



**TRAINING MEETING  
MINUTES OF ACTIONS  
for  
Wednesday, April 14, 2010  
7<sup>th</sup> Floor Mayor's Ceremonial Room  
3900 Main Street, Riverside, CA**

Chairman Percy called the meeting to order at 3:30 PM.

**Roll Call**

Rotker	Slawsby	Hubbard	Brandriff	Morales	Percy	Roberts	Santore	Beeman
✓	✓	A	✓	A	✓	✓	✓	✓

✓ = Present    A = Absent    L = Late    LE = Left Early

**Public Comment**

There were no public comments.

**Professionalism and Courtesy: The Key to Positive Working Relationships and Effective Meetings**

Kristin Tillquist, author of "Capitalizing on Kindness: Why 21<sup>st</sup> Century Professionals Need to be Nice," gave a training presentation on Professionalism and Courtesy.

**Adjournment**

The Commission adjourned at 5:05 PM.

Respectfully submitted,



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PHOEBE SHERRON  
Sr. Office Specialist