

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: July 15, 2011
Time of Meeting: 8:30 a.m. (began @ 8:31 am)
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Bob Elliott (Chair) Bernie Titus (Vice Chair)
Ken Sutter Ian Davidson
Justin Scott-Coe Gustavo Segura
Susan Cash

Absent: Mary Curtin (excused absence due to business)
Darrell Ament (excused absence due to business)

PRESENTATIONS

A. EMPLOYEE RECOGNITION AWARDS

None

MINUTES

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on July 1, 2011 were approved as submitted.

Motion – Segura. Second – Cash.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Segura, and Cash.

CITIZENS PARTICIPATION

Tom Evans, Western Municipal Water District (WMWD) Board Member, reported on WMWD new Budget Based Rates water pricing structure that will begin in October 2011.

The Water Committee members invited Mr. Evans to come to one of their future monthly meetings to discuss this matter in more detail. Mr. Evans also invited the Board Members to participate in the Sacramento/Delta Water trip that will be in October 2011 and/or the Colorado River Water trip in November 2011.

COMMITTEE REPORTS

2. Committee Reports -- are included as applicable
 - a. Electric Committee – June 3, 2011

Motion – Titus. Second – Segura.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Segura, and Cash.

- a. Electric Committee – July 1, 2011
Motion – Cash. Second – Segura.
Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Segura, and Cash.

- b. Water Committee – June 27, 2011 "Special" meeting
Motion – Scott-Coe. Second – Cash.
Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Segura, and Cash.

- c. Finance/Marketing Committee – June 24, 2011 meeting cancelled

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar:

Motion – Scott-Coe. Second – Segura.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Segura, and Cash.

Abstain: None.

Absent: Mary Curtin (excused absence due to business)
Darrell Ament (excused absence due to business)

Electric Items

3. POLE ATTACHMENT AND CONDUIT LICENSE AGREEMENT BETWEEN FREEDOM TELECOMMUNICATIONS INC. AND THE CITY OF RIVERSIDE

The Board of Public Utilities recommended that the City Council approve the Pole Attachment and Conduit License Agreement between Freedom Telecommunications, Inc. and the City of Riverside, and authorize the City Manager, or his designee, to execute the necessary documents.

4. POLE ATTACHMENT AND CONDUIT LICENSE AGREEMENT BETWEEN TIME WARNER CABLE AND THE CITY OF RIVERSIDE

The Board of Public Utilities recommended that the City Council approve the Pole Attachment and Conduit License Agreement between Time Warner Cable and the City of Riverside, and authorize the City Manager, or his designee, to execute the necessary documents.

5. UNDERGROUND ELECTRIC LINE EXTENSION – CALIFORNIA BAPTIST UNIVERSITY RECREATION CENTER – WORK ORDER NO. 117540

The Board of Public Utilities approved the estimated capital expenditure of \$65,000 to install an underground electric distribution line extension to serve the California Baptist University Recreation Center located northwesterly of Diana Avenue and Adams Boulevard.

6. REPLACEMENT OF DETERIORATED MANHOLE AND ASSOCIATED CABLE AND EQUIPMENT - WORK ORDER NO. 1111434

The Board of Public Utilities approved the estimated capital expenditure of \$303,045 for Work Order No. 1111434 to replace one deteriorated manhole and associated cable and equipment.

Water Items

Other Items

DISCUSSION CALENDAR

7. TEQUESQUITE SOLAR PROJECT FOR PROPOSALS

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Support the issuance of a Request for Proposals to consider potential development a photovoltaic renewable energy project at the former Tequesquite Landfill site;
2. Direct the Public Utilities General Manager to issue such a Request for Proposals in the next 60 to 90 days; and
3. Compare overall kWh costs of this project with other renewable resources to determine if the proposed project is cost effective at this time.

Motion – Titus. Second – Davidson.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Segura, and Cash.

There was a five-minute break at this time.

8. RIVERSIDE PUBLIC UTILITIES' SUCCESSION PLAN

General Manager Wright presented the Riverside Public Utilities' Succession Planning recommendations to the Board of Public Utilities.

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Scott-Coe. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Segura, and Cash.

9. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- Impact to PU with joint pole agreements (underground) and an overview of small contracts

- Public Utilities Ad Hoc Committee Update
The Ad Hoc Committee Chair Susan Cash briefly spoke that the Committee consisting of herself and Board Vice-Chair Bernie Titus and Board Member Justin Scott-Coe have been reviewing the Public Utilities Board Standing Rules and Policy Manual for revisions and will report back to the Board in the future.

GENERAL MANAGER'S REPORT

10. Potential SONGS Tour – **an early September date will be scheduled for the tour.**
11. Systematic Reporting on Conferences/Seminars by Board Members and/or Staff
Chair Elliott, Vice-Chair Titus and Board Member Scott-Coe each reported on the APPA 2011 Conference in Washington, DC that they all attended in June.
12. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities
13. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
14. Financial Statements – May 30, 2011
15. Monthly Update of Goals
16. Electric / Water Contract Panel Update – July 2011
17. Open and Closed Work Orders – June 2011
18. Water Highlights – June 2011
19. City Council Agendas – July 12, 2011
20. Upcoming Meetings
21. Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Bob Elliott adjourned the meeting at approximately 10:20 am to the next regularly scheduled meeting of the Board of Public Utilities to be held on **August 5, 2011 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 

David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: August 5, 2011