



**CASE REVIEW / REGULAR MEETING
MINUTES**

**Wednesday, April 22, 2015
Art Pick Council Chambers
3900 Main Street, Riverside, CA**

CASE REVIEW – 4:00 PM

Case Review Roll Call

Rotker	Hawkins	Ybarra	Taylor	Smith	Jackson	Roberts	Andres	Adams
✓	✓	L	✓	✓	✓	S	✓	V

✓ = Present **B** = Absent / Business **S** = Absent / Sick **V** = Absent / Vacation **O** = Absent / Other
UE = Absent / Unexcused **L** = Late **LE** = Left Early **■** = Vacant

STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comment

This is an opportunity for members of the public to address the Commission on closed session items.

There were no public comments.

Closed Session – Case Review

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:10 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.
1)	14-021	PC-14-07035
2)	14-030	PC-14-08042
3)	14-033	PC-14-10047

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

REGULAR MEETING – 5:30 PM

PLEDGE OF ALLEGIANCE

Regular Meeting Roll Call

Rotker	Hawkins	Ybarra	Taylor	Smith	Jackson	Roberts	Andres	Adams
✓	✓	L	✓	✓	✓	S	✓	V

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STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comments

Public comment on any subject matter within the Commission's jurisdiction.

Chair Jackson opened for public comments.

Paul Chavez spoke on the Jimenez OID. He said he called the DA's office and was told that they had never received the case. He expressed his continuing concern over the length of time it is taking for the Commission to receive the case.

Mr. Hauptmann said that he had checked with RPD and was told the casebook had been sent to the DA.

Carolyn Brodeur apologized for calling the City Manager an idiot. Ms. Brodeur also commented on her feelings about Commissioners with law enforcement backgrounds. She said that people who have had bad experiences with law enforcement find it difficult to trust others from that same profession.

Errol Koschewitz voiced his concern over grants to RPD and said there is no accountability for those funds. He said that grant funds should be put into a special account so that the money is used for its intended purpose.

Jason Hunter spoke about the City's threat assessment program / policy and said he had learned some things. He said that RPD conducts threat assessments for the City and that the subsequent reports are given to department heads who then forward to whomever. He said it was troubling to him that the Commission didn't know RPD conducted threat assessments.

Approval of Minutes

Minutes for Approval:		March 25, 2015 Regular Meeting	
Motion:	Taylor	Approve:	Rotker, Hawkins, Ybarra, Taylor, Smith, Jackson, Roberts, Andres, Adams
Second:	Hawkins	Oppose:	None
		Abstain:	None

CPRC Ad-hoc Committees

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A) Policies, Procedures, and By Laws Committee: Commissioner Rotker – Chair**
- B) Outreach Committee: Vice-Chair Adams – Chair**
- C) Policing and Mental Health Committee: Vice-Chair Adams – Chair**
- D) NACOLE 2015 Conference Planning Committee: Commissioner Roberts – Chair**

A) Policies, Procedures, and By Laws Committee: Commissioner Rotker – Chair

Commissioner Rotker reported that the Committee had had a lengthy meeting in March. He said that the Committee has some questions for the new City Attorney, but aside from that, review of the document is close to completion.

B) Outreach Committee: Vice-Chair Adams – Chair

On behalf of Vice-Chair Adams, Chair Jackson gave the following report:

- The Committee worked on the draft for the Outstanding Community Service award,
- Commissioner Taylor contacted Josh Maher in the Mayor's Office regarding Nextdoor – Riverside,
- Vice-Chair Adams contacted the coordinator for RRR (Residents for Responsible Representation) and an Outreach presentation would be given at their meeting in June or July.
- Next meeting scheduled for May 5th at 11 AM.

Commissioner Taylor said that he sent Josh Maher the information for the Policing and Mental Health Forum to post on Nextdoor.

Commissioner Andres also noted that the Committee had discussed the Outreach letter provided by Ms. Sherron.

C) Policing and Mental Health Committee: Vice-Chair Adams – Chair

On behalf of Vice-Chair Adams, Chair Jackson reported that the CPRC's Committee would be meeting with the Forum Planning Committee on April 29th to finalize the plans for the May 7th Forum.

D) NACOLE 2015 Conference Planning Committee: Commissioner Roberts – Chair

On behalf of Commissioner Roberts, Chair Jackson updated the Commission on various items regarding the upcoming NACOLE Conference:

- The Committee met on April 17th.
- NACOLE's conference activities up to that point were discussed.
- NACOLE's conference program has been drafted, but is not yet firm.
- CPRC's selected sessions were discussed:
 - Body cameras session is still going forward.
 - Mental health session has been modified from CPRC's RFP.
 - CPRC history panel which includes Bill Howe, one of the original Commissioners.

Chair Jackson noted some additional items:

- She and Ms. Sherron would be meeting with Janice Penner with Riverside Downtown Partnership (RDP) to discuss how RDP can assist with conference planning.
- Vice-Chair Adams is working to get exercise programs offered for conference attendees.
- Commissioners Hawkins and Taylor are also looking into some extracurricular activities which will be announced after the plans are in place.

Chair Jackson said that speakers are given awards after their presentations. In lieu of a monetary award, a donation to a charity is made in their name. Chair Jackson asked for suggestions for charities and asked that any suggestions be sent to Ms. Sherron. During the April 17th meeting, some of the charities suggested were:

- Family Service Association
- The Safe House
- Dollars for Scholars

Chair Jackson asked that if meeting attendees had any suggestions, to send those suggestions to Ms. Sherron.

Meetings and Training Sessions

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in March / April.

Commissioner Andres:

- April 6: Outreach Committee Meeting

Commissioner Ybarra:

- April 2: Policing & Mental Health Committee Meeting
- April 16: Mental Health Symposium in Buena Park

Commissioner Hawkins:

- March 31: Policies, Procedures, & Bylaws Committee
- March 16: NACOLE Board President Brian Buchner's meeting with Community members

Commissioner Taylor:

- April 16: Mental Health Symposium in Buena Park
- April 17: NACOLE Conference Local Planning Committee

Commissioner Rotker:

- March 31: Policies, Procedures, & Bylaws Committee

Chair Jackson:

- March 31: Policies, Procedures, & Bylaws Committee
- April 6: Outreach Committee Meeting
- April 6: Chair / Vice Chair meeting with Vice-Chair Adams and Mr. Hauptmann
- April 13: NACOLE's Conference Planning Committee Meeting
- April 16: Mental Health Symposium in Buena Park
- April 17: NACOLE Conference Local Planning Committee

Mr. Hauptmann:

- April 6: Meeting with Chair Jackson and Vice Chair Adams

Ms. Sherron:

- March 31: Policies, Procedures, & Bylaws Committee
- April 16: Mental Health Symposium in Buena Park
- April 17: NACOLE Conference Local Planning Committee

Vice-Chair Adams (as reported by Chair Jackson):

- March 26: Meeting with Cal Baptist University regarding Policing & Mental Health Forum
- April 2: Meeting with Chair Jackson and Commissioner Ybarra regarding the Mental Health Forum
- April 6: Outreach Committee Meeting
- April 6: Chair / Vice Chair meeting with Chair Jackson and Mr. Hauptmann
- April 16: Mental Health Symposium in Buena Park
- April 17: NACOLE Conference Local Planning Committee

Outreach

A) March / April Outreach

Reports from Commissioners regarding community meetings or events which they attended.

Commissioner Smith:

- March 26: Chief's Breakfast
- March 26: RCPA (Riverside Coalition for Police Accountability) meeting
- March 30: Boards and Commissions Reception
- April 8: Dr. Thompson's Community Relations class at RCC
- April 9: RCPA Community Forum on Ferguson
- April 13: RPD Strategic Planning Meeting Cesar Chavez Community Center

Commissioner Rotker:

- March 30: Boards and Commissions Reception

Commissioner Taylor:

- March 26: Chief's Breakfast

Commissioner Hawkins:

- March 26: Chief's Breakfast
- April 9: RCPA Community Forum on Ferguson

Commissioner Ybarra:

- March 26: Chief's Breakfast
- April 13: RPD Strategic Planning Meeting Cesar Chavez Community Center

Commissioner Andres:

- March 26: Chief's Breakfast
- April 13: La Sierra RRR Meeting

Chair Jackson:

- March 26: Chief's Breakfast
- March 30: Boards and Commissions Reception
- April 8: Dr. Thompson's Community Relations class at RCC
- April 9: RCPA Community Forum on Ferguson

Mr. Hauptmann:

- March 26: Chief's Breakfast
- March 30: Boards and Commissions Reception
- April 8: Dr. Thompson's Community Relations class at RCC

Ms. Sherron:

- March 26: Chief's Breakfast
- April 20: Shared information regarding Mental Health forum with RCC class
- April 22: Sent Mental Health forum flyer to Dr. Thompson at RCC

Vice-Chair Adams (as reported by Chair Jackson):

- March 26: Chief's Breakfast
- April 8: Dr. Thompson's Community Relations class at RCC
- April 9: RCPA Community Forum on Ferguson

B) Upcoming Outreach Events and Opportunities

- 1) Policing & Mental Health Forum: May 7th at 5:30 PM, Calif. Baptist University
- 2) NAACP Freedom Fund Banquet: May 13th at 6:00 PM, Riverside Convention Center
- 3) 12th Annual Senior Conference: May 14th at 8:00 AM, Janet Goeske Center

Chair Jackson reviewed upcoming events. She asked if any Commissioners would be interested in staffing a table at this event. Commissioner Andres volunteered as did Commissioner Taylor. Ms. Sherron said she would also assist. Chair Jackson said she felt it was important to educate as many people as possible about the existence of the CPRC.

Community member Christina Duran began to speak and Chair Jackson asked her to come to the podium so she could be heard. Ms. Duran said that the Commission's presence at events of this nature is important and should be considered because many seniors are grandparents and are now raising their grandchildren.

C) Future Outreach Opportunities

- 1) Input from Outreach Coordinator on upcoming Outreach events
- 2) Input from Commission Members on potential Outreach events

Chair Jackson said she had no future Outreach opportunities and asked if there were any other suggestions or comments.

Commissioner Taylor suggested that since Ms. Sherron now has administrative rights to Nextdoor, that CPRC begin posting information about the Commission on the Nextdoor website.

NEW BUSINESS

RPD's Personnel Complaint Policy

Discussion and action, if any, regarding RPD's updated Personnel Complaint policy.

Chair Jackson opened the item for discussion noting concerns expressed by various Commissioners regarding the updated Complaint policy. Asst. Chief Vicino was present to answer questions and address concerns.

Commissioner Rotker:

- said that the updated policy is currently being revised and he believed that after the revision, the Commission would have an opportunity to submit suggestions regarding the inclusion of CPRC into the policy.
 - Asst. Chief Vicino said that RPD was ready to update policy, but that Lexipol has already updated policy.
 - He said they are currently looking at 'best practice' policies of the latest Lexipol revision.
 - He said RPD has no problem adding CPRC to the policy, tightening the definition of "inquiry," and the addition of "judicial review."
 - He said RPD will currently be operating under the updated version of policy.
 - He said the Command Staff will review new revision on April 28th.
 - He recommended that the Commission focus on the administrative investigations portion of the policy and not the criminal investigations.

Asst. Chief Vicino informed the Commission that RPD and the RPOA had just started working on a body camera policy. He said that 24 officers volunteered for the body camera field tests that are currently underway. He noted that within two hours of the e-mail going out asking for volunteers, they had more than enough officers respond. He said RPOA is very willing to work with them on drafting a best practices policy.

Asst. Chief Vicino also noted that RPD had promised that once they had completed their Lexipol policies, RPD's policy manual would be posted on the RPD website. He said that has now been completed and the manual, minus some tactical elements, should be online sometime in June. He said he would advise Mr. Hauptmann once that takes place.

Commissioner Smith:

- Recommended that complaint forms be available online in .PDF format so they can be downloaded.
 - Asst. Chief Vicino said that was a good idea.
- Allow computer-typed or filled in forms to be permitted and then submitted to RPD.
- Suggested that Section 1009.2.3 be revised to "when the complainant is **either in a mentally unstable state or** intoxicated to the point where his / her credibility appears to be unreliable, identifying information should be obtained..."
 - Asst. Chief Vicino thanked him and asked Mr. Hauptmann to e-mail the recommendations to him.

Commissioner Taylor:

- asked if Commissioners were prohibited from being part of the on-going policy-making process.
 - Asst. Chief Vicino said that while RPD wants the Commission's input, there shouldn't be too many people involved in the initial process.
 - He believes that the best process is for RPD to create the policy after which the Commission would review the policy and then submit its recommendations to RPD.

Chair Jackson:

- said that her main concern was the lack of CPRC being included in the policy.
- also mentioned the availability of complaint forms and that she liked Commissioner Smith's suggestion about having a .PDF version available online.
- noted that it would also be helpful to get clarification about which government facilities the policy is referring to.

Chair Jackson opened for public comment.

Carolyn Brodeur said it would be nice to have the complaint form online.

Mr. Hauptmann noted that complaint forms have been available online, but through CPRC's website and not RPD's.

Jason Hunter said the policy "dovetails" with the Commission's Policies and Procedures. He said the old policy was substandard. He said he wanted to make sure officers were protected from the City. He also asked how quasi-judicial boards like the CPRC maintain their independence and suggested that the CPRC Manager be moved from the City Manager's Office and put under the City Council.

Christina Duran said that in her neighborhood, community members will complain to a lieutenant. She asked how complaints of that sort are processed.

Commissioner Taylor responded by noting that if a community member makes a complaint at a neighborhood meeting, it was important to let them know of the proper complaint process.

Ms. Duran said she is familiar with the process, but that the lieutenant will speak with the complainant separately and that she didn't know if the lieutenant should have that person file a formal complaint. She said she hoped there would be some follow-up regarding her concerns.

Mr. Hauptmann said the complaint form goes to RPD. He said that there are times when area commanders try to solve problems in their areas, but that the complainants should handle it formally so they can have their concerns finalized.

Chair Jackson said it would be helpful for community and neighborhood groups to invite the Commission to their meetings so that they can be informed about this process.

Staff Report

Mr. Hauptmann had nothing to report.

Commissioner Comments

Pursuant to Government Code Section 54954.2, Commissioners may use this time to make brief announcements or a brief report on their own activities.

There were no Commissioner comments.

Items for Future Commission Consideration

Items for future Commission consideration can be agendaized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendaized.

There were no items for future Commission consideration.

Adjournment

The Commission adjourned at 7:03 PM.

Respectfully submitted,



PHOEBE SHERRON
Sr. Office Specialist

04-22-15 Minutes – Apr CR-Regular