



**TRAINING / REGULAR MEETING
MINUTES OF ACTIONS
Wednesday, July 27, 2011
Art Pick Council Chambers
3900 Main Street, Riverside, CA**

Chairman Santore called the meeting to order at 4:05 PM.

PLEDGE OF ALLEGIANCE

Regular Meeting Roll Call

Rotker		Johnson	Brandriff		Jackson	Roberts	Santore	Adams
✓		✓	✓		✓	✓	✓	✓

✓ = Present **B** = Absent / Business **S** = Absent / Sick **V** = Absent / Vacation **O** = Absent / Other
UE = Absent / Unexcused **L** = Late **LE** = Left Early **■** = Vacant

STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comments

There were no public comments.

Training

RPD Staff will provide demonstrations on Defensive Tactics.

Sgt. Chad Milby with members of the Defensive Tactics Training Team demonstrated defensive tactics along with arrest and control techniques. (Audio is available on the CPRC Training Schedule: http://www.riversideca.gov/cprc/Training/Training_Schedule.htm)

At 5:47 PM, the Commission recessed for approximately 30 minutes, reconvening at 6:21 PM.

Approval of Minutes

Commissioner Rotker noted that the speaker in the June Case Review Public Comment should be Ricketts, not Laycock.

Minutes for Approval	Motion	Second	Approve	Oppose	Abstain
A) June 22 Training / Regular Meeting, with correction	Johnson	Adams	Unanimous	0	0
B) July 13 Case Review Meeting	Jackson	Rotker	Unanimous	0	0

Outreach

A) July Outreach

Commissioner Johnson:

- June 29 – Rhythm of Riverside Summer Concert in Fairmount Park – MC announced CPRC Commissioner’s presence;
- July 7 – Riverside Coalition for Police Accountability meeting – group discussion;
- July 17 – Lyric Opera Recital, Cesar Chavez Community Center;
- July 20 – Bordwell Park & Stratton Center; Bobby Bonds Park Community Center; attended Rhythm of Riverside Summer Concert in Fairmount Park – MC announced CPRC Commissioner’s presence;
- July 25 – attended Kids’ Theater, Riverside Community Players

Mr. Hauptmann said he attended the recent RPOA Board Meeting. He met the RPOA board members and introduced and told about himself. They also discussed CPRC’s training. The Board was glad to hear that ongoing training was being given to CPRC. Mr. Hauptmann said he was invited to meet with them on a monthly basis and was glad to note the doors had opened in that regard.

Chairman Santore:

- 1-on-1 with a citizen who had been stopped by police while riding his bike
- 1-on-1 with an Ontario police officer while at a CERT ICS Class.

B) Scheduled Outreach Events

Ms. Sherron said there were no specific events that had been scheduled for attendance or commissioner presentations.

C) Future Outreach Opportunities

- 1) Days and Times for Presentation at the City’s Homeless Services Center

Ms. Sherron noted that a presentation was tentatively scheduled for August 3 at 2:30.

- 2) Input from Commission Members on potential outreach events in 2011

Chairman Santore said he was hoping for about 100 neighbors in his neighborhood to participate in the 2011 National Night Out.

- 3) Input from Commission Members on potential outreach events in 2011

Commissioner Johnson, Outreach Committee Chair, said he is trying to put a wide diversity of events on the Outreach Calendar. He said he would probably attend ‘Buffalo Soldiers’ on July 30.

OLD BUSINESS

Officer-Involved Death (OID) Evaluation Process

A) Continued discussion and action, if any, on the Acevedo OID evaluation.

Commissioner Rotker submitted a written rationale for the Acevedo case, making a motion that it be accepted.

Commissioner Brandriff said it was premature to make a motion for the rationale as the other commissioners should be able to review it before voting to approve it.

During additional discussion, Mr. Hauptmann said that before a rationale was approved, the Commission needed to decide whether or not the officers' actions were within policy.

Commissioner Rotker asked if that decision had been made at the previous meeting. Ms. Sherron said that a vote of that nature had not taken place at the previous meeting. Based on that information, Commissioner Rotker withdrew his motion to approve his rationale.

The discussion ended with Chairman Santore instructing the Commission to review the rationale for future discussion.

B) Begin discussion and action, if any, of the Hyatt OID.

Commissioner Rotker asked if the Hyatt Fact Sheet had been certified. After brief discussion, the following motion was made:

Motion for Approval	Motion	Second	Approve	Oppose	Abstain
That the Hyatt OID Fact Sheet be certified and accepted, subject to change	Rotker	Johnson	Rotker Johnson Jackson Roberts Santore Adams	Brandriff	0

Commissioner Rotker then asked at what stage in the evaluation process the Hyatt OID would be at the next meeting. Mr. Hauptmann said that depended on whether or not there were training requests or questions to be answered. Chairman Santore said they would be at Stage 4; Mr. Hauptmann said several stages could be addressed, depending on the questions that were posed to Staff.

OID Minority Reports Format

As inclusion of Minority Reports in OID Public Reports has been approved by the Commission, discussion and action, if any, will occur regarding

- A) the acceptable minority report format,
- B) the process of accepting a minority report's inclusion in an OID Public Report, and
- C) the inclusion of this process in the CPRC By-Laws / Policies & Procedures.

This item was tabled.

CPRC Ad-hoc Committees

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A) Outreach

- B) Annual Report
- C) Policies, Procedures, & By-Laws

Commissioner Johnson, Outreach Committee Chair, said the Outreach Committee had created an outreach plan and that, at this time, he believed that plan had been successful. He believed the Committee had no further purpose and made a motion to terminate it. He and / or Ms. Sherron would act as liaisons for outreach.

Commissioner Brandriff said it would be beneficial for the Commission and the community to know what had been accomplished prior to the termination of the Committee.

Mr. Hauptmann recommended that Commissioner Johnson submit the plan he had distributed to the Commission previously, along with the accomplishments prior to the Committee's termination. Commissioner Johnson withdrew his motion.

Ms. Sherron asked Commissioner Johnson send the documents to her and she would post them online.

Vice-Chair Roberts, Annual Report Committee Chair, advised that the first meeting would be held in August.

Commissioner Rotker, Policies, Procedures, & By-Laws (PPBL) Committee Chair, reported that the Committee had met twice and that the members were submitting good recommendations. He said they were working on the By-Laws first, and would address the Policies & Procedures afterward.

NEW BUSINESS

Revisions to CPRC Policies, Procedures, & By-Laws

Discussion and action, if any, on revisions to CPRC Policies, Procedures, & By-Laws.

A) First reading, without action, to make the following amendment (in bold) to the CPRC By-Laws:

Article VII, Section 4: Notwithstanding Section 3 above, the Commission ~~will~~ **may** schedule closed session meetings on the second Wednesday of each month for the sole purpose of considering cases and making related findings. The only exceptions to this are when training is to be scheduled, ~~and~~ **and** annual officer elections, ~~and / or officer-involved death (OID) case evaluations~~. The notice and agenda for such meetings shall be distributed in the same manner as the notice and agenda for all other Commission meetings. Case Review meetings will not be open to the public; however, public comments may be heard prior to going into closed session. The public will be allowed to attend training sessions. ~~The Commission may, at its discretion, agendize training sessions and / or annual officer elections on the second Wednesday of the month.~~

Mr. Hauptmann advised the Commission that PPBL Chair, Commissioner Rotker, had asked that amending this section of the By-Laws be agendized in order to allow the Commission to review OIDs on 2nd Wednesdays. Commissioner Rotker noted that discussion of OIDs on 2nd Wednesdays had been postponed because it was not currently permitted in the By-Laws and that was why this amendment had been agendized.

After some additional discussion, Commissioner Brandriff made a motion to include the following verbiage at the end of the last sentence:

Motion for Approval	Motion	Second	Approve	Oppose	Abstain
---------------------	--------	--------	---------	--------	---------

That "annual officer elections, and / or officer-involved death (OID) case evaluations." be added to the last sentence.	Brandriff	Roberts	Rotker Johnson Brandriff Jackson Roberts Adams	Santore	0
---	-----------	---------	---	---------	---

OID Evaluation Process

Discussion and action, if any, on the modified version of the OID Evaluation Process.

This item was tabled.

Staff Report

- A) CPRC Budget
- B) NACOLE Update
- C) Memorializing Common / Standard Practices in use by the CPRC

Mr. Hauptmann advised that Joe Brann’s report was now online. He asked commissioners to read the report before deciding whether or not to have Mr. Brann speak to the Commission.

Mr. Hauptmann next advised that plane tickets to New Orleans for the NACOLE Conference would be purchased on Monday. If anyone scheduled to attend felt they might not be able to make it, he asked that they advise staff as soon as possible so that the non-refundable plane ticket wouldn’t be purchased.

Last, Mr. Hauptmann noted that none of the practices or processes the Commission has used for the review of OIDs over the years has been memorialized in the Policies, Procedures, and By-Laws (PPBL). He said that any changes to practices or processes need to be memorialized. He said that the PPBL Committee was aware of his concerns and that he had suggested the development of a new section to cover the process for handling OID cases. He said it is not a good idea for the Commission to “wing it” when it comes to policies or practices.

Commission Member Comments

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

There were no commissioner comments.

Items for Future Commission Consideration

There were no items for future consideration.

Adjournment

The Commission adjourned at 8:08 PM.

Respectfully submitted,

PHOEBE SHERRON
Sr. Office Specialist

