

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: September 20, 2013
Time of Meeting: 8:32 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Justin Scott-Coe Ian Davidson
 Robert Elliott Darrell Ament
 Susan Cash David Roberts
 Ron Cole Andrew Walcker
 Dave Austin

Absent: None.

PRESENTATIONS

- 1 WESTERN MUNICIPAL WATER DISTRICT (WMWD) TO UPDATE ON THE BAY DELTA CONSERVATION PLAN

WMWD Board Director Tom Evans and General Manager John Rossi spoke on the Bay Delta Conservation Plan and the importance of all Southern California cities, including the City of Riverside, to support the plan to be used to educate local, state, and federal officials regarding the importance of protecting this critical resource and the corresponding statewide water supplies.

Following discussion, the Board of Public Utilities directed staff to prepare a written acknowledgment or a resolution supporting the Bay Delta Conservation Plan for consideration at its regular meeting on October 4, 2013.

Motion – Elliott. Second – Ament.

Ayes: Scott-Coe, Davidson, Elliott, Ament, Cash, Roberts, Walcker, Cole, and Austin.

- 2 EMPLOYEE RECOGNITION AWARDS

None.

MINUTES

- 3 The regular meeting minutes from the Board of Public Utilities meeting held on September 6, 2013 were approved as submitted.

Motion – Roberts. Second – Cash.

Ayes: Scott-Coe, Davidson, Elliott, Cash, Roberts, Walcker, Cole, and Austin.

Abstain: Darrell Ament

Absent: None.

CITIZENS PARTICIPATION

None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar.

(NOTE: Board Member Walcker recused himself from consideration of Item 5 due to financial conflict of interest)

Motion – Davidson. Second – Elliott.

Ayes: Scott-Coe, Davidson, Elliott, Ament, Cash, Roberts, Walcker, Cole, and Austin.

Electric Items

- 4 UNDERGROUND ELECTRICAL INSTALLATION ALONG COUNTY FARM ROAD BETWEEN HARRISON STREET AND REYNOLDS ROAD FOR THE NEW 51 UNIT CEDAR GLEN APARTMENT COMPLEX - WORK ORDER NO. 1318366

The Board of Public Utilities approved the estimated capital expenditure of \$54,000 for Work Order No. 1318366 to install a pad mounted junction cabinet, and three pad mounted transformers to serve a new 51 unit apartment complex located at 9886 County Farm Road.

- 5 OVERHEAD ELECTRICAL POLE RELOCATION ALONG VAN BUREN BOULEVARD BETWEEN AUDREY AVENUE AND JACKSON STREET – WORK ORDER NO. 1403056

The Board of Public Utilities approved the estimated capital expenditure of \$112,400 for Work Order No. 1403056 to relocate six electric utility poles for Public Work's Van Buren Boulevard Street Widening Project.

Motion – Ament. Second – Cole.

Ayes: Scott-Coe, Davidson, Elliott, Ament, Cash, Roberts, Cole, and Austin.

(NOTE: Board Member Walcker recused himself from consideration of Item 5 due to financial conflict of interest)

6 OVERHEAD ELECTRIC POLE RELOCATION AND UNDERGROUND ELECTRICAL INSTALLATION ALONG DAWES STREET NORTHERLY OF MAGNOLIA AVENUE – WORK ORDER NO. 1327739

The Board of Public Utilities approved the estimated capital expenditure of \$113,180 for Work Order No. 1327739 to replace three deteriorated poles and install a vault to reroute conduits in conflict with a new storm drain line for the Dawes Street Improvement Project.

Water Items

7 CONSTRUCTION OF THE MULBERRY BOOSTER PUMP STATION REHABILITATION PROJECT, BID NO. 7125 – INCREASE WORK ORDER NO. 1304150

The Board of Public Utilities approved additional funds of \$50,000 for Work Order No. 1304150 for system connections.

8 RIVERSIDE CANAL EMERGENCY REPAIRS – WORK ORDER NO. 1405433

The Board of Public Utilities:

1. Approved the capital expenditure of \$80,000 for Work Order No. 1405433, which includes all construction, change order contingencies, construction management, inspection and geotechnical testing for the Riverside Canal Emergency Channel Repairs Project; and
2. Approved a contract for the Riverside Canal Emergency Repairs with Southwest V-Ditch, of Riverside, California, in the amount of \$61,490.

Other Items

9 PUBLIC UTILITIES ELECTRIC ANNUAL RESOURCE ADEQUACY PLAN FOR 2014

The Board of Public Utilities approved the Annual Resource Adequacy Plan for 2014 and direct staff to file the document with the California Independent System Operator ("CAISO") in compliance with CAISO tariff requirements.

DISCUSSION CALENDAR

10 RIVERSIDE TRANSMISSION RELIABILITY PROJECT (RTRP) HISTORY AND UPDATE

Interim Deputy General Manager Kevin Milligan reviewed the history and status of the project.

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Cole. Second – Austin.

Ayes: Scott-Coe, Davidson, Elliott, Ament, Cash, Roberts, Cole, Walcker, and Austin

11 PURCHASE AND SALE AGREEMENT, GROUND LEASE AGREEMENT AND WELL RELOCATION AGREEMENT BETWEEN CITY OF RIVERSIDE PUBLIC UTILITIES AND HILLWOOD ENTERPRISES, L.P.

Interim General Manager Steve Badgett introduced Hillwood Enterprises' representatives, Mr. John Schafer and Mr. John Magness, who were in the audience to answer questions.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the Purchase and Sale Agreement with Hillwood Enterprises, L.P. in an amount of \$9,482,128;
2. Approve the Ground Lease Agreement with Hillwood Enterprises, L.P.;
3. Approve the Well Relocation Agreement with Hillwood Enterprises, L.P.; and
4. Authorize staff to make non-substantive changes to the Agreements listed above.

Motion – Elliott. Second – Cole.

Ayes: Scott-Coe, Davidson, Elliott, Ament, Cash, Roberts, Cole, Walcker, and Austin

12 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES.

- Bay Delta Conservation Plan
- Utility Property Issues

GENERAL MANAGER'S REPORT

- 13 State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
- 14 Systematic Reporting on Conferences/Seminars by Board Members and/or Staff
- 15 Committee Reports – Electric Committee, Water Committee, and Customer Relations/Finance Committee.
- 16 Monthly Update of Goals
- 17 Electric / Water Contract Panel Update – September 2013
- 18 Open and Closed Work Orders – August 2013
- 19 Water Highlights – August 2013
- 20 Power Supply Update
- 21 City Council Agendas – September 10
- 22 Upcoming Meetings

23 Electric / Water Utility Acronyms

24 Utility General Manager Recruitment Update

Assistant City Manager Belinda Graham gave an update to the Board on the recruitment of the Utility General Manager.

UPCOMING MEETING

Chair Scott-Coe adjourned the meeting at approximately 10:15 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held on **October 4, 2013 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 
Stephen H. Badgett, Interim Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: October 4, 2013