

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: February 21, 2014
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Ian Davidson (Vice Chair) Robert Elliott
Susan Cash David Roberts
Andrew Walcker Ron Cole
Dave Austin

Absent: Justin Scott-Coe (excused absence due to other)
Darrell Ament (excused absence due to vacation)

PRESENTATIONS

1 EMPLOYEE RECOGNITIONS
None.

MINUTES

2 The regular meeting minutes from the Board of Public Utilities meeting held on February 7, 2014 were approved as submitted.

Motion – Austin. Second – Cash.

Ayes: Davidson, Elliott, Cash, Roberts, Walcker, Cole, and Austin.

Abstain: None.

Absent: Justin Scott-Coe
Darrell Ament.

CITIZENS PARTICIPATION

Former Board Member Ken Sutter spoke at this time to wish Board Member Robert Elliott farewell from his position as Board Member.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar.

Motion – Cash. Second – Walcker

Ayes: Davidson, Elliott, Cash, Roberts, Walcker, Cole, and Austin.

Water Items

- 3 SINGLE FAMILY RESIDENTIAL DEVELOPMENT TRACT 35932-1 – WORK ORDER NO. 1208833

The Board of Public Utilities approved the capital expenditure of \$53,157.00 and Work Order No. 1208833 which includes City-provided construction and inspection services associated with the single family residential development Tract 35932-1.

- 4 CONTRACT TERM EXTENSION TO THE PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES MASTER AGREEMENTS WITH ALBERT A. WEBB ASSOCIATES; DUDEK; HELIX ENVIRONMENTAL PLANNING, INC.; ICF JONES & STOKES, INC.; AND RECON ENVIRONMENTAL, INC.

The Board of Public Utilities approved a no-cost, two-year time extension to five Professional Environmental Consultant Services Master Agreements with Albert A. Webb Associates; Dudek; Helix Environmental Planning, Inc.; ICF Jones & Stokes, Inc.; and Recon Environmental, Inc. through June 30, 2016.

DISCUSSION CALENDAR

- 5 CONSTRUCTION OF THE WATER AND ELECTRIC SYSTEM IMPROVEMENTS FOR THE COLLETT AVENUE EXTENSION PROJECT – WORK ORDER NOS. 0913727 (WATER), 0917745 (ELECTRIC) AND 1015016 (STREET LIGHTS)

Following discussion, the Board of Public Utilities approved the capital expenditures of \$579,000 for Work Order No. 0913727 (Water), \$212,626 for Work Order No. 0917745 (Electric) and \$153,014 for Work Order No. 1015016 (Street Lights), which includes all design, construction, change order contingencies, system connections, construction management, inspection and geotechnical testing for the Water and Electric System Improvements as part of the Collett Avenue Extension Project.

Motion – Cole. Second – Austin.

Ayes: Davidson, Elliott, Cash, Roberts, Walcker, Cole, and Austin.

6 REVIEW OF RIVERSIDE PUBLIC UTILITIES (RPU) BOARD STANDING RULES;
BOARD ELECTIONS AND APPOINTMENTS TO COMMITTEES

Deputy City Attorney Anthony Beaumon reviewed the Riverside Public Utilities Board Standing Rules regarding board elections and appointments to committees.

Following discussion, the Board of Public Utilities received and filed this oral review.

Motion – Cash. Second – Roberts.

Ayes: Davidson, Elliott, Cash, Roberts, Walcker, Cole, and Austin.

BOARD MEMBER/STAFF COMMUNICATIONS

7 SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS BY BOARD MEMBERS
AND/OR STAFF

8 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS
REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

GENERAL MANAGER'S REPORT

General Manager Balachandran reported that starting Friday, February 28, 2014, Kevin Milligan will return to the Water Division as the Assistant General Manager and Todd Jorgensen will return to his position of Water Engineering Manager.

Mr. Balachandran also announced that he is initiating an open recruitment process for the Assistant General Manager/Energy Delivery and expects to have a person selected for this position by June. Until a permanent selection is made, Pat Hohl and George Hanson will serve as Interims in this position, in succession, for approximately six weeks each, with Pat Hohl starting in the position on February 28, 2014.

Ms. Dora Burns, Fiscal Manager, was assigned by General Manager Balachandran to also begin on February 28, 2014 to assist in implementing the Public Utilities' workforce development plan. She will report to Deputy General Manager/Chief Operating Officer Steve Badgett while on this special assignment.

- 9 State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
- 10 Committee Reports – Electric Committee (February 7, 2014), Water Committee, and Customer Relations/Finance Committee
- 11 Electric / Water Contract Panel Update – February 2014
- 12 Open and Closed Work Orders – January 2014
- 13 Water Highlights – January 2014
- 14 Power Supply Update

- 15 City Council Agendas – February 11, 2014
- 16 Upcoming Meetings
- 17 Electric / Water Utility Acronyms

RECOGNITION

18 RECOGNITION OF BOARD MEMBER ROBERT ELLIOTT

General Manager Balachandran, staff, and the Board thanked Board Member Robert Elliott for his dedication and willingness to serve on the Board of Public Utilities for eight years.

Vice Chair Ian Davidson adjourned the meeting at approximately 8:56 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held **March 7, 2014 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: _____


Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: March 7, 2014