

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular and "Special" Meeting of the Board of Public Utilities
Date of Meeting: January 21, 2011
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Ken Sutter (Chair) Bob Elliott (Vice Chair)
Mary Curtin Bernie Titus
Ian Davidson Justin Scott-Coe

Absent: Gustavo Segura (excused absence due to other)
Darrell Ament (excused absence due to business)

PRESENTATION

- A. RECOGNITION BY THE BOARD OF PUBLIC UTILITIES OF THE FOLLOWING PUBLIC UTILITIES EMPLOYEES FOR THEIR ACCOMPLISHMENTS OF COMPLETING THE REQUIREMENTS WITHIN THE CITY OF RIVERSIDE'S M3P HIGH PERFORMANCE LEARNING CENTER:
1. Michele Kovach, Gary McLaury, Roberto Rangel, Victoria Solorzano, and Mark Ward - completed the SOAR Program.

Assistant General Manager/Water Kevin Milligan introduced newly appointed Sr. Water Engineer. Matthew Bates.

MINUTES

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on January 7, 2011 were approved as submitted.
Motion – Curtin. Second – Scott-Coe.
Ayes: Sutter, Elliott, Curtin, Davidson, and Scott-Coe.
Abstain: Titus.
Absent: Gustavo Segura (excused absence due to other)
Darrell Ament (excused absence due to business)

CITIZENS PARTICIPATION

If you would like to speak regarding a matter not on the printed Agenda, please come forward and stand until recognized by the Chair – ***Public Participation is limited to 3 minutes on all items included in the agenda.***

None.

COMMITTEE REPORTS

2. Committee Reports– are included as applicable
 - a. Electric Committee
The January 7, 2011 Electric Committee minutes were approved.
 - b. Water Committee
None.
 - c. Finance/Marketing Committee
None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 4, **RELOCATION OF ELECTRIC FACILITIES - STATE OF CALIFORNIA ROUTE 91 HOV PROJECT- WORK ORDER NOS. 1022589, 1022591, AND 1022592**, which was moved to the Discussion Calendar.

Motion – Elliott. Second – Titus.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, and Scott-Coe.

Absent: Gustavo Segura (excused absence due to other)
Darrell Ament (excused absence due to business)

Electric Items

3. **CONDUIT AND STRUCTURES INSTALLATION AT PINE STREET AND HOUGHTON AVENUE DUE TO AN ELECTRICAL CABLE FAILURE - WORK ORDER NO. 1104040**
The Board of Public Utilities:
 1. Approved the estimated capital expenditure of \$160,000 for Work Order No. 1104040 to replace failed high voltage cable, and with new cables, conduits and below ground structures; and
 2. Authorized the General Manager to issue change orders for any construction contract awarded for this project in an amount not to exceed 25% of the original contract amount.
4. **MOVED TO DISCUSSION CALENDAR**
5. **LINCOLN AVENUE STREETLIGHT INSTALLTION PROJECT**
The Board of Public Utilities recommended that the City Council approve the estimated capital expenditure and reimbursement to Riverside Public Utilities from the General Fund of \$275,000 to install 13 new concrete streetlight standards on Lincoln Avenue between Monroe and Gratton Streets.
6. **EMERGENCY WORK DUE TO STORM DAMAGE – AFFECTING TRANSMISSION POLE J25862 NORTHERLY OF LA COLINA SUBSTATION - WORK ORDER NO. 1110822**
The Board of Public Utilities approved the estimated capital expenditure of \$150,000 for Emergency Work Order 1110822 in accordance with City Charter Section 1202(2)(b).

7. EMERGENCY WORK DUE TO STORM DAMAGE – CHICAGO AVENUE NORTHERLY OF CENTRAL AVENUE - WORK ORDER NO. 1110824

The Board of Public Utilities approved the estimated capital expenditure of \$175,000 for Emergency Work Order 1110824 in accordance with City Charter Section 1202(2) (b).

Water Items

8. EMERGENCY WORK REQUIRED DUE TO STORM DAMAGE – VARIOUS PUBLIC UTILITY SITES - WORK ORDER NOS. 1110796, 1111602, 1111609, 1111611, 1111603, 1111604 AND 1111607

The Board of Public Utilities approved the estimated capital expenditure of \$785,000 for Emergency Work Order Nos. 1110796, 1111602, 1111609, 1111611, 1111603, 1111604, and 1111607 in accordance with City Charter Section 1202(2) (b).

Other Items

9. CASA BLANCA SUBSTATION EXPANSION PROJECT - PROPERTY ACQUISITION EXPENDITURE FOR THE ACQUISITION OF 7605 EVANS STREET

The Board of Public Utilities:

1. Approved the capital expenditure of an amount not to exceed \$375,000 for the acquisition, relocation and related costs in the acquisition of 7605 Evans Street ;
2. Recommended that the City Council approve the proposed Purchase and Sale Agreement executed by Juan Landeros in the amount of \$245,000; and
3. Authorized the City Manager, or his designee, to execute the documents necessary to complete the proposed purchase.

DISCUSSION CALENDAR

4. RELOCATION OF ELECTRIC FACILITIES - STATE OF CALIFORNIA ROUTE 91 HOV PROJECT- WORK ORDER NOS. 1022589, 1022591, AND 1022592

Board Member Titus requested this item be placed on the Discussion Calendar because of the dollar amount.

Following discussion, the Board of Public Utilities approved the following work orders for the relocation of electric facilities due to the freeway widening along State Route 91:

1. Work Order No. 1022589, Central Avenue Relocation Project, in the amount of \$1,547,846 associated with Utility Agreement 21205;
2. Work Order No. 1022591, Arlington Avenue Relocation Project, in the amount of \$1,061,490 associated with Utility Agreement 21979; and
3. Work Order No. 1022592, Various Relocation Project, in the amount of \$4,321,774 associated with Utility Agreement 21272.

Motion – Scott-Coe. Second – Titus.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, and Scott-Coe.

The following item was on the "Special" Board meeting agenda that the Board decided to discuss at this time.

11b. CONSIDERATION OF SALE OF APPROXIMATELY 110 ACRES OF PROPERTY WITHIN THE BORDERS OF MAIN STREET, COLUMBIA AVENUE, ORANGE STREET AND GARNER ROAD

General Manager Dave Wright presented an oral report. City staff also in attendance were Deanna Lorson and Tina English from the Development Department and Ralph Nunez from the Parks and Recreation Department.

The original recommendations on the Notice of "Special" Meeting of the Board of Public Utilities of the City of Riverside Agenda were Revised as follows and approved after discussion.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the sale by the Riverside Public Water Utility to the Riverside Public Electric Utility of approximately 60 acres of the land previously occupied by the Riverside Golf Course;
2. Approve the sale by the Riverside Public Water Utility to the Riverside Public Electric Utility of approximately 45 acres of land occupied by Reid Park;
3. Approve the sale by the Riverside Public Water Utility to the Riverside Public Electric Utility of approximately 1.5 acres adjacent to Reid Park occupied by park facilities;
4. Approve the sale by the Riverside Public Water Utility to the Riverside Public Electric Utility of approximately 2.5 acres of land which includes the existing club house;
5. Concurrent with the development of the Soccer Park improvements, direct the Development Department to seek rezoning of the 10 acre commercial site retained by RPU to Commercial Zoning suitable for retail development;
6. Concurrent with the development of the Soccer Park improvements, direct the Development Department to seek rezoning of the balance of the golf course retained by RPU to Industrial Zoning suitable for light industrial development;
7. Approve the sale price at fair market value, currently estimated at approximately \$5,557,000, **with informational review to** the Riverside Public Utility Finance/Marketing Committee; and
8. Approve the sale of all four parcels by the Riverside Public Electric Utility to the City's General Fund or Redevelopment Agency with the Electric Utility amortizing the loan for 20 years at an interest rate equivalent to that earned on the City of Riverside's surplus funds.

Motion – Davidson. Second – Titus.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, and Scott-Coe.

10. HISTORY OF BOARD OF PUBLIC UTILITIES CHAIR TENURE

Following discussion, the Board of Public Utilities received and filed this information.

11. OVERVIEW OF THE RIVERSIDE PUBLIC UTILITIES BUDGET PREPARATION PROCESS

Board Members requested a budget summary be distributed to the Board Members long before they need to approve the budget so if there are questions they can refer to the detailed Budget Book located in PU Administration.

Following discussion, the Board of Public Utilities received and filed this overview.

Board Member Ian Davidson left the meeting at this time.

12. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- Update on how recent rain affected water levels
- Update on position vacancies and staff recruitments

GENERAL MANAGER'S REPORT

13. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities
14. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
15. Financial Statements – November 30, 2010
16. Monthly Update of Goals
17. Electric / Water Contract Panel Update - January 2011
18. Open and Closed Work Orders – December 2010
19. Water Highlights - December 2010
20. City Council Agendas – January 4, 2011, January 11, 2011, and January 18, 2011
21. Upcoming Meetings
22. Systematic Reporting on Conferences/Seminars by Board Members and/or Staff
23. Electric / Water Utility Acronyms
24. Update on Storm Damage
25. Bond Market Update

WORKSHOP– If Time Permits

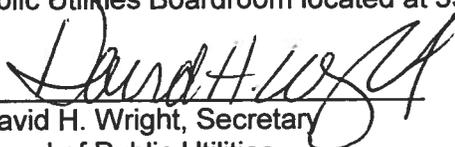
26. DISCUSSION OF VARIOUS GENERAL CITY OPERATIONS AND THEIR INTERRELATION WITH RIVERSIDE PUBLIC UTILITIES' OPERATIONS

DEFERRED to a future Board meeting.

UPCOMING MEETING

Chair Ken Sutter adjourned the meeting at approximately 10:10 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **February 4, 2011 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: _____


David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: February 4, 2011