

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities  
Date of Meeting: December 2, 2011  
Time of Meeting: 8:30 a.m.  
Place of Meeting: Public Utilities Boardroom  
3901 Orange Street (at Ninth & Orange Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Bob Elliott (Chair)                      Bernie Titus (Vice Chair)  
Ken Sutter    Mary Curtin  
Ian Davidson    Justin Scott-Coe  
Gustavo Segura (arrived late)              Darrell Ament  
Susan Cash

Absent: Gustavo Segura (arrived late)

**MINUTES**

1. Approval of the regular meeting minutes from the Board of Public Utilities meeting held on November 18, 2011.  
Motion – Curtin. Second – Cash.  
Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Ament, and Cash.  
Abstain: Ian Davidson.  
Absent: Gustavo Segura (arrived late)

**CITIZENS PARTICIPATION**

None.

**COMMITTEE REPORTS**

2. Committee Reports– are included as applicable
  - a. Electric Committee – None
  - b. Water Committee – November 18, 2011  
Motion – Scott-Coe. Second – Cash.  
Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Ament, and Cash.
  - c. Finance/Marketing Committee – November 25, 2011 meeting was cancelled.

### **CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar with the exceptions of Item 3, **MT. VIEW SEISMIC UPGRADE – WORK ORDER NO. 1112103**, and Item 5, **2012 ANNUAL SHAREHOLDERS MEETINGS VOTING PROXIES – MUTUAL COMPANIES (VOTING REPRESENTATIN AND APPOINTMENT OF ALTERNATES)**, which were moved to the Discussion Calendar.

Motion – Scott-Coe. Second – Titus.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Ament, and Cash.

Absent: Gustavo Segura (arrived late)

#### **Electric Items**

3. **MOVED TO DISCUSSION CALENDAR**

4. FLIGHT ROAD FACILITY RENOVATION – WORK ORDER NO. 1209047

**Deferred to the next Board meeting.**

#### **Water Items**

5. **MOVED TO DISCUSSION CALENDAR**

#### **Other Items**

6. AMENDED AND RESTATED SECOND AMENDED SAN ONOFRE OPERATING AGREEMENT BETWEEN CITY OF RIVERSIDE, CITY OF ANAHEIM, SAN DIEGO GAS AND ELECTRIC, AND SOUTHERN CALIFORNIA EDISON

The Board of Public Utilities recommended that the City Council:

1. Approve the Amended and Restated Second Amended San Onofre Operating Agreement ("Amended and Restated OA");
2. Authorize the City Manager, or his designee, to execute the Amended and Restated OA; and
3. Authorize the City Manager, or his designee, to execute any future amendments.

### **DISCUSSION CALENDAR**

3. **MT. VIEW SEISMIC UPGRADE – WORK ORDER NO. 1112103**

Board Member Scott-Coe requested this item be placed on the Discussion Calendar for more clarification.

Following discussion, the Board of Public Utilities approved Work Order No. 1112103 in the amount of \$309,105 for Seismic upgrades at Mt. View Substation.

Motion – Scott-Coe. Second – Curtin.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Ament, and Cash.

Board Member Gustavo Segura arrived at this time.

5. 2012 ANNUAL SHAREHOLDERS MEETINGS VOTING PROXIES - MUTUAL COMPANIES (VOTING REPRESENTATION AND APPOINTMENT OF ALTERNATES)

Board Member Titus requested this item be placed on the Discussion Calendar for more clarification on assignment of shares to members who were no longer on the RPU Board. Staff responded that formal reassignment of shares would happen at the annual meeting of those boards.

Following discussion, the Board of Public Utilities approved and recommended to the City Council that the recommended voting representatives and current designated alternate for the 2012 Annual Shareholders Meetings be appointed.

Motion – Titus. Second – Ament.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, Ament, and Cash.

7. CONSTRUCTION OF THE SIERRA VISTA AVENUE AND PEACOCK LANE 8-INCH WATER DISTRIBUTION MAIN REPLACEMENT PROJECT – WORK ORDER NO.1121254

Following discussion, the Board of Public Utilities approved the capital expenditure of \$1,300,000 for Work Order No. 1121254 which includes all design, construction, paving, contract administration and construction contingency costs for the Sierra Vista Avenue and Peacock Lane 8-Inch Water Distribution Main Replacement Project.

Motion – Scott-Coe. Second – Curtin.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, Ament, and Cash.

8. RIVERSIDE PUBLIC UTILITIES' BOARD STANDING RULES AND POLICIES

Board Member Susan Cash gave an overall review of the modifications proposed by the ad hoc committee.

Following discussion, the Board of Public Utilities requested this item be continued to the next Board meeting to give more reviewing time for the Board members.

Motion – Davidson. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, Ament, and Cash.

9. THE CREATION OF THE ENERGY SAVINGS ASSISTANCE PROGRAM (ESAP) IN PARTNERSHIP WITH SOUTHERN CALIFORNIA GAS COMPANY

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the Energy Savings Assistance Program;
2. Approve the Inter-Utility Agreement with Southern California Gas Company;
3. Authorize the City Manager, or his designee, to make any minor, non-substantive changes necessary to implement the Program modification; and
4. Approve funding in the amount of up to \$100,000 for Fiscal Year 2011-12 and inclusion in the amount of \$100,000 in the budget for the following fiscal year.

Motion – Scott-Coe. Second – Segura.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, Ament, and Cash.

10. PROPOSED CHANGES TO ELECTRIC AND WATER RULES AND RATES; INCLUDING RECYCLED WATER CHARGE, REGULATORY COST ADJUSTMENT CHARGE, AND OTHER CHARGES

Assistant General Manager/Interim Finance and Administration Kevin Milligan gave an overview of the proposed changes to the Electric and Water Rules and Rates that will be presented at a public hearing in Spring 2012.

Following discussion, the Board of Public Utilities recommended that the items presented be included in the public hearing process to be held in Spring 2012.

Motion – Curtin. Second – Cash.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, Ament, and Cash.

11. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

**GENERAL MANAGER'S REPORT**

12. Riverside Transmission Reliability Project (RTRP) Status
13. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
14. Monthly Power Supply Report – October 2011
15. Financial Statements – September 30, 2011 (Quarterly reports)
16. City Council Agendas – November 21, 2011
17. Upcoming Meetings
18. Systematic Reporting on Conferences/Seminars
19. Electric / Water Utility Acronyms

**UPCOMING MEETING**

Chair Bob Elliott adjourned the meeting at approximately 9:35 am. The next regularly scheduled meeting of the Board of Public Utilities is to be held on **December 16, 2011 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By:   
David H. Wright, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: December 16, 2011