City urges Community Planning Development (CPD) funded programs and services to be flexible, while at the same time to be as efficient and effective as possible to achieve expected performance outcomes. The City will continue to provide on-going support for agencies that provide these services and activities to homeless individuals and families.

Appendix:

HUD Table showing Prior Year Emergency Shelter Grants Funding – Table 1
City of Riverside FY 2010 Grant Fund Commitments:

Activity Type	Obligated Amount
Administration (5% Max)	\$7,393
Homeless Assistance	\$140,475
Total FY 2010 Award	\$147,868

C. Detailed Budget

The breakdown of the FY 2011 Emergency Solutions Grant funding by eligible activities is reflected in Table 2. (See table on next page) This breakdown reflects the proposed spending of the second allocation of ESG funding.

PENDING HUD APPROVAL

FY 2011 Detailed Budget Table					
First Allocation	\$147,390.00	FY 2011			
Second Allocation	\$82,907.00	Emergency Shelter Grants/Emergency Solutions Grant			
Grant Amount	\$230,297.00	Program Allocations			
Total Administration	\$17,272.28				
		First Allocation		Second Allocation	Total Fiscal Year 2011
	Eligible Activities	Activity Amount	Reprogrammed Amount	Activity Amount	Activity Amount
Emergency Shelter Grants Program	Homeless Assistance	\$140,020.50	\$0.00		\$140,020.50
	Rehab/Conversion	\$0.00	\$0.00		\$0.00
	Operations	\$98,014.50	\$0.00		\$98,014.50
	Essential Services	\$42,006.00	\$0.00		\$42,006.00
	Homelessness Prevention	\$0.00	\$0.00		\$0.00
	Administration	\$7,369.50	\$0.00		\$7,369.50
	Emergency Shelter Grants Subtotal	\$147,390.00	\$0.00		\$147,390.00
Emergency Solutions Grants Program	Emergency Shelter**			\$0.00	\$0.00
	Renovation**			\$0.00	\$0.00
	Operation**			\$0.00	\$0.00
	Essential Service**			\$0.00	\$0.00
	URA Assistance**			\$0.00	\$0.00
	Street Outreach - Essential Services**			\$0.00	\$0.00
	HMIS			\$480.00	\$480.00
	Rapid Re-housing		\$0.00	\$37,524.22	\$37,524.22
	Housing Relocation and Stabilization Services				\$0.00
	Tenant-Based Rental Assistance			\$37,524.22	\$37,524.22
	Project-Based Rental Assistance				\$0.00
	Homelessness Prevention		\$0.00	\$35,000.00	\$35,000.00
	Housing Relocation and Stabilization Services				\$0.00
	Tenant-Based Rental Assistance			\$35,000.00	\$35,000.00
	Project-Based Rental Assistance				\$0.00
	Administration			\$9,902.78	\$9,902.78
	Emergency Solutions Grants Subtotal		\$0.00	\$82,907.00	\$82,907.00
		Total Grant Amount:			\$230,297.00

**Allowable only if the amount obligated for homeless assistance activities using funds from the first allocation is less than the expenditure limit for emergency shelter and street outreach activities (see Section III.B. of this Notice).

WRITTEN STANDARDS FOR PROVISION OF ESG ASSISTANCE

Homeless Prevention and Rapid Re-Housing activities under the new ESG are not intended to provide long-term support. Activities required under the second allocation of ESG funds, namely, homeless prevention and rapid re-housing activities will be focused on housing stabilization, linking program participant to community resources and mainstream benefits, and helping them develop a plan for preventing future housing instability. The City of Riverside with subrecipient of the second allocation of FY 2011 ESG funding will establish a clear process for determining the type, level, and duration of assistance for each program participant utilizing assessment tools and housing plans recommended by the National Alliance to End Homelessness.

The City will require the subrecipient of the second allocation of FY 2011 Emergency Solutions Grant and all other subrecipients of future ESG allocations to establish and implement written standards for the ESG program prior to executing contracts.

The written standards shall include:

- a. Standard policies and procedures for evaluating individuals for evaluating individuals and families eligibility for assistance under ESG
- b. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers and mainstream service and housing providers
- c. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance
- d. Standards for determining the share of rent and utilities cost that each program participant must pay, if any, while receiving homeless prevention and rapid re-housing assistance
- e. Standards for determining how long a particular program participant will be provided with rental assistance and whether the amount of that assistance will be adjusted over time
- f. Standards for determining the type amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance, or the maximum number of times the program participant may receive assistance.

PROCESS FOR MAKING SUBAWARDS

For the distribution of funds received under the second allocation, the City would like to enter into a direct sub-grant agreement with the Riverside County Economic Development Agency, Housing Division (EDA) to administer the Rapid Re-Housing (RR) and Homeless Prevention (HP) service activities required by the new ESG program. This consideration is

based on two (2) factors: (1) EDA possesses the staffing capacity, knowledge and experience to effectively implement and administer the Homeless Prevention and Rapid Re-Housing activities; and (2) the selection of one qualified and capable organization is a much more efficient and effective process to implement the homeless prevention services and re-housing activities.

EDA Housing Division has prior experience in serving homeless individuals and families and is an active member of the Riverside Continuum of Care. In addition, as the sub-grantee, EDA may utilize the specialized services such as case management, supportive services and stabilization services to assist in the operation of homeless prevention services and rapid re-housing activities under the new ESG program, and in the city of Riverside.

The Sole Source process will avoid a lapse in providing homelessness prevention and rapid re-housing activities/services within the city of Riverside.

While we do not have an agreement in place with EDA at this time, the City will be in a position to execute grant agreements with EDA upon the execution of the HUD grant agreement for the Stage Two Emergency Solutions Grant Award.

HOMELESS PARTICIPATION REQUIREMENT

The Riverside County Continuum of Care (CoC) which is officially called The Housing and Homeless Coalition for Riverside County is comprised of public and private agencies along with community residents including homeless and formally homeless individuals. The coalition was designed to assess the need for homeless and affordable housing services and to develop and recommend a Continuum of Care Plan for the region on behalf of at risk and homeless individuals and families.

Subrecipients receiving ESG funds will be required to capture data on each client as specified in the HMIS Data Standards Revised Notice prepared by the County DPSS HMIS and as mandated by HUD.

The County of Riverside's Department of Social Services (DPSS) is the lead agency for the Continuum of Care (CoC) and grantee for HMIS. To ensure every participating HMIS agency is compliant with HUD and County mandated Policies and Procedures, DPSS created the HMIS Committee made up of various members from the community who both use the HMIS Application and/or are "Agency Administrators.

These meetings give participating providers the opportunity to voice their concerns as well as determine what and how the policies are written and enforced. The HMIS Committee is also responsible for reviewing HMIS compliance reports and monitoring HMIS implemented program sites.

City staff will continue to attend all HMIS committee meetings and will require ESG subrecipients to participate in using HMIS.

PERFORMANCE STANDARDS

The City of Riverside, like HUD, recognizes that performance standards will evolve over the next few years as the ESG Interim Rule is implemented and as ESG subrecipients improve their program outcomes through the evaluation of HMIS data and through integration of ESG services into their local Continuum of Care. This first year of implementation of the Emergency Solutions Grant will allow the City to gain baseline data about specific performance measures and performance standards and lessons learned from the City's Homeless Prevention and Rapid Re-Housing program (HPRP). Baseline information from FY 2012 will be used to further refine measures and standards for the FY 2013 ESG funds.

Discussions and input with the Continuum of Care planning lead agency continue to evolve around the County of Riverside's 10-Year Plan to End Homelessness, which involves the following activities: Strengthening Homeless Prevention Efforts; Expanding Existing Homeless Services; Ending Chronic Homelessness; and Developing Affordable Housing. The City proposes to apply the following performance standards to the 2011 Emergency Solutions Grant.

1. **Homeless Prevention/Rapid Re-Housing** – implement a centralized homeless prevention program. Households at-risk of becoming homeless will be eligible to receive a wide-range of supplemental resources available under “one roof” in order to maintain their housing.

Participate and support CoC protocols and procedures to prevent people from being discharged from public and private institutions of care into homelessness; City would establish a priority targeting those who are at imminent risk, or at risk, of homelessness, meaning those who qualify under paragraph (2) and (3) of the homeless definition or those who qualify as at risk of homelessness individuals and families in a shelter or an unsheltered situation; To help such persons regain stability in their current housing or other permanent housing.

Like prevention, the City would establish priority targets to individuals and families who are literally homeless, meaning those who qualify under paragraph (1) of the definition of homeless; To help homeless persons living on the streets, in an emergency shelter, or place not meant for human habitation transition into permanent housing and achieve stability in that housing.

2. **HMIS (Homeless Management Information System)** – engage full participation from all ESG subrecipients.
3. **Strengthening Linkages to Mainstream Resources** – create a streamlined benefits application system featuring a single application process for multiple programs in order to expedite enrollment and access to available resources for homeless and at-risk to homeless individuals and families.

The goal is self-sufficiency accomplished by moving poor families out of poverty. DPSS interacts with people on many levels, thereby impacting their daily lives through child care, education, employment, training, health and human services, homelessness and housing. City of Riverside will continue to work closely with the CoC, DPSS and partners in servicing the needs of homeless during the ensuing five years, and to strengthen and streamline access to mainstream benefits including use of federal resources.

APPENDIX A

Table 1: Declaration of FY 2010 Grant Fund Commitments

Table 2: FY 2011 Detailed Budget Table

Table 1: Declaration of FY 2010 Grant Fund Commitments

Activity Type	Obligated Amount
Administration (5% Max)	\$7,393
Homeless Assistance	\$140,475
Total FY 2010 Award	\$147,868

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FY 2011 Detailed Budget Table					
First Allocation	\$147,390.00	FY 2011			
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Total Administration	\$17,272.28				
		First Allocation		Second Allocation	Total Fiscal Year 2011
Eligible Activities		Activity Amount	Reprogrammed Amount	Activity Amount	Activity Amount
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	<i>Rehab/Conversion</i>	\$0.00	\$0.00		\$0.00
	<i>Operations</i>	\$98,014.50	\$0.00		\$98,014.50
	<i>Essential Services</i>	\$42,006.00	\$0.00		\$42,006.00
	Homelessness Prevention	\$0.00	\$0.00		\$0.00
	Administration	\$7,369.50	\$0.00		\$7,369.50
Emergency Shelter Grants Subtotal		\$147,390.00	\$0.00		\$147,390.00
Emergency Solutions Grants Program	Emergency Shelter**			\$0.00	\$0.00
	<i>Renovation**</i>			\$0.00	\$0.00
	<i>Operation**</i>			\$0.00	\$0.00
	<i>Essential Service**</i>			\$0.00	\$0.00
	<i>URA Assistance**</i>			\$0.00	\$0.00
	Street Outreach - Essential Services**			\$0.00	\$0.00
	HMIS			\$480.00	\$480.00
	Rapid Re-housing		\$0.00	\$37,524.22	\$37,524.22
	<i>Housing Relocation and Stabilization Services</i>				\$0.00
	<i>Tenant-Based Rental Assistance</i>			\$37,524.22	\$37,524.22
	<i>Project-Based Rental Assistance</i>				\$0.00
	Homelessness Prevention		\$0.00	\$35,000.00	\$35,000.00
	<i>Housing Relocation and Stabilization Services</i>				\$0.00
	<i>Tenant-Based Rental Assistance</i>			\$35,000.00	\$35,000.00
	<i>Project-Based Rental Assistance</i>				\$0.00
	Administration			\$9,902.78	\$9,902.78
Emergency Solutions Grants Subtotal			\$0.00	\$82,907.00	\$82,907.00
			Total Grant Amount:	\$230,297.00	

**Allowable only if the amount obligated for homeless assistance activities using funds from the first allocation is less than the expenditure limit for emergency shelter and street outreach activities (see Section III.B. of this Notice).

Appendix B

Table 3C's: Consolidated Plan Listing of Projects

Table 3C
Consolidated Plan Listing of Projects

Project: ESG - Administration

Priority Need

N/A

Sponsor

City of Riverside, Development Department

Address: 3900 Main Street Riverside, CA, 92522

Description

Funding will provide staffing and overall program management, coordination, monitoring, and evaluation for the ESG program.

Objective category: N/A

Outcome category: N/A

Location: 3900 Main Street, Riverside, CA, 92522

Objective Number N/A	Project ID ESG - Admin
Type of Recipient City - Grantee	
Start Date (mm/dd/yyyy) 07/1/2012	Completion Date (mm/dd/yyyy) 6/30/2013
Performance Indicator N/A	Annual Units N/A
Local ID HESG11-2	Units Upon Completion

Funding Sources: FY2011 Second

Allocation ESG

ESG- ADMIN

\$9,902.78

Total

\$9,902.78

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Project: ESG - Rapid Re-Housing

Priority Need
HOMELESS PREVENTION

Subrecipient
Riverside County Economic Development Agency, Housing Division

Address: 3403 Tenth Street, Suite 500, Riverside, CA 92501

Description

Rapid Re-Housing funding will be utilized to help individuals and families who are homeless, meaning those who qualify under paragraph (2) and (3) of the homeless definition. Individuals and families must have an income at, or below, 30% of Area Median Income (AMI) limits.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: city of Riverside

Objective Number 2 - Decent Housing (DH-2)	Project ID ESG - Rapid Re-Housing
Type of Recipient Subrecipient	
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date 06/30/2013
Performance Indicator Number of individuals/families receiving assistance; number placed in housing	Annual Units/Units Upon Completion 5
Local ID HESG11	

Funding Sources:	FY2011 Second Allocation ESG
ESG -Rapid Re-Housing	\$37,524.22

Total	\$37,524.22

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Project: ESG - Homeless Prevention

Priority Need
HOMELESS PREVENTION

Subrecipient
Riverside County Economic Development Agency, Housing Division

Address: 3403 Tenth Street, Suite 500, Riverside, CA 92501

Description

Homeless Prevention services will provide assistance to individuals and families who are at imminent risk, or at risk, of homelessness, meaning those who qualify under paragraph (2) and (3) of the homeless definition or those who qualify as at risk of homelessness.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area: city of Riverside

Objective Number 2 - Decent Housing (DH-2)	Project ID ESG - Rapid Re-Housing
Type of Recipient Subrecipient	
Start Date (mm/dd/yyyy) 07/01/2012	Completion Date 06/30/2013
Performance Indicator Number of individuals/families receiving assistance; number placed in housing	Annual Units/Units Upon Completion 10
Local ID HESG11	

Funding Sources:	FY2011 Second Allocation ESG
ESG - Homeless Prevention	\$35,000.00

Total	\$35,000.00

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Project: ESG - Homeless Management Information System (HMIS)

Priority Need

N/A

Sponsor

Riverside County Economic Development Agency (EDA), Housing Division

Address: 3403 Tenth Street, Suite 500, Riverside, CA 92501

Description

HMIS is the local information technology system that HUD requires ESG subrecipients to use to collect client-level data on persons served. ESG funds will be used to cover the annual license fee for one HMIS data entry staff member.

Objective category: N/A

Outcome category: N/A

Location: 3403 Tenth Street, Suite 500, Riverside, CA 92501

Objective Number N/A	Project ID ESG - HMIS
Type of Recipient Subrecipient	
Start Date (mm/dd/yyyy) 07/1/2012	Completion Date (mm/dd/yyyy) 6/30/2013
Performance Indicator N/A	Annual Units N/A
Local ID HESG11	Units Upon Completion

Funding Sources:

ESG- HMIS

FY2011 Second
Allocation ESG

\$480.00

Total

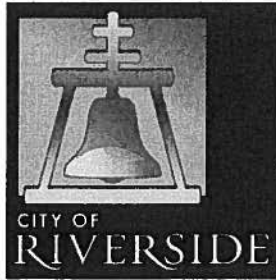
\$480.00

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Substantial Amendment to the 2011 HUD Annual Action Plan for the Emergency Solutions Grants (ESG)

Appendix C

**Riverside City Council Agenda (pages #3 & #4) and,
Riverside City Council Memorandum and Minutes**



City of Arts & Innovation

**CITY COUNCIL
AND
HOUSING AUTHORITY
AGENDA
TUESDAY, APRIL 17, 2012**

ART PICK COUNCIL CHAMBER, CITY HALL
3900 MAIN STREET, RIVERSIDE, CA 92522
CITY CLERK'S OFFICE 951-826-5557

MISSION STATEMENT

The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council/Housing Authority.

Pursuant to the City Council Meeting Rules adopted by Resolution No. 22131, the Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

SPEAKER CARDS--If you wish to address the City Council/Housing Authority, please complete and submit a speaker card to the City Clerk before the scheduled meeting time. Speaker cards can be found at the east entrance to the City Council Chamber and City Hall lobby. Speaker cards will be accepted until the agenda item is called. In accordance with the Public Records Act, any information you provide on this form is available to the public.

3 P.M.

MAYOR CALLS MEETING TO ORDER

PUBLIC HEARINGS/PLANNING REFERRALS AND APPEALS --*Audience participation is encouraged.*

1. A Resolution of the City Council of the City of Riverside, California authorizing the issuance of City of Riverside Taxable Pension Obligation Refunding Bond Anticipation Notes 2012 Series A for not-to-exceed \$32.5 million, approving the forms of and authorizing the execution and delivery of a Sixth Supplemental Trust Agreement, an Escrow Deposit and Trust Agreement, an Official Statement, and a purchase contract, and authorizing other matters relating thereto - Waive further reading (All Wards)

LISTENING ASSISTIVE DEVICES are available for the hearing impaired--please see City Clerk.

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.

Agenda related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk at www.riversideca.gov and in the binder located at the Concierge desk in the City Hall lobby while the meeting is in session.

CITY COUNCIL/HOUSING AUTHORITY

2. **Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding any matters within the jurisdiction of the City Council/Housing Authority - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the City Clerk.**

CLOSED SESSIONS - Time listed is approximate. The City Council/Housing Authority may adjourn to the below listed Closed Sessions at their convenience during this City Council/Housing Authority meeting.

3. Housing Authority - Pursuant to Government Code §54956.8 to instruct Housing Authority's Negotiator, Scott C. Barber, regarding price and terms of payment for the purchase, sale, exchange or lease of 3552-3553 Lou Ella Lane, APNs: 211-162-022; 211-191-004 by California Bank & Trust; Ted Chien, Negotiator
4. Pursuant to Government Code §54956.9(a) to confer with and/or receive advice from legal counsel concerning Meadows Construction Services, Inc. v. City of Riverside, et al., Riverside Superior Court Case No. RIC 10007606
5. Pursuant to Government Code §54956.9(a) to confer with and/or receive advice from legal counsel concerning City of Riverside vs. Arakelian Enterprises, Inc., et al., Riverside Superior Court Case No. RIC10022417
6. Pursuant to Government Code §54956.9(a) to confer with and/or receive advice from legal counsel concerning City of Riverside vs. William H. Sackett, et al., Riverside Superior Court Case No. RIC10022421
7. Pursuant to Government Code §54957.6 to review the City Council's position and instruct designated representatives regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of all Executive Management employees, all Management and Confidential employees as defined by PERS, Fire Management Unit, Riverside City Firefighters Association, Riverside Police Officers Association (Police and Police Supervisory Units), Service Employees International Union #721, International Brotherhood of Electrical Workers #47, and Riverside Police Administrators Association

6:30 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG

8. Mayor Loveridge to present a Proclamation to Riverside Society of Parliamentarians President Darrell Zeller recognizing Parliamentary Month
9. Mayor Loveridge to call upon Councilmember Bailey to introduce Principal of the Riverside Virtual School and Chair of Education Forward Dave Haglund to announce the California Students Bill of Rights
10. Mayor Loveridge to call upon Riverside Youth Council members who will recognize the Inspiring Youth of the Month – National Charity League
11. Mayor Loveridge to call upon Wastewater Systems Manager Gary Valladao to introduce the Environmental Excellence Award honorees: Superform, OMF Performance, Riverside's Complete Automotive Repair, and El Chapala Mexican and Seafood Restaurant (All Wards)
12. Economic Success Report - Ward 3

CITY COUNCIL/HOUSING AUTHORITY

DISCUSSION CALENDAR--*This portion of the City Council/Housing Authority Agenda is for all matters where staff and public participation is anticipated. Audience participation is encouraged.*

PLEASE NOTE--*Individual audience participation is limited to 3 minutes.*

13. Utility Services/Land Use/Energy Development Committee recommends Community Benefit Program for use with Requests for Proposals for Design-Build contracts (All Wards)
14. Parking Citation Amnesty Program update (All Wards)
15. **Public Comment Period - This is the portion of the meeting specifically set aside to invite your comments regarding any matters within the jurisdiction of the City Council/Housing Authority - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the City Clerk.**

MAYOR/COUNCILMEMBER COMMUNICATIONS

16. Reports on conferences, seminars, and regional meetings attended by Mayor and City Council
17. City Attorney report on Closed Session discussions

CONSENT CALENDAR--*All matters listed under the CONSENT CALENDAR are considered routine by the City Council/Housing Authority and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the City Council/Housing Authority votes on the motion to adopt, Members of the City Council/Housing Authority or staff request specific items be removed from the Consent Calendar for separate action.*

Removed consent items will be discussed immediately after adoption of the balance of the Consent Calendar.

City Attorney

18. Reimbursement of \$3,000 for attorney fees and costs associated with code enforcement action and property rehabilitation - 7435 Emerald Street - Supplemental appropriation (All Wards)

City Clerk

19. Minutes of April 10, 2012

City Council

20. Councilmember Bailey recommends a Resolution of the City Council of the City of Riverside, California, in support of the California proposition entitled: "Online K-12 Education. College Preparatory Courses" - Waive further reading (All Wards)

Community Development

21. Case P11-0165 - City of Riverside - Adopt an Ordinance of the City of Riverside, California, amending the Zoning Map of the City of Riverside pursuant to Chapter 19.090 of the Riverside Municipal Code applying the Residential Livestock ("RL") Overlay Zone to property situated at 5893 Grand Avenue within the Grand Neighborhood - Waive further reading (Intro. on 4-10-12, Ward 1)

CITY COUNCIL/HOUSING AUTHORITY

Development

22. Declare as surplus property approximately 11,902 square feet located on nely. corner of Van Buren Boulevard and Hayes Street and dispose at fair market value - 3909 and 3915 Van Buren Boulevard (Ward 5)
23. Seizing Our Destiny - Amendment to 2011-12 Housing and Urban Development Annual Action Plan to receive Emergency Solutions Grant Program funding of \$82,907 for rapid re-housing and homeless prevention services - Supplemental appropriation (All Wards)

Fire

24. Sole source exception - Purchase order to ESI Acquisition for \$107,820 from Urban Area Security Initiative funds for emergency operations center information management sharing WebFusion software purchase, installation, and one-year maintenance (All Wards)

General Services

25. Agreement with K & S Construction Services, Inc., for \$69,872 from Casa Blanca Library Open Garden Shade Structure Account for design and construction of open garden shade structure - 2985 Madison Street (Ward 4)
26. Appropriate \$60,000 from Public Access, Education and Government funds for media storage unit and various broadcasting equipment for government television channel (All Wards)

Information Technology

27. First Amendment to Agreement and increase change order authority with Conduit Networks, Inc., for not-to-exceed \$250,000 for video camera installation and support services through December 31, 2014 (All Wards)

Parks, Recreation, and Community Services

28. Fifth Amendment to Agreement with Excel Landscape, Inc., for \$1,165,008 annually from Parks, Recreation, and Community Services Department Budget for landscape maintenance of various neighborhood parks through December 31, 2013 (All Wards)
29. Sixth Amendment to Agreement with Excel Landscape, Inc., for \$133,236 from General Services, Library, Police, Public Utilities, Fire, and Parks, Recreation, and Community Services Department Budgets for landscape maintenance at various City locations through June 30, 2013 (All Wards)

Public Utilities

30. Seizing Our Destiny - 2011-12 Free Shade Tree Coupon Campaign for not-to-exceed \$150,000 per vendor from Public Benefits Residential Tree Power Program Account (All Wards)

Public Works

31. A Resolution of the City Council of the City of Riverside, California approving the application for 2012/2013 grant funds of \$571,500 from the State Bicycle Transportation Account for the Brockton Road Diet, SART Safety Realignment, and the 14th Street Bicycle Safety Improvements, accepting said grant and authorizing the execution of the necessary documents - Waive further reading - Appropriate \$57,500 from Gas Tax Fund (230) and \$6,000 from Air Quality Improvement Fund to Bicycle Lane Improvements Project Account for 10% match requirement through June 30, 2015 (All Wards)

CITY COUNCIL/HOUSING AUTHORITY

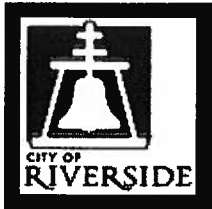
- 32. Award Bid 7030 to Hemet Manufacturing Company, Inc., dba Genesis Construction, Hemet, for \$168,777 from Public Works Department Budget for replacement of storm drain culvert to improve drainage of Tequesquite Arroyo Stream located at Sedgwick Avenue crossing - Appropriate \$240,000 from Storm Drain Fund (410) to Public Works Department Project account (Wards 2 and 3)
- 33. Introduce an Ordinance of the City of Riverside, California, amending Chapter 13.20 of the Riverside Municipal Code updating definitions of permits and Pedestrian Mall Manager (Ward 1)

MAYOR/COUNCILMEMBER COMMUNICATIONS

- 34. Legislative reports
 - a. League of California Cities - CA Cities Advocate dated April 6, 2012
 - b. State Budget update
 - c. Redevelopment update
- 35. Items for future City Council consideration as requested by Mayor or Members of the City Council - City Manager Reports

*The next regular City Council
meeting is scheduled for Tuesday, April 24, 2012*

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City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: April 17, 2012

FROM: DEVELOPMENT DEPARTMENT ITEM NO: 23

WARD: ALL

SUBJECT: SEIZING OUR DESTINY - SUBSTANTIAL AMENDMENT TO THE 2011/2012 HUD ANNUAL ACTION PLAN TO RECEIVE A SECOND ALLOCATION OF FUNDING UNDER THE NEW EMERGENCY SOLUTIONS GRANTS PROGRAM – SUPPLEMENTAL APPROPRIATION

ISSUE:

The issue for City Council consideration is a Substantial Amendment (Attachment "A") to the 2011/2012 HUD Annual Action Plan in order to receive a second allocation of funding under the new Emergency Solutions Grants (ESG) Program in the amount of \$82,907 to fund rapid re-housing and homeless prevention activities.

RECOMMENDATIONS:

That the City Council:

1. Approve a Substantial Amendment to the 2011/2012 HUD Annual Action Plan to receive \$82,907 in funding for rapid re-housing and homeless prevention activities under the new ESG program;
2. Authorize submittal of the Substantial Amendment to HUD prior to the May 15, 2012 HUD deadline;
3. Authorize the receipt and supplemental appropriation of \$82,907 in ESG program funding, upon award, to account numbers to be assigned by the Finance Division;
4. Authorize the City Manager or designee, to negotiate and enter into a supplemental agreement with the Riverside County Economic Development Agency (EDA) to expand current operations of the City's homeless prevention and rapid re-housing initiative, with funding provided under the new ESG program funding allocation; and
5. Authorize the City Manager or designee, to execute all related documents on behalf of the City and make minor changes as deemed necessary to implement the program.

BACKGROUND:

In May 2009, President Obama signed the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009. The HEARTH Act consolidates three separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Emergency Solutions Grant (ESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs. As a result of the HEARTH Act, the new ESG program broadens existing emergency shelter and homelessness prevention activities to include short- and medium term rental assistance and services to stabilize and rapidly re-house homeless individuals and families.

HUD's revised regulation for the new ESG, which is a permanent program, is patterned after lessons learned from the Homeless Prevention and Rapid Re-Housing Program (HPRP) funding under Title XII of the American Recovery and Reinvestment Act (ARRA) of 2009. The homeless prevention and rapid re-housing activities of HPRP will continue under the new ESG.

HUD's Interim Rule which went into effect on January 4, 2012 and the January 23, 2012 Notice of the FY 2011 Substantial Amendment Process requires the City to submit and obtain HUD approval of a Substantial Amendment to the City's FY 2011 HUD Annual Action Plan, in order to receive the second allocation of funds under the new ESG program.

In FY 2011, HUD released ESG funding in a two-stage allocation process. The first allocation was made available immediately to avoid a lapse in funding for existing Emergency Shelter Grant activities. The second allocation is to be released after the City submits and obtains HUD's approval of a Substantial Amendment to the City's FY 2011/2012 HUD Annual Action Plan.

On August 12, 2011 the City entered into an agreement with HUD to receive its first allocation of Emergency Shelter Grant funding for homelessness assistance in the amount of \$147,390; which was used as follows: to Path of Life Ministries to assist with services and operations at the Riverside Emergency Shelter (\$70,010), to the County of Riverside, DPSS (\$70,010) to assist with the operations of Emergency Cold Weather Shelter Program at the Riverside Emergency Shelter and for program administration (\$7,370). This first allocation fell under the requirements of the former Emergency Shelter Grant program.

The proposed substantial amendment to the City's 2011/2012 HUD Annual Action is to receive the second allocation of ESG funding in the amount of \$82,907. This second allocation will be subject to the requirements of the new ESG program. The City will use the new ESG funds provided by HUD to continue the homeless prevention and rapid re-housing programs previously funded through the Homeless Prevention and Rapid Re-Housing Program (HPRP). The funds will help homeless individuals and families and those at risk of becoming homeless to obtain or maintain permanent housing.

Eligible Activities to be funded using the second allocation of the new ESG Program:

- Homeless Prevention
- Rapid Re-Housing
- HMIS (Homeless Management Information System)
- Administrative Costs

Eligibility Criteria for the Rapid Re-Housing and Homeless Prevention:

- Participants Household income must be below 30 percent of the Area Median Income (AMI);
- Participants must have an initial consultation with a case manager or authorized program representative; and,
- Participants must lack the financial resources and support networks needed to obtain immediate housing or remain in existing housing.

The attached amendment outlines the City’s strategy for effective implementation of the new ESG funds in a manner consistent with HUD’s Interim Rule. The initiatives support the Strategic Plan objectives and priorities outlined in the City’s 2011/2012 HUD Annual Action Plan and implement strategies identified in the Riverside County Ten -Year Plan to End Homelessness. Additionally, it supports the national priorities established in the Opening Doors: Federal Strategic Plan to Prevent and End Homelessness.

A detailed budget breakdown of the total FY 2011/2012 Emergency Shelter Grants/Emergency Solutions Grant funding by eligible activities is shown in Attachment B (see attached).

The table below reflects the proposed spending of the second allocation of the new ESG funding:

FY 2011 Emergency Solutions Grant Program Allocations			
	Rapid Re-Housing	Homelessness Prevention	Total Amount Budgeted
Tenant-Based Rental Assistance	\$37,524.22	\$35,000	\$72,524.22
HMIS			\$ 480.00
Administration			\$ 9,902.78
Total Amount of Second Allocation of Funding under the new ESG			\$82,907.00

For the distribution of funds received under the second allocation, the department is proposing to enter into a direct subrecipient agreement with the Riverside County Economic Development Agency (EDA), providing \$72,524.22 to implement the Rapid Re-Housing and Homeless Prevention service activities required by the new ESG program.

EDA staff is currently managing the Homeless Prevention and Rapid Re-Housing Program (HPRP) at the Access Center and possess the staffing capacity, knowledge and experience to effectively implement and administer the new Homeless Prevention and Rapid Re-Housing activities. EDA is also an active member of the Riverside Continuum of Care. In addition, as the sub-grantee, EDA may utilize the specialized services such as case management, supportive services and stabilization services to assist in the operation of homeless prevention services and rapid re-housing activities under the new ESG program, and in the city of Riverside.

The City and EDA’s partnership in reducing homelessness through ESG program funds helps fulfill Strategic Route 10 – Collaborating to Build Community to achieve a common goal.

FISCAL IMPACT:

There is no fiscal impact to the General Fund. Any costs to the City associated with the ESG program will be covered by the HUD grant funds.

Prepared by: Emilio Ramirez, Development Director

Certified as to

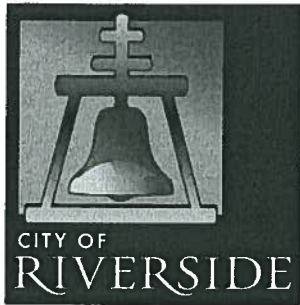
Availability of fund: Brent Mason, Finance Director

Approved by: Deanna Lorson, Assistant City Manager
for Scott Barber, Interim City Manager

Approved as to form: Gregory P. Priamos, City Attorney

Attachments: Attachment A – FY 2011/2012 HUD Substantial Amendment
Attachment B – HUD Table of Allocations for FY 2011

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**CITY COUNCIL
AND
HOUSING AUTHORITY
MINUTES**

TUESDAY, APRIL 17, 2012, 3 P.M.
ART PICK COUNCIL CHAMBER
CITY HALL
3900 MAIN STREET

**COUNCIL/AGENCY
MEMBERS**

G A R D N E R	M E L E N D R E Z	B A I L E Y	D A V I S	M A C A R T H U R	H A R T	A D A M S
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City of Arts & Innovation

WARDS

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450239.

MINUTES

The Minutes of the City Council Meeting of April 10, 2012, were approved as presented.

CALIFORNIA PROPOSITION "ONLINE K-12 EDUCATION COLLEGE PREPARATORY COURSES" - RESOLUTION

The City Council approved Councilmember Bailey's recommendation to adopt a resolution on the California Bill of Rights - Online K-12 Education College Preparatory Courses, an initiative to expand college preparatory courses and allow Alvord Unified School District and Riverside Unified School District to claim average daily attendance funding for student participation in approved online courses; whereupon, the title having been read and further reading waived, Resolution No. 22371 of the City Council of the City of Riverside, California, in Support of the California Proposition Entitled: "Online K-12 Education. College Preparatory Courses", was presented and adopted.

CASE P11-0165 - REZONING - 5893 GRAND - ORDINANCE ADOPTED

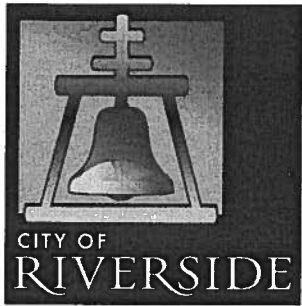
The City Council adopted an ordinance rezoning to apply the Residential Livestock Overlay Zone to a single-family residential property over an acre in size to allow the keeping of horses and other livestock on existing single-family residential property located at 5893 Grand Avenue, in the R-1-7000 Single-Family Residential Zone, within the Grand Neighborhood; whereupon, the title having been read and further reading waived, Ordinance No. 7166 of the City of Riverside, California, Amending the Zoning Map of the City of Riverside Pursuant to Chapter 19.090 of the Riverside Municipal Code Applying the Residential Livestock ("RL") Overlay Zone to Property Situated at 5893 Grand Avenue Within the Grand Neighborhood, was presented and adopted.

SURPLUS DECLARATION - 3909 AND 3915 VAN BUREN

The City Council (1) declared as surplus 3909 and 3915 Van Buren Boulevard, APNs 191-311-037 and 191-311-037 (Property) containing approximately 11,902 square feet located at the northeast corner of Van Buren Boulevard at Hayes Street; (2) authorized staff to dispose of the property; and (3) authorized the City Manager, or his designee, to prepare and execute all appropriate documents to complete the action.

SEIZING OUR DESTINY - AMENDMENT - 2011-12 HOUSING AND URBAN DEVELOPMENT ACTION PLAN - SUPPLEMENTAL APPROPRIATION

The City Council (1) approved a substantial amendment to the 2011-12



**CITY COUNCIL
AND
HOUSING AUTHORITY
MINUTES**

TUESDAY, APRIL 17, 2012, 3 P.M.
ART PICK COUNCIL CHAMBER
CITY HALL
3900 MAIN STREET

**COUNCIL/AGENCY
MEMBERS**

G A R D N E R	M E L E N D R E Z	B A I L E Y	D A V I S	M A C A R T H U R	H A R T	A D A M S
1	2	3	4	5	6	7

City of Arts & Innovation

WARDS

Housing and Urban Development (HUD) Annual Action Plan to receive \$82,907 in funding for rapid re-housing and homeless prevention activities under the new Emergency Solutions Grants (ESG) program; (2) authorized submittal of the substantial amendment to HUD prior to the May 15, 2012 HUD deadline; (3) authorized the receipt and supplemental appropriation of \$82,907 in ESG program funding, upon award, to account numbers to be assigned by the Finance Division; (4) authorized the City Manager, or his designee, to negotiate and enter into a supplemental agreement with the Riverside County Economic Development Agency (EDA) to expand current operations of the City's homeless prevention and rapid re-housing initiative, with funding provided under the new ESG program funding allocation; and (5) authorized the City Manager, or his designee, to execute all related documents on behalf of the City and make minor changes as deemed necessary to implement the program.

SOLE SOURCE EXCEPTION - EMERGENCY OPERATIONS CENTER INFORMATION MANAGEMENT SHARING SOFTWARE

The City Council (1) made a finding that the sole source exception applies and waived the formal competitive procurement requirements of Purchasing Resolution No. 21182 Section (c) to allow for the procurement of WebFusion®, an add-on module to the WebEOC, software currently in use by the City of Riverside and other Urban Area Security Initiative (UASI) agencies; and (2) authorized the Purchasing Service Manager to issue a purchase order in the amount of \$107,820 to ESI Acquisition to purchase, install and maintain WebFusion.

CASA BLANCA LIBRARY OPEN GARDEN SHADE STRUCTURE PROJECT - 2985 MADISON

The City Council (1) awarded a Design-Build Agreement to K&S Construction Services, Inc., in the amount of \$69,872 for the design and construction of the proposed Casa Blanca Library Open Garden Shade Structure project located at 2985 Madison Street per Request for Proposal No. 1302; (2) authorized the Purchasing Services Manager to issue change orders in an amount not-to-exceed \$6,988, ten percent, of the Design-Build Agreement price for construction changes including, but not limited to, owner requested changes, unforeseen conditions and design improvements; (3) authorized the expenditure of an amount not-to-exceed \$23,140 for related project costs including testing and inspection services, miscellaneous permit fees and administrative costs; and (4) authorized the City Manager, or his designee, to execute the Design-Build Agreement and any necessary documents, including making any minor, non-substantive changes.

Appendix D

Notice of Public Comment

THE PRESS-ENTERPRISE

3450 Fourteenth Street
Riverside, CA 92501-3878
951-684-1200
951-368-9018 FAX

Publication(s): Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: /

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, and under date of August 25, 1995, Case Number 267864; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

03/15/2012

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: March 19, 2012
At: Riverside, California



DEVELOPMENT DEPT / CITY OF RIVER
3900 MAIN 2ND FL ST
RIVERSIDE, CA 92522

Ad Number: 0000757481-01

P.O. Number:

Ad Copy:

NOTICE OF PUBLIC COMMENT PERIOD FOR AMENDMENT OF THE 2011/2012 HUD ANNUAL ACTION PLAN

March 14, 2012 City of Riverside
3900 Main Street, 5th Floor
Riverside, CA 92522
(951) 826-5879

AMENDMENT OF THE 2011/2012 HUD ANNUAL ACTION PLAN

Notice is hereby given for a public comment period to consider a substantial amendment to the City of Riverside 2011/2012 HUD Annual Action Plan. The public comment period is from March 15, 2012 through April 16, 2012.

Federal Regulation 24 CFR 91.105 requires the City of Riverside (City) to notify and provide its citizens an opportunity to comment and provide input on proposed changes to an approved plan. The U.S. Department of Housing and Urban Development (HUD) approved the City's 2011/2012 HUD Annual Action Plan to implement the strategy and goals identified in the City's Five-Year Consolidated Plan prepared for the Program Year as adopted on May 3, 2011.

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), enacted into law on May 20, 2009, consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Emergency Solutions Grants (ESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs. The change in the program's name, from Emergency Shelter Grants to Emergency Solutions Grants, reflects the change in the program's focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. In January 2012, HUD introduced revised regulations guiding the ESG program.

With the passage of the HEARTH Act in May 2009, which amended and reauthorized the McKinney-Vento Homeless Assistance Act (24 CFR Parts 91 and 576), HUD's revised regulations guiding the ESG program require the City to submit a Substantial Amendment to the 2011/2012 Annual Action Plan in order to receive the second allocation of funds under the new Emergency Solutions Grant (ESG) program.

In FY 2011, HUD released ESG funding in a two-stage allocation process. The first allocation was made available immediately, to avoid a lapse in funding for existing Emergency Shelter Grant activities. On May 3, 2011, City of Riverside, City Council approved the receipt of Emergency Shelter Grant funds under the first allocation for which \$147,390, was awarded to the City by HUD to provide Homeless Assistance. This first allocation fell under the requirements of the former Emergency Shelter Grant program. The anticipated second allocation under the new ESG is an additional \$82,907 to the City for a total of \$230,297. This second allocation (\$82,907) will be subject to the requirements of the new ESG program. The new program will have an increased focus on homeless prevention services and re-housing activities and greatly impacts how the City will utilize the second allocation of ESG funds for the following activities: Homeless Prevention, Rapid Re-Housing, Homeless Management Information Systems (HMIS) for tracking results; as well as administrative activities.

The Riverside City Council will consider this substantial amendment at their meeting scheduled for April 17, 2012 beginning at 6:30 p.m. in the Art Pick Council Chambers, 3900 Main Street Riverside, CA, 92522.

PUBLIC COMMENTS

Comments in writing, from the public, on the substantial amendment will be received by the City of Riverside, Development Department located at 3900 Main Street, Fifth Floor, Riverside, CA 92522; attention: Faye Nioka, Project Assistant, during the extended public comment period: from Thursday, March 15, 2012 until Monday, April 16, 2012 by 5:00PM. Comments received after April 16, 2012 will not be considered.

CERTIFYING OFFICER: Emilio Ramirez
Development Director 3/15

NOTICE OF PUBLIC COMMENT PERIOD FOR AMENDMENT OF THE 2011/2012 HUD ANNUAL ACTION PLAN

March 15, 2012

City of Riverside
3900 Main Street, 5th Floor
Riverside, CA 92522
(951) 826-5879

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With the passage of the HEARTH Act in May 2009, which amended and reauthorized the McKinney/Vento Homeless Assistance Act (24 CFR Parts 91 and 576), HUD's revised regulations guiding the ESG program require the City to submit a Substantial Amendment to the 2011/2012 Annual Action Plan in order to receive the second allocation of funds under the new Emergency Solutions Grant (ESG) program.

In FY 2011, HUD released ESG funding in a two-stage allocation process. The first allocation was made available immediately, to avoid a lapse in funding for existing Emergency Shelter Grant activities. On May 3, 2011, City of Riverside, City Council approved the receipt of Emergency Shelter Grant funds under the first allocation for which \$147,390, was awarded to the City by HUD to provide Homeless Assistance. This first allocation fell under the requirements of the former Emergency Shelter Grant program. The anticipated second allocation under the new ESG is an additional \$82,907 to the City for a total of \$230,297. This second allocation (\$82,907) will be subject to the requirements of the new ESG program. The new program will have an increased focus on homeless prevention services and re-housing activities and greatly impacts how the City will utilize the second allocation of ESG funds for the following activities Homeless Prevention, Rapid Re-Housing, Homeless Management Information Systems (HMIS) for tracking results; as well as administrative activities.

The Riverside City Council will consider this substantial amendment at their meeting scheduled for

