

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities  
Date of Meeting: June 20, 2014  
Time of Meeting: 8:30 a.m.  
Place of Meeting: Public Utilities Boardroom  
3901 Orange Street  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Justin Scott-Coe (Chair)      Ian Davidson  
Susan Cash                                  David Roberts  
Andrew Walcker                          Dave Austin  
Nick Ferguson

Absent: Ron Cole (excused absence due to vacation)  
Darrell Ament (excused absence due to vacation)

**PRESENTATIONS**

1      EMPLOYEE RECOGNITIONS

George Hanson – Electric Engineer Manager

- recognized for his excellent leadership and guidance as Interim Assistant General Manager/Energy Deliver over the past few months.

Clay Monroe – Principal Account Manager

- recognized for his seven years of service with RPU as he departs on July 2. He was praised for his contribution to the development of FreeSprinklerNozzles.com.

Mike Torelli – Supervising Engineering Technician

- recognized for his ability to take on complicated, multi-phased projects and finish them under budget.

**MINUTES**

2      The regular meeting minutes from the Board of Public Utilities meeting held on June 6, 2014 were approved as submitted.

Motion – Ferguson.    Second – Cash.

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

Abstain: None.

Absent: Ron Cole (excused absence due to vacation)  
Darrell Ament (excused absence due to vacation)

## CITIZENS PARTICIPATION

None.

## CONSENT CALENDAR

A motion was made to approve the following items on the Consent:

Motion – Ferguson. Second – Austin.

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

### Electric Items

- 3 UNDERGROUND ELECTRICAL INSTALLATION NEAR LA SIERRA AVENUE AND VISTA TERRACE FOR NEW TRACT 35932 AND TRACT 35932-1, 111 SINGLE FAMILY RESIDENCES - WORK ORDER NO. 1414754

The Board of Public Utilities approved the estimated capital expenditure of \$150,000 for Work Order No. 1414754 for the installation of 12 pad-mounted transformers, four underground structures, one pad-mounted junction cabinet and related distribution facilities for Tract 35932 and Tract 35932-1.

- 4 UNDERGROUND ELECTRICAL INSTALLATION BETWEEN VALLEJO STREET AND GRANDE VISTA PARKWAY FOR NEW TRACT 36323, 52 SINGLE FAMILY RESIDENCES - WORK ORDER NO. 1414755

The Board of Public Utilities approved the estimated capital expenditure of \$66,000 for Work Order No. 1414755 for the installation of six pad-mounted transformers, one underground structure and related electric distribution facilities for Tract 36323.

- 5 MAGNOLIA PLAZA RELIABILITY PROJECT AWARD OF 69 kV CIRCUIT SWITCHER AND CAPACITOR BANK PURCHASE ORDERS – WORK ORDER NO. 1227700

The Board of Public Utilities:

1. Approved the award of a Purchase Order in the amount of \$62,507.16 to OneSource Distributors, of San Diego, California, for a 69 kV circuit switcher and associated equipment; and
2. Approved the award of a Purchase Order in the amount of \$110,152.44 to Controllix Corporation, of Walton Hills, Ohio, for a capacitor bank.

- 6 BID NO. 7178 – REJECTION OF BIDS FOR DETAILED INSPECTION OF OVERHEAD FACILITIES IN AREAS 2 THROUGH 5 – WORK ORDER NO. 1309936

The Board of Public Utilities rejected all bids for Bid No 7178 for Detailed Inspections of Overhead Facilities in Areas 2 through 5, and approve the release of all bid guarantees.

Water Items

7 APPROVAL OF SECOND AMENDMENT TO MASTER AGREEMENT WITH MARIPOSA LANDSCAPES, INC. FOR LANDSCAPE MAINTENANCE AT VARIOUS PUBLIC UTILITIES PROPERTIES

The Board of Public Utilities:

1. Approved the Second Amendment to Master Agreement for General Landscape Maintenance at Various Public Utilities Properties, RFP No. 1242, with Mariposa Landscapes, Inc., of Irwindale, California from July 1, 2014 to June 30, 2015 in the amount of \$239,634.16; and
2. Authorized the City Manager, or his designee, to execute the Second Amendment.

8 CHEMICAL TANK REPLACEMENTS - WORK ORDER NO. 1420685

The Board of Public Utilities approved the expenditure of \$57,200 for Work Order No. 1420685 for the purchase, removal and installation of three tanks at the Sixth Street, Gage and Sunnyside Chlorination Stations.

Other Items

9 CANCELLATION OF JULY 4<sup>th</sup> BOARD MEETING

The Board of Public Utilities cancelled the regularly scheduled July 4, 2014 Board meeting because of the holiday.

10 REVISIONS TO RIVERSIDE PUBLIC UTILITIES BOARD POLICY GUIDE, INCLUDING THE STANDING RULES

The Board of Public Utilities adopted the revised Board Policy Guide, including the Standing Rules.

DISCUSSION CALENDAR

11 ANNUAL PURCHASE ORDER REQUIREMENTS FOR FISCAL YEAR 2014-15

Following discussion, the Board of Public Utilities approved the annual purchase order requirements for Fiscal Year 2014-15 in the estimated amount of \$9,712,909, contingent upon final budget adoption by the City Council.

Motion – Austin. Second – Walcker.

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

12 HARVEY LYNN SUBSTATION POWER TRANSFORMER AND SWITCHGEAR REPLACEMENT – WORK ORDER NO. 1418023

Following discussion, the Board of Public Utilities:

1. Approved a Purchase Order in the amount of \$443,384.28 to Virginia Transformer Corp of Roanoke, Virginia, for a power transformer and associated equipment as part of the Harvey Lynn Substation Power Transformer and Switchgear Replacement project; and
2. Approved a Purchase Order in the amount of \$887,603.40 to Myers Power Products of Ontario, California, for a switchgear and associated equipment as part of the Harvey Lynn Substation Power Transformer and Switchgear Replacement project.

Motion – Ferguson. Second – Walcker.

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

13 LIGHT EMITTING DIODE STREET LIGHT PILOT PROJECT – WORK ORDER NO. 1421550

Following discussion, the Board of Public Utilities approved the estimated capital expenditure of \$600,000 for Work Order No. 1421550 for the implementation of the LED Street Light Pilot Project, in five different areas in the City.

Motion – Davidson. Second – Austin.

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

14 CONSTRUCTION OF THE JOHNSON WELL NO. 4 EQUIPPING AND 16-INCH PIPELINE PROJECT – AWARD OF BID NO. RPU-7207 – WORK ORDER NO. 1115202

Following discussion, the Board of Public Utilities:

1. Awarded a contract for the construction of the Johnson Well No. 4 Equipping and 16-Inch Pipeline Project – Bid No. RPU-7207 to the lowest responsive bidder, Cora Constructors Inc., of Palm Desert, California, in the amount of \$604,934; and
2. Approved the capital expenditure of \$906,500 for Work Order No. 1115202, which includes all design, construction, contract administration, inspection and construction contingency costs for the Johnson Well No. 4 Equipping and 16-Inch Pipeline Project – Bid No. RPU-7207.

Motion – Ferguson. Second – Austin.

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

15 SOFTWARE PROCUREMENT FROM OSI SOFT AND CONSULTING SERVICES FROM WESTIN ENGINEERING INC. FOR IMPLEMENTATION OF OPERATIONS DATA MANAGEMENT SYSTEM – WORK ORDER NO. 1424073

Following discussion, the Board of Public Utilities:

1. Approved Work Order No. 1424073 for implementation of the Operations Data Management System;
2. Approved the Second Amendment to the Professional Services Agreement with Westin Engineering, Inc., of Rancho Cordova, California, in the amount of \$2,400,000 for consulting services; and
3. Approved the Purchase Order with OSI Soft, Inc., of San Leandro, California, in the amount of \$480,427.50 for procurement of the Pi Software system for the Data Management System.

Motion – Scott-Coe. Second – Cash

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

16 UPDATE ON WATER SUPPLY PORTFOLIO PLANNING

The Board requested that the following Recommendation, "Review and provide feedback on the draft "Policy Principles for Water Portfolio Management" be brought back to a future Board meeting for further discussion.

Following discussion, the Board of Public Utilities:

1. Received an update on the Riverside Public Utilities' water supply portfolio planning; and
2. Authorized through the annual budget process the establishment of an internally restricted \$10,000,000 reserve for future recycled water project projects.

Motion – Walcker. Second – Ferguson

Ayes: Scott-Coe, Davidson, Cash, Roberts, Walcker, Austin, and Ferguson.

**BOARD MEMBER/STAFF COMMUNICATIONS**

17 SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Members Dave Austin and Nick Ferguson reported that they attended the 2014 APPA Conference in Denver, Colorado on June 16, 2014 with Assistant General Managers Kerr and Chavez-Nomura.

Board Member Nick Ferguson reported that he attended an RPU facility tour with General Manager Balachandran and Deputy General Manager Badgett on June 5, 2014.

18 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- Cyber-Security Update
- RTRP

**GENERAL MANAGER'S REPORT**

- 19 Safety Update
- 20 State and Federal Legislative and Regulatory Update - Update on pending legislation that may impact the Water and/or Electric Utility
- 21 Committee Reports – Electric Committee (June 6, 2014), Water Committee, Customer Relations/Finance Committee (May 9, 2014 Special and May 23, 2014), and Ad Hoc Committee
- 22 Monthly Update of Goals
- 23 Electric / Water Contract Panel Update – June 2014
- 24 Open and Closed Work Orders – May 2014
- 25 Water Highlights – May 2014
- 26 Power Supply Update
- 27 Financial Statements – April 2014
- 28 City Council Agendas – June 10, 2014 and June 17, 2014
- 29 Upcoming Meetings
- 30 Electric / Water Utility Acronyms

Chair Justin Scott-Coe adjourned the meeting at approximately 10:25 a.m. The next regularly scheduled meeting on July 4, 2014 was cancelled so the next scheduled Board of Public Utilities meeting is to be held **July 18, 2014 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By:   
Girish Balachandran, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: July 18, 2014