

# CITY OF RIVERSIDE

# HOW TO RUN FOR PUBLIC OFFICE



## Before Nomination Period

As a potential candidate, you must file a Candidate Intention Statement (Form 501) with the City Clerk's Office. You may establish a Campaign Committee if you plan to raise +\$2,000 during your campaign. To establish a Committee, you will need to file a Statement of Organization (Form 410) with the Secretary of State and provide a copy to the City Clerk's Office.

The City of Riverside has no campaign contribution limits for Mayor and City Council candidates. Forms can be found at [FPPC.CA.gov/form](http://FPPC.CA.gov/form).

## During Nomination Period

Interested candidates must pick up one Nomination Packet from the City Clerk's Office by attending a Candidate Workshop on the first day of nomination or making an appointment within the Nomination Period. The packet consists of a Nomination Petition to circulate and forms to complete and file before the end of the nomination period. The nomination of candidates requires no less than 20 valid signatures from registered voters in the jurisdiction of the office they are running for to qualify for the ballot. A filing fee must be paid at the time petitions and forms are filed.

## After Nomination Period

If you established a Campaign Committee and win the election, you must continue filing semi-annual statements until you terminate the Committee. All elected officials are also required to file annual Statements of Economic Interest or Conflict of Interest Statements (Form 700) and complete mandatory training such as Ethics AB1234.

If you established a Committee and lose the election, it is recommended that you terminate your Committee as soon as possible to avoid further annual filing fees to the Secretary of State. The City also recommends participating in local government in other ways by serving on a board or commission or participating in public meetings.

## ELIGIBLE CANDIDATES

- Must be a United States citizen.
- Must be 18 years old.
- Must be a registered voter living in the jurisdiction at the time Nomination Papers are issued. Terms of office are generally for four years unless otherwise noted.

## ELECTION FEES

<b>Candidate Filing</b>	\$25.00
<b>Financial Disclosure Reports</b>	\$0.10 (Per pg.)



FOR DETAILS, VISIT

[RiversideCA.gov/CityClerk](http://RiversideCA.gov/CityClerk)