

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: May 18, 2007
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Dave Barnhart (Vice Chair) Bob Stockton
Ken Sutter Bernie Titus
Ian Davidson Jim Anderson

Absent: Joe Tavaglione (absence due to business)
Mary Curtin (absence due to business)
Robert Elliott (absence due to sick)

Assistant City Manager Michael Beck was in attendance.

PRESENTATION

A. UPDATE PRESENTATION AND DISCUSSION OF THE RIVERSIDE PUBLIC UTILITIES DEPARTMENT MANAGEMENT REVIEW – PHASE I BY BLACK & VEATCH

Mr. Tom Resh, Black & Veatch consultant, gave an update of the Riverside Public Utilities Department Management Review – Phase I.

The Board of Public Utilities received and filed this update.

MINUTES

1. The minutes from the Board of Public Utilities meeting on May 4, 2007 was approved as submitted.

Motion – Titus. Second – Anderson.

Ayes: Barnhart, Stockton, Sutter, Titus, Davidson, and Anderson.

Noes: None

Abstain: None.

Absent: Joe Tavaglione (absence due to business)
Mary Curtin (absence due to business)
Robert Elliott (absence due to sick)

CITIZENS PARTICIPATION

2. None.

COMMITTEE REPORTS

- 3a. PROPERTY COMMITTEE REPORT
The Board of Public Utilities accepted and filed the May 4, 2007, Property Committee minutes.
- 3b. ELECTRIC COMMITTEE REPORT
The Board of Public Utilities accepted and filed the May 9, 2007, Electric Committee minutes.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 9, **TREE POWER PROGRAM UPDATE - 2007** which was moved to the Discussion Calendar.

Motion – Anderson Second – Sutter

Ayes: Barnhart, Stockton, Sutter, Titus, Davidson, and Anderson.

Noes: None

Abstain: None.

Absent: Joe Tavaglione (absence due to business)

Mary Curtin (absence due to business)

Robert Elliott (absence due to sick)

ELECTRIC ITEMS

4. UNDERGROUND ELECTRIC LINE EXTENSION - FIVE OFFICE/WAREHOUSE BUILDINGS
WORK ORDER NO. 070003-37

The Board of Public Utilities approved the estimated capital expenditure of \$199,000 to install an underground line extension to serve five office/warehouse buildings located at Citrus Avenue westerly of Iowa Avenue.

5. UNDERGROUND ELECTRIC LINE EXTENSION – BUCHANAN BOOSTER PUMP STATION
WORK ORDER NO. 070003-135

The Board of Public Utilities approved the estimated capital expenditure of \$70,000 to install an underground line extension to serve the Buchanan Booster Pump Station for the RPU Water Department facility located at 4279 Buchanan Street.

6. OVERHEAD TO UNDERGROUND CONVERSION - RIVERSIDE GATEWAY PLAZA
WORK ORDER NO. 070003-153

The Board of Public Utilities approved the estimated capital expenditure of \$70,000 to remove the overhead 12 kV line in conflict with the development of Riverside Gateway Plaza located westerly of Van Buren Boulevard and southerly of Jurupa Avenue.

7. PURCHASE AND INSTALL THREE 12 kV DISTRIBUTION CAPACITOR BANKS
WORK ORDER NO. 0708267

The Board of Public Utilities approved the estimated capital expenditure of \$88,000 to purchase and install padmounted capacitor banks on three 12 kV circuits served from the Orangecrest Substation.

WATER ITEMS

OTHER ITEMS

8. ITRON MV-90 MULTI-VENDOR DATA TRANSLATION SYSTEM SOFTWARE UPGRADE

The Board of Public Utilities approved and authorized the purchase of the MV-90XI upgrade from Itron, Inc. at a cost of \$39,350 including Professional Services, and annual maintenance costs of \$16,605.

9. **MOVED TO DISCUSSION CALENDAR**

DISCUSSION CALENDAR

9. TREE POWER PROGRAM UPDATE – 2007

Board Member Jim Anderson requested this item be placed on the discussion calendar for further discussion regarding the change order procedure.

Following discussion, the Board of Public Utilities approved and recommended that the City Council give authority to the City Manager, or his designee, to approve change orders for this program up to \$100,000 per vendor annually.

Motion – Anderson. Second – Titus.

Ayes: Barnhart, Stockton, Sutter, Titus, Davidson, and Anderson.

Noes: None

Abstain: None.

Absent: Joe Tavaglione (absence due to business)
Mary Curtin (absence due to business)
Robert Elliott (absence due to sick)

10. CONSTRUCTION OF TIPPECANOE WELL 16-INCH WATER TRANSMISSION MAIN PROJECT – AWARD OF BID NO. 6497

Following discussion, the Board of Public Utilities:

1. Approved the capital expenditure of \$823,424.80 for Work Order 0706399, which includes all design, construction, change order contingencies, system connections, construction management and inspection for the Tippecanoe Well 16-inch Water Transmission Main Project, Bid No. 6497;
2. Awarded a contract for the construction of the Tippecanoe Well 16-inch Water Transmission Main Project, Bid No. 6497 to the lowest responsive bidder, J. Fletcher Creamer & Son, Inc. of Sylmar, California, in the amount of \$587,854.00; and
3. Authorized the issuance of change orders to the purchase order of up to twenty-percent of the original amount for Bid No. 6497. Such changes will be reported to the Board of Public Utilities at the conclusion of the project.

Motion – Stockton. Second – Titus.

Ayes: Barnhart, Stockton, Sutter, Titus, Davidson, and Anderson.

Noes: None

Abstain: None.

Absent: Joe Tavaglione (absence due to business)
Mary Curtin (absence due to business)
Robert Elliott (absence due to sick)

11. PUBLIC UTILITIES REAL PROPERTY – CHANGE IN SURPLUS STATUS OF FLUME TRACT PROPERTY

Assistant Director/Resources Gary Nolff gave more detail regarding this property and also stated that the report was wrong in that it did not go to the City Council on August 5, 2006 to be declared surplus – it has not been to the City Council yet.

Vice Chair Barnhart requested that it go on record that the Board members want staff to continue to work with the Wildlands Conservancy and the County of San Bernardino to consider the possible development of a joint use park.

Following discussion, the Board of Public Utilities approved and recommended that the City Council:

1. Change its previous surplus determination regarding the 38 acre parcel, comprised of Assessor Parcel Numbers 0163-381-06, 0163-381-07, 0163-362-08 and 0163-362-09; and
2. Direct staff to continue to work with Wildlands Conservancy and the County of San Bernardino to consider the possible development of a joint use park.

Motion – Sutter. Second – Anderson.

Ayes: Barnhart, Stockton, Sutter, Titus, Davidson, and Anderson.

Noes: None

Abstain: None.

Absent: Joe Tavaglione (absence due to business)
Mary Curtin (absence due to business)
Robert Elliott (absence due to sick)

12. UPDATE OF THE SANTA ANA WATER RIGHTS HEARING

Following discussion, the Board of Public Utilities received and filed this update.

13. DEVELOPMENT OF A 2020 SMART METER PLAN FOR FUTURE PUBLIC CONSIDERATION

General Manager Wright explained Time of Use (TOU) meters and provided a conceptual outline of the Smart Meter Plan.

Following discussion, the Board of Public Utilities recommended that the City Council direct staff to investigate the development of Time Of Use (TOU) rates for all customers and to initiate the preparation of a 2020 Smart Meter Plan.

Motion – Anderson. Second – Sutter.

Ayes: Barnhart, Stockton, Sutter, Titus, Davidson, and Anderson.

Noes: None

Abstain: None.

Absent: Joe Tavaglione (absence due to business)
Mary Curtin (absence due to business)
Robert Elliott (absence due to sick)

14. MEETING TIMES FOR RIVERSIDE PUBLIC UTILITIES BOARD STANDING COMMITTEES

It was recommended by staff and agreed to by the Board that each committee at their next meeting establish the appropriate time to hold committee meetings in the future:

1. Finance (4th Friday of each month @ 8:00 a.m.)
2. Electric (2nd Wednesday of each month @ 4:00 p.m.)
3. Water (3rd Friday of each month – immediately following the Board meeting)
4. Property (1st Friday of each month – immediately following the Board meeting)

GENERAL MANAGER'S REPORT

15. State and Federal Legislative Update

16. Open and Closed Work Orders - April 2007

17. Water Highlights - April 2007

Kevin Milligan will give a more detailed presentation at a future Board meeting.

18. Monthly Benchmark Report Cards - April 2007
19. City Council Agendas - May 8, 2007 and May 15, 2007
20. Upcoming Meetings
21. Systematic Reporting on Conferences/Seminars
Board Member Jim Anderson reported on the Association of California Water Agencies (ACWA) Spring Conference that he attended on May 9-11, 2007 in Sacramento and distributed his summary of the conference (attached).

UPCOMING MEETING

Vice Chairman Dave Barnhart adjourned the meeting at 10:07 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **Friday, June 1, 2007**, at **8:30** a.m. in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: _____
David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: June 1, 2007