

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities  
Date of Meeting: December 16, 2011  
Time of Meeting: 8:30 a.m.  
Place of Meeting: Public Utilities Boardroom  
3901 Orange Street (at Ninth & Orange Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Bob Elliott (Chair) Bernie Titus (Vice Chair)  
Mary Curtin Ian Davidson  
Justin Scott-Coe Gustavo Segura  
Susan Cash

Absent: Ken Sutter (excused absence due to vacation)  
Darrell Ament (excused absence due to business)

**PRESENTATIONS**

A. EMPLOYEE RECOGNITION AWARDS

The following employee was presented with a SPAM award from General Manager Wright::

**Cindy Reeley – Senior Resources Analyst**

**MINUTES**

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on December 2, 2011 were approved as submitted.

Motion – Davidson. Second – Curtin.

Ayes: Elliott, Titus, Curtin, Davidson, Scott-Coe, Segura, and Cash.

Abstain: None.

Absent: Ken Sutter (excused absence due to vacation)  
Darrell Ament (excused absence due to business)

**CITIZENS PARTICIPATION**

None.

**COMMITTEE REPORTS**

2. Committee Reports– are included as applicable
  - a. Electric Committee – December 2, 2011 meeting was cancelled
  - b. Water Committee – None.
  - c. Finance/Marketing Committee – None.

## **CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar.

Motion – Davidson. Second – Cash.

Ayes: Elliott, Titus, Curtin, Davidson, Scott-Coe, Segura, and Cash.

### **Electric Items**

#### **3. FLIGHT ROAD FACILITY RENOVATION – WORK ORDER NO. 1209047**

The Board of Public Utilities:

1. Approved Work Order No. 1209047 in the amount of \$250,000; and
2. Approved a Professional Services Agreement with TR Design Group, Inc., of Riverside, California, in an amount not to exceed \$191,614.

### **Water Items**

#### **4. STERLING IOWA APARTMENT DEVELOPMENT WORK ORDER APPROVAL**

The Board of Public Utilities approved Work Order No.1202777 and the capital expenditure of \$65,057 which includes City provided inspection and construction services associated with the Sterling Iowa Apartment Development.

### **Other Items**

#### **5. PROTECTIVE RELAY TEST EQUIPMENT**

The Board of Public Utilities awarded a purchase order to Manta Test Systems in the amount of \$52,787 for the procurement of protective relay test equipment that will be utilized for functional testing and calibration of protective relay devices at the Riverside Energy Resource Center, Springs and Clearwater Generating facilities.

#### **6. CLEARWATER COGENERATION POWER PLANT RETAINING WALL AND SECONDARY CONTAINMENT BASIN CONSTRUCTION PROJECT**

The Board of Public Utilities approved the estimated capital expenditure of \$147,472 for Work Order No. 1208441 to construct a retention wall and four (4) secondary containment basins at the Clearwater Power Plant.

## **DISCUSSION CALENDAR**

#### **7. SECURITY BARRIER AND PROPERTY IMPROVEMENTS FOR MOUNTAIN VIEW SUBSTATION**

Following discussion, the Board of Public Utilities:

1. Declared that the bid submitted by MetroCell Construction, Inc. is non-responsive; and
2. Approved the award of a contract in the amount of \$442,450, to L.H. Engineering Co., Inc. of Anaheim, California.

Motion – Davidson. Second – Titus.

Ayes: Elliott, Titus, Curtin, Davidson, Scott-Coe, Segura, and Cash.

8. RIVERSIDE PUBLIC UTILITIES' BOARD STANDING RULES AND POLICIES

Following discussion, the Board of Public Utilities approved modifications to its Standing Rules and Policies (continued at the request of the Board from the December 2, 2011 Board meeting).

Motion – Titus. Second – Curtin.

Ayes: Elliott, Titus, Curtin, Davidson, Scott-Coe, Segura, and Cash.

9. CREATION OF NEW COMMERCIAL ENERGY AND WATER EFFICIENCY PROGRAMS

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the creation of the Small Business Energy and Water Efficiency Direct Installation program and a budget of \$350,000 for FY 2011/2012;
2. Approve the creation of the Commercial High Intensity Discharge (HID) Lighting Retrofit program and a budget of \$100,000 for FY 2011/2012;
3. Approve the creation of the Commercial Weatherization program and a budget of \$100,000 for FY 2011/2012; and
4. Approve the creation of the Commercial Waterwise Landscaping Program and a budget of \$100,000 for FY 2011/2012.

Motion – Davidson. Second – Scott-Coe.

Ayes: Elliott, Titus, Curtin, Davidson, Scott-Coe, Segura, and Cash.

10. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

NONE

**GENERAL MANAGER'S REPORT**

11. Riverside Transmission Reliability Project (RTRP) Status
12. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
13. Systematic Reporting on Conferences/Seminars by Board Members and/or Staff
14. Monthly Update of Goals
15. Electric / Water Contract Panel Update – December 2011
16. Open and Closed Work Orders – November 2011
17. Water Highlights – November 2011
18. City Council Agendas – December 5, 2011 (Special), December 6, 2011, December 12, 2011 (Special), and December 13, 2011
19. Upcoming Meetings
20. Electric / Water Utility Acronyms

**RECOGNITION**

21. RECOGNITION OF PUBLIC UTILITIES ASSISTANT GENERAL  
MANAGER/RESOURCES GARY NOLFF

General Manager Dave Wright and the Board recognized and thanked Assistant General Manager/Resources Gary Nolff for his 21 years of service and dedication with Riverside Public Utilities – he will officially retire from Public Utilities on December 23, 2011.

**UPCOMING MEETING**

Chair Bob Elliott adjourned the meeting at approximately 9:10 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held on **January 6, 2012 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By:   
David H. Wright, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: January 6, 2012