

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities
Date of Meeting: August 5, 2011
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Bob Elliott (Chair) Bernie Titus (Vice Chair)
Ken Sutter Ian Davidson (arrived late)
Justin Scott-Coe Darrell Ament
Susan Cash

Absent: Mary Curtin (excused absence due to business)
Gustavo Segura (excused absence due to business)

PRESENTATION

- A. EMPLOYEE "SOLVING PROBLEMS AND MIGRAINES" (SPAM) RECOGNITION AWARD
General Manager Wright presented Robert Lovas (Sr. Systems Analyst-SCADA) a SPAM award.

MINUTES

1. Approval of the regular meeting minutes from the Board of Public Utilities meeting held on July 15, 2011.
Motion – Scott-Coe. Second – Titus.
Ayes: Elliott, Titus, Sutter, Scott-Coe, and Cash.
Abstain: Ament.
Absent: Mary Curtin (excused absence due to business)
Gustavo Segura (excused absence due to business)
Ian Davidson (arrived late to the meeting)

CITIZENS PARTICIPATION

Residential customer John Lewis again reported to the Board that he is concerned that water and electric meters are not read on exact 30 day cycles. He wants staff to contact him to give more detailed report on this situation, so he left his telephone number.

General Manager Wright explained again that exact 30 day intervals would require additional staff costs to read meters on Saturdays, Sundays, and holidays to meet the exact 30 day interval - Utility Rules allow for meters to be read on cycles that vary from 26 to 30 days. Mr. Lewis stated that RPU should implement a procedure for all meters to be read on exact 30 day intervals.

Board Member Ian Davidson arrived at the meeting at 8:40 am.

COMMITTEE REPORTS

2. Committee Reports– are included as applicable
 - a. Electric Committee – None
 - b. Water Committee – July 15, 2011
Motion – Cash. Second – Scott-Coe.
Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.
 - c. Finance/Marketing Committee – July 22, 2011 meeting was cancelled.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 7, **DATA MANAGEMENT SYSTEM AND INTEGRATION OF WATER QUALITY, OPERATIONS AND MAINTENANCE INFORMATION**, which was moved to the Discussion Calendar.

Motion – Titus. Second – Ament

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.

Absent: Mary Curtin (excused absence due to business)
Gustavo Segura (excused absence due to business)

Electric Items

3. ADDITION OF TRANSFORMER TEMPERATURE CONTROLLERS AT FREEMAN, MOUNTAIN VIEW, HARVEY LYNN, AND LA COLINA SUBSTATIONS – WORK ORDER NO. 1112286

The Board of Public Utilities approved Work Order No. 1112286 in the amount of \$150,601 for the addition of Transformer Temperature Controllers at Freeman, Mountain View, Harvey Lynn, and La Colina Substations.
4. REPLACEMENT OF DETERIORATED SUBSTRUCTURE - WORK ORDER NO. 1120275

The Board of Public Utilities approved the estimated capital expenditure of \$76,141.00 for Work Order No. 1120275 to replace one deteriorated manhole.
5. REHABILITATION OF DETERIORATED VAULT AND ASSOCIATED CABLE AND EQUIPMENT – WORK ORDER NO.1111433

The Board of Public Utilities approved the estimated capital expenditure of \$141,379 for Work Order No. 1111433 to rebuild one deteriorated vault and associated cable and equipment.
6. CIRCUIT 1300 LOAD RELIEF PROJECT - WORK ORDER NO.1104086

The Board of Public Utilities approved the estimated capital expenditure of \$80,000 for the Circuit 1300 Load Relief Project to replace cable and install overhead devices on First Street, between Orange and Mulberry Streets.

Water Items

7. **MOVED TO DISCUSSION CALENDAR**

Other Items

DISCUSSION CALENDAR

7. **DATA MANAGEMENT SYSTEM AND INTEGRATION OF WATER QUALITY, OPERATIONS AND MAINTENANCE INFORMATION**

Board Vice-Chair Titus requested this item be placed on the discussion calendar for more detail on how this new system would interact with our other systems. Assistant General Manager/Water Kevin Milligan stated that the consultant would provide this information so they could better evaluate system interfaces.

Following discussion, the Board of Public Utilities approved a Professional Services Agreement with Westin Engineering, Inc. of Rancho Cordova, California in a not-to-exceed amount of \$271,260.

Motion – Scott-Coe. Second – Titus.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.

8. **RELOCATION OF ELECTRIC FACILITIES - STATE OF CALIFORNIA ROUTE 91 HOV PROJECT - WORK ORDER NO. 1022593**

Following discussion, the Board of Public Utilities approved Work Order No. 1022593 for the relocation of electric facilities due to the freeway widening along State Route 91 in the reimbursable amount of \$1,378,434 associated with Utility Agreement 21975.

Motion – Davidson. Second – Cash.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.

9. **RIVERSIDE TRANSMISSION RELIABILITY PROJECT (RTRP) UPDATE**

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Ament. Second – Davidson.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.

10. **WATER SERVICES RELOCATION PROJECT ON STRONG STREET**

Following discussion, the Board of Public Utilities approved the capital expenditure of \$653,000 for Work Order No. 1111815, which includes the construction and design costs for the Strong Street Water Service Relocation Project.

Motion – Cash. Second – Ament.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.

11. GROUNDWATER BASIN LEVEL UPDATE BASED ON RAINFALL IN WINTER 2010/2011

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Titus. Second – Cash.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.

12. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

GENERAL MANAGER'S REPORT

13. Update on Public Utilities' Office Relocation

14. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities

15. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility

Legislative Analyst Elizabeth Monville reported on the AB 1027 Pole Attachment legislation. The Board of Public Utilities received and filed this update.

Motion – Titus. Second – Scott-Coe.

Ayes: Elliott, Titus, Sutter, Davidson, Scott-Coe, Ament, and Cash.

16. Monthly Power Supply Report – June 2011

17. City Council Agendas – July 26, 2011

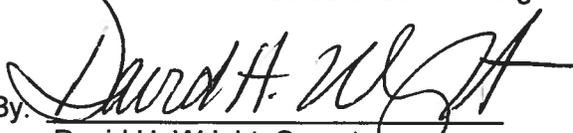
18. Upcoming Meetings

19. Systematic Reporting on Conferences/Seminars

20. Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Bob Elliott adjourned the meeting at approximately 9:50 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held on **August 19, 2011** at **8:30** a.m. in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 
David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: August 19, 2011