

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: May 16, 2014
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Justin Scott-Coe (Chair) Darrell Ament (left meeting early)
Susan Cash David Roberts
Andrew Walcker Dave Austin
Nick Ferguson

Absent: Ron Cole (excused absence due to vacation)
Ian Davidson (excused absence due to business)

PRESENTATIONS

1 EMPLOYEE RECOGNITIONS
None.

MINUTES

2 The regular meeting minutes from the Board of Public Utilities meeting held on May 2, 2014 were approved as submitted.

Motion – Austin. Second – Cash.

Ayes: Ament, Cash, Roberts, Walcker, Austin, and Ferguson.

Abstain: Scott-Coe.

Absent: Ron Cole (excused absence due to vacation)
Ian Davidson (excused absence due to business)

CITIZENS PARTICIPATION

None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent:

Motion – Austin. Second – Roberts.

Ayes: Scott-Coe, Ament, Cash, Roberts, Walcker, Austin, and Ferguson.

Electric Items

- 3 NEW STREET LIGHT STANDARDS INSTALLATION, NORTHBOUND VAN BUREN BOULEVARD FROM JURUPA AVENUE TO THE SANTA ANA RIVER – WORK ORDER NO. 1415402

The Board of Public Utilities approved the estimated capital expenditure of \$64,100 for Work Order No. 1415402 to install six new street light standards for the Van Buren Boulevard Street Improvements Northbound from Jurupa Avenue to the Santa Ana River Bridge Project, as part of the Public Works Renaissance Street Improvement Project.

Other Items

- 4 ANNUAL RETAIL ELECTRIC PROVIDER POWER SOURCE DISCLOSURE REPORT TO THE CALIFORNIA ENERGY COMMISSION, ANNUAL POWER CONTENT LABEL, AND ATTESTATION

The Board of Public Utilities:

1. Approved the Annual Retail Electric Provider's Report for calendar year 2013;
2. Attested as to the accuracy of the Annual Retail Electric Provider's Report;
3. Approved the annual Power Content Label for calendar year 2013; and
4. Authorized the City Manager, or his designee, to execute and submit the attestation.

- 5 INCREASE PURCHASE ORDER NO.135377 TO ADD SALES TAX FOR DATA ACQUISITION AND HANDLING SYSTEM INSTALLATION

The Board of Public Utilities approved the \$7,569.22 increase to Purchase Order No.135377 to include California sales taxes.

DISCUSSION CALENDAR

- 6 CUSTOMER INFORMATION SYSTEM REPLACEMENT UPDATE AND SECOND AMENDMENT TO THE AGREEMENT WITH MILESTONE SOFTWARE SOLUTIONS INC.

Following discussion, the Board of Public Utilities:

1. Received an update on the Customer Information System Replacement Project; and

2. Approved the Second Amendment to the Professional Consultant Services Contract with Milestone Software Solutions Inc. in the amount of \$150,000.

Motion – Cash. Second – Ament.

Ayes: Scott-Coe, Ament, Cash, Roberts, Walcker, Austin, and Ferguson.

Board Member Ament left the meeting at approximately this time.

- 7 UPDATE ON THE FIRST ONE-HUNDRED DAYS OF NEW PUBLIC UTILITIES GENERAL MANAGER GIRISH BALACHANDRAN AND HIS ASSESSMENT OF THE PUBLIC UTILITIES DEPARTMENT

Following discussion, the Board of Public Utilities received and filed this oral update.

Motion – Austin. Second – Ferguson.

Ayes: Scott-Coe, Cash, Roberts, Walcker, Austin, and Ferguson.

Absent: Ron Cole (excused absence due to vacation)
Ian Davidson (excused absence due to business)
Darrell Ament (left meeting early)

BOARD MEMBER/STAFF COMMUNICATIONS

- 8 SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Member Nick Ferguson reported that he attended the 2014 ACWA Spring Conference in Monterey, California, on May 5 to May 9, 2014.

Board Member Andrew Walcker reported that on May 13, 2014 he and PU Assistant General Manager Mike Bacich attended the Greater Riverside Chamber of Commerce Capitol Connection Day in Sacramento, California and one of the items discussed was the Water Bond.

- 9 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

GENERAL MANAGER'S REPORT

- 10 State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
- 11 Committee Reports – Electric Committee (May 2, 2014), Water Committee, Customer Relations/Finance Committee (April 25, 2014), and Ad Hoc Committee
- 12 Monthly Update of Goals
- 13 Electric / Water Contract Panel Update – May 2014

- 14 Open and Closed Work Orders – April 2014
- 15 Water Highlights – April 2014 2014
- 16 Power Supply Update
- 17 Financial Statements – March 2014
- 18 City Council Agendas – May 6, 2014 and May 13, 2014
- 19 Upcoming Meetings
- 20 Electric / Water Utility Acronyms

Chair Justin Scott-Coe adjourned the meeting at approximately 9:55 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held **June 6, 2014 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 

Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: June 6, 2014