

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities  
Date of Meeting: November 21, 2014  
Time of Meeting: 8:30 a.m.  
Place of Meeting: Public Utilities Boardroom  
3901 Orange Street  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present:	Justin Scott-Coe (Chair)	Ian Davidson (Vice Chair)
	Darrell Ament	Susan Cash
	David Roberts	Andrew Walcker (left meeting early)
	Ron Cole	Dave Austin
	Nick Ferguson	

Absent: None.

**PRESENTATIONS**

1 EMPLOYEE RECOGNITIONS

None.

**MINUTES**

2 The regular meeting minutes from the Board of Public Utilities meeting held on November 7, 2014 was approved as submitted.

Motion – Austin. Second – Cole.

Ayes: Scott-Coe, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

Abstain: Davidson and Ament.

Absent: None.

**CITIZENS PARTICIPATION**

3 Public Comment Period

NONE.

## **CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar.

Motion – Ferguson Second – Cole.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

### **Electric Item**

#### **4 UNDERGROUND SWITCH REPLACEMENT – WORK ORDER NO. 1502322**

The Board of Public Utilities approved the estimated capital expenditure of \$245,000 for Work Order No. 1502322 for an underground switch replacement.

#### **5 UNDERGROUND ELECTRICAL INSTALLATION FOR THE SYCAMORE CANYON DEVELOPMENT – WORK ORDER NO. 1502846**

The Board of Public Utilities approved the estimated \$76,000 capital expenditure for Work Order No. 1502846 for the installation of electrical distribution facilities for the Sycamore Canyon Development.

#### **6 UNDERGROUND VAULT REPLACEMENT - WORK ORDER NO. 1505427**

The Board of Public Utilities approved the estimated capital expenditure of \$213,000 for Work Order No. 1505427 to replace an underground vault.

### **Water Items**

#### **7 IVY STREET BRIDGE TEMPORARY BOOSTER STATION PROJECT FOR THE STATE ROUTE 91 HIGH OCCUPANCY VEHICLE LANE PROJECT – WORK ORDER NO. 1112059**

The Board of Public Utilities approved an additional change order authorization in the amount of \$45,500 for a revised total change order authority of \$156,900 to extend the maintenance period of the Ivy Street Bridge Temporary Booster Station Project for the State Route 91 HOV Lane Project, Bid No. 1033-12-03.

## **DISCUSSION CALENDAR**

#### **8 REVIEW OF BOARD STANDING RULES REGARDING PUBLIC COMMENT**

Following discussion, the Board of Public Utilities:

1. Received and filed this oral review;
2. Requested that the Board follow the current City Council practice of accepting speaker cards up until the agenda item is called for discussion; and

3. Directed staff to agendize the "Public Comments" portion of the Standing Rules for Board discussion after the City Council concludes their Rules of Procedure.

Motion – Cash. Second – Austin.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

9 AWARD OF BID NO. RPU-7259 FOR POLE REPLACEMENTS AT VARIOUS LOCATIONS THROUGHOUT THE CITY

Following discussion, the Board of Public Utilities:

1. Rejected the bid submitted by Klondyke Construction LLC, of Phoenix, Arizona, in the amount of \$824,475.00, as non-responsive; and
2. Awarded Bid No. RPU-7259 to the lowest responsive bidder, International Line Builders, Inc., of Riverside, California, in the amount of \$1,187,863.01.

Motion – Ferguson. Second – Walcker.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

10 REAL PROPERTY FINANCIAL MANAGEMENT POLICY

Following discussion, the Board of Public Utilities approved the Real Property Financial Management Policy.

Motion – Austin. Second – Ferguson.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

11 ORANGE SQUARE CUSTOMER SERVICE PAYMENT AND 311 CALL CENTER IMPROVEMENTS

Following discussion, the Board of Public Utilities:

1. Rejected the bid submitted by Advanced Electronics, Inc. for the construction of the Customer Service Center, Bid No. RPU-7249 as non-responsive;
2. Awarded a contract for the construction of the Customer Service Center, Bid No. RPU-7249 to the lowest responsive bidder, New Dynasty Construction Company, of Tustin, California, in the amount \$806,209, including the base bid of \$684,135 and Alternate Bid #1 of \$122,074;
3. Authorized the expenditure of \$484,655 to G/M Business Interiors for furniture including the adaptive reuse of existing systems furniture and customer service workstations in accordance with Purchasing Resolution No. 22576, Section 201 (g);

4. Rejected the bids submitted by Network Hardware Resale and OM Office Supply Inc. for the purchase of the Cisco data switch as non-responsive;
5. Awarded the purchase of the Cisco data switch, Bid No. 7267 to the lowest responsive bidder, Presidio Networked Solutions Group, LLC, of Newport Beach, California, in the amount of \$50,245; and
6. Approved the estimated capital expenditure for Work Order No. 1417545 in the amount of \$1,645,936, including a 15% contingency for general construction.

Motion – Ament. Second – Davidson.

Ayes: Scott-Coe, Davidson, Ament, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

### **BOARD MEMBER/STAFF COMMUNICATIONS**

#### 12 SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Member Walcker reported that he and Board Member Cash attended the Gage Canal Board Meeting on November 11, 2014.

Board Chair Scott-Coe reported that he attended the Western Municipal Water District Board meeting on November 19, 2014 in support to RPU General Manager Balachandran as he was a speaker at the meeting.

Board Member Walcker left the meeting at this time.

#### 13 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- NONE

### **GENERAL MANAGER'S REPORT**

General Manager Balachandran announced that the Marketing Division won two Polaris awards from the Public Relations Society of America – Inland Empire Chapter for the 2013 Financial Report, and the RPU News – Employee Newsletter. He also mentioned that Steve Badgett will be recognized for his service to the City at the next Board Meeting on December 12, 2014.

#### 14 Safety Update

#### 15 State and Federal Legislative and Regulatory Update - Update on pending legislation that may impact the Water and/or Electric Utility

#### 16 Committee Reports – Electric Committee, Water Committee, Customer Relations/Finance Committee ("Special" Meeting on October 31, 2014)

#### 17 Electric / Water Contract Panel Update – November 2014

#### 18 Open and Closed Work Orders – October 2014

- 19 Water Highlights – October 2014
- 20 City Council Agendas – November 17, 2014 "Special" and November 18, 2014
- 21 Upcoming Meetings
- 22 Electric / Water Utility Acronyms

Chair Justin Scott-Coe adjourned the meeting at approximately 9:46 a.m. The next regularly scheduled "Special" Board of Public Utilities meeting is to be held **December 12, 2014 at 8:30** a.m. in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California. The regular meetings scheduled on January 2, 2015 and January 16, 2015 were both cancelled.

By: 

Girish Balachandran, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: December 12, 2014