

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities

Date of Meeting: September 19, 2014

Time of Meeting: 8:30 a.m.

Place of Meeting: Public Utilities Boardroom
3901 Orange Street
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Justin Scott-Coe (Chair) Susan Cash
David Roberts Andrew Walcker
Ron Cole Dave Austin
Nick Ferguson

Absent: Darrell Ament (excused absence due to sick)
Ian Davidson (excused absence due to business)

PRESENTATIONS

1 EMPLOYEE RECOGNITIONS

None.

MINUTES

2 The regular meeting minutes from the Board of Public Utilities meeting held on September 5, 2014 were approved as submitted.

Motion – Austin. Second – Ferguson.

Ayes: Scott-Coe, Cash, Roberts, Cole, Austin, and Ferguson.

Abstain: Andrew Walcker.

Absent: Darrell Ament (excused absence due to sick)
Ian Davidson (excused absence due to business)

CITIZENS PARTICIPATION

None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 6, **LONG RANGE PLANNING EFFORTS FOR RIVERSIDE PUBLIC UTILITIES NORTHSIDE REAL PROPERTY ASSETS; EXPENDITURE OF FUNDS**, which was moved to the Discussion Calendar.

Motion – Austin. Second – Cash.

Ayes: Scott-Coe, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

Electric Items

3 APPROVAL OF WORK ORDER NO. 1502504 AND PURCHASE OF 69 KV CIRCUIT BREAKERS FOR THE RIVERSIDE SUBSTATION BAY 4 BREAKER REPLACEMENT PROJECT

The Board of Public Utilities:

1. Approved Work Order No. 1502504 in the amount of \$382,351; and
2. Approved the award of a Purchase Order in the amount of \$140,142 to McAvoy & Markham Engineering and Sales Co. of Irvine, California, for three 69 kV circuit breakers and associated equipment for the Riverside Substation Bay 4 Breaker Replacement Project.

4 UNDERGROUND ELECTRICAL INSTALLATION NEAR KRAMERIA AVENUE AND ALTA CRESTA AVENUE FOR NEW TRACT 32997 - WORK ORDER NO. 1415539

The Board of Public Utilities approved the estimated capital expenditure of \$190,000 for Work Order No. 1415539 for the installation of electrical distribution facilities for Tract 32997.

Other Items

5 CUSTOMER INFORMATION SYSTEM REPLACEMENT PROJECT – CUSTOMER SERVICE DEPARTMENT COMPUTER UPGRADES

The Board of Public Utilities approved the issuance of a purchase order to Dell, in the amount of \$97,103.73, for replacement computers and upgrades to existing computers as part of the Customer Information System Implementation Project.

6 MOVED TO DISCUSSION CALENDAR

DISCUSSION CALENDAR

6 **LONG RANGE PLANNING EFFORTS FOR RIVERSIDE PUBLIC UTILITIES
NORTHSIDE REAL PROPERTY ASSETS; EXPENDITURE OF FUNDS**

Staff requested this item be placed on the Discussion Calendar.

Following discussion, the Board of Public Utilities moved to continue this item to a future Board meeting and requested that RPU staff concurrently present to the Board, for consideration, principles and policies regarding RPU property.

Motion – Cash. Second – Austin.

Ayes: Scott-Coe, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

7 **MAGNOLIA 4 KV TO 12 KV CONVERSION OVERHEAD PROJECT – WORK ORDER
NO. 1319390**

Following discussion, the Board of Public Utilities approved the estimated capital expenditure of \$1,577,100 for Work Order No. 1319390 for the Magnolia 4 kV to 12 kV Conversion Overhead Project.

Motion – Ferguson. Second – Walcker.

Ayes: Scott-Coe, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

8 **TERMINATION OF FUNDING AGREEMENT NO. 50124B02 WITH CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH FOR THE UPPER GAGE EXCHANGE
PROJECT**

Following discussion, the Board of Public Utilities recommended that the City Council authorize termination of Funding Agreement No. 50124B02 with the California Department of Public Health for the Upper Gage Exchange Project in the amount of \$4,609,500.

Motion – Scott-Coe. Second – Cash.

Ayes: Scott-Coe, Cash, Roberts, Walcker, Cole, Austin, and Ferguson.

BOARD MEMBER/STAFF COMMUNICATIONS

9 **SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS BY BOARD MEMBERS
AND/OR STAFF**

Board Member Cash reported that she and Board Member Walcker attended the Gage Canal Board meeting on September 9, 2014. Ms. Cash also informed the Board that the next Gage Board Annual Picnic will be held on October 14, 2014 and more information will come at a later date for them to attend.

Board Chair Scott-Coe reported that he and staff attended the Western Municipal Water District and City of Riverside Special meeting on September 15, 2014.

10 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- Tutorial presentation relating to monthly reporting to the State of California on water use reduction.
- Update of the Summer Electric Load Peak

GENERAL MANAGER'S REPORT

General Manager Balachandran recognized the Customer Relations/Marketing division for winning two awards from the City-County Communications and Marketing Association. The two awards were the Savvy Award for the 100 years Postcard Book, and the Silver Circle award for the 100 years Water Advertising Campaign, both commemorating the anniversary of 100 years of water service in 2013.

- 11 Safety Update
- 12 State and Federal Legislative and Regulatory Update - Update on pending legislation that may impact the Water and/or Electric Utility
- 13 Committee Reports – Electric Committee (September 5, 2014), Water Committee, Customer Relations/Finance Committee, and Ad Hoc Committee
- 14 Monthly Update of Goals
- 15 Electric / Water Contract Panel Update – September 2014
- 16 Open and Closed Work Orders – August 2014
- 17 Water Highlights – August 2014
- 18 City Council Agendas – September 9, 2014
- 19 Upcoming Meetings
- 20 Electric / Water Utility Acronyms

Chair Justin Scott-Coe adjourned the meeting at approximately 10:02 a.m. The next regularly scheduled Board of Public Utilities meeting is to be held **October 3, 2014 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 
Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: October 3, 2014