

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: November 18, 2011
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Bob Elliott (Chair) Bernie Titus (Vice Chair)
Ken Sutter Mary Curtin
Justin Scott-Coe Gustavo Segura (came late)
Darrell Ament Susan Cash

Absent: Ian Davidson (excused absence due to illness)
Gustavo Segura (came late)

PRESENTATIONS

A. EMPLOYEE RECOGNITION AWARDS

The following employees were presented with a SPAM award from General Manager Wright:

Talika Graham – Senior Accountant
Kevin Palmer – Principal Management Analyst

MINUTES

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on November 4, 2011 were approved as submitted.
Motion – Curtin. Second – Scott-Coe.
Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Ament, and Cash.
Abstain: None.
Absent: Ian Davidson (excused absence due to illness)
Gustavo Segura (came late)

CITIZENS PARTICIPATION

None.

COMMITTEE REPORTS

2. Committee Reports– are included as applicable
 - a. Electric Committee – November 4, 2011 meeting was cancelled
 - b. Water Committee – None.
 - c. Finance/Marketing Committee – None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 4, **DETAILED OVERHEAD INSPECTIONS – AREA 1 – WORK ORDER NO. 1209346**, which was moved to the Discussion Calendar.

Motion – Sutter. Second – Titus.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Ament, and Cash.

Electric Items

3. CHANGE ORDER NO. 2 TO PURCHASE ORDER NO. 115708 INSTALLATION OF UNDERGROUND CONDUITS AND STRUCTURES AT IOWA AVENUE OVERPASS AT RAILROAD GRADE SEPERATION - WORK ORDER NO. 0807043

The Board of Public Utilities approved Change Order No. 2 to Purchase Order No. 115708, in the amount of \$15,654.95.

4. **MOVED TO DISCUSSION CALENDAR**

5. CHANGE ORDER NO. 1 TO PURCHASE ORDER NO. 114146 CONDUIT AND STRUCTURE INSTALLATION FOR CASA FLORES COMPLEX AND MAGNOLIA CONVALESCENT HOSPITAL AT 8123 MAGNOLIA AVENUE - WORK ORDER NO. 1104644

The Board of Public Utilities approved Change Order No. 1 to Purchase Order No. 114146, in the amount of \$20,786.81.

Water Items

6. MOCKINGBIRD BOOSTER STATION ELECTRICAL UPGRADES - WORK ORDER NO. 1115539

The Board of Public Utilities approved the expenditure of \$194,000 for Work Order No. 1115539 for the electrical upgrades at the Mockingbird Booster Station.

7. CONSTRUCTION OF THE COMMERCE STREET 8-INCH WATER DISTRIBUTION MAIN REPLACEMENT PROJECT – WORK ORDER NO. 1111813

The Board of Public Utilities approved the capital expenditure of \$195,000 for Work Order No. 1111813, which includes all design, construction and construction contingency costs for the Commerce Street 8-Inch Water Distribution Main Replacement Project.

8. CONSTRUCTION OF THE SR91 HOV LANE PROJECT FOR THE ARLINGTON AVENUE UNDERCROSSING MAIN REPLACEMENT PROJECT - WORK ORDER NO. 1112056 – PHASE V; REIMBURSEMENT FROM RCTC

The Board of Public Utilities approved the capital expenditure of \$406,250.00 for Work Order No.1112056 which include all design, construction, change order contingencies, construction management and inspection for the SR91 HOV Lane Project for the Arlington Avenue Undercrossing Main Replacement Project (Utilities Agreement No. 21636) – Phase V.

Other Items

9. FIRST ADDENDUM TO THE SOFTWARE LICENSE AGREEMENT NO. 2006-224 WITH TELVENT USA CORPORATION TO ADD AN ENTERPRISE LICENSE ADDENDUM FOR THE GEOGRAPHIC INFORMATION SYSTEMS /COMPUTER AUTOMATED DESIGN, MAPPING AND ENGINEERING REPLACEMENT PROJECT

The Board of Public Utilities:

1. Approved the First Addendum to the Software License Agreement No. 2006-224 with Telvent USA Corporation to add an Enterprise License Addendum at an annual cost of \$115,000 for three years;
2. Authorized the City Manager, or his designee, to execute the First Addendum to the Software License Agreement No. 2006-224 with Telvent USA Corporation; and
3. Authorized staff to issue a change order to Telvent Purchase Order No. 123025 in the amount of \$44,941.

10. AGREEMENT WITH ENVIRONMENTAL SYSTEM RESEARCH INSTITUTE'S TO PROVIDE END USER TRAINING FOR THE GEOGRAPHIC INFORMATION SYSTEMS/COMPUTER AUTOMATED DESIGN, MAPPING AND ENGINEERING REPLACEMENT PROJECT

The Board of Public Utilities approved the Agreement with ESRI for ArcGIS End-User Training Courses in the amount of \$69,690.

DISCUSSION CALENDAR

4. DETAILED OVERHEAD INSPECTIONS – AREA 1 - WORK ORDER NO. 1209346

Board Member Sutter requested this item be placed on the discussion calendar for more detail.

Following discussion, the Board of Public Utilities approved the estimated operational expenditure of \$450,000 for Work Order No. 1209346 for the detailed overhead inspection of approximately 4,488 poles, approximately 107 miles of overhead wires and conductors, and approximately 1,308 pieces overhead equipment.

Motion – Titus. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Ament, and Cash.

11. CONSTRUCTION OF THE STATE ROUTE 91 HOV LANE PROJECT - MISCELLANEOUS WATER FACILITY RELOCATIONS - WORK ORDER NO. 1112062 – PHASE VI; REIMBURSEMENT FROM RCTC

Following discussion, the Board of Public Utilities approved the capital expenditure of \$1,555,000 for Work Order No.1112062, which includes all design, construction, change order contingencies, construction management and inspection for the SR91 HOV Lane Project – Miscellaneous Water Facility Relocations (Utilities Agreement No. 21699) – Phase VI.

Motion – Scott-Coe. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Ament, and Cash.

Board Member Gustavo Segura arrived at this time to the meeting.

12. NEW POLE ATTACHMENT FEES PER CALIFORNIA ASSEMBLY BILL 1027

Following discussion, the Board of Public Utilities:

1. Recommended that the City Council approve the new pole attachment fee of \$23.50 per attachment annually, in accord with AB 1027;
2. Recommended that the City Council approve the Pole Attachment and Conduit License, and authorize the Public Utilities General Manager to execute an agreement with communication providers that apply for such agreement; and
3. Expressed strong discontent that the State Legislature had passed a bill that erodes the City's local control; that no cost subsidization by ratepayers occur; and directed the staff to provide a status report in 90 days on how other California publicly owned utilities are addressing this issue.

Motion – Curtin. Second – Titus.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

13. THE 2011/12 TREE POWER PROGRAM CAMPAIGN

Following discussion, the Board of Public Utilities recommended that the City Council approve the implementation of the 2011/12 Free Shade Tree Coupon Campaign.

Motion – Cash. Second – Curtin.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

14. REQUEST FOR PROPOSALS NO. 1287, INSTALLATION OF SMART IRRIGATION CONTROLLERS FOR THE SMART IRRIGATION CONTROLLER AND HIGH-EFFICIENCY SPRINKLER NOZZLE DIRECT INSTALLATION PROGRAM – CONTRACT AWARD

Following discussion, the Board of Public Utilities approved a Professional Services Agreement with Valley Soil Inc. of Temecula, California in an amount not to exceed \$200,000 for the Smart Irrigation Controller and High-Efficiency Sprinkler Nozzle Direct-Install Program.

Motion – Ament. Second – Scott-Coe.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

15. **ADOPTION OF ENFORCEMENT PROGRAM FOR CALIFORNIA RENEWABLE ENERGY RESOURCES ACT**

Following discussion, the Board of Public Utilities recommended that the City Council approve and adopt the attached Riverside Public Utilities SBX1-2 Enforcement Program.

Motion – Sutter. Second – Scott-Coe.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

16. **RIVERSIDE PUBLIC UTILITIES TEN-YEAR STRATEGIC GOALS – UPDATE FROM NOVEMBER 4, 2011 PUBLIC UTILITIES BOARD AND MANAGEMENT STRATEGIC PLANNING RETREAT**

Following discussion, the Board of Public Utilities adopted the updated Riverside Public Utilities' Strategic Plan Ten-Year Goals.

Motion – Ament. Second – Cash.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

17. **RIVERSIDE PUBLIC UTILITIES' BOARD STANDING RULES AND POLICIES**

Deferred to the next Board meeting.

18. **SUMMARY OF ELECTRIC AND WATER BOND RATING AGENCY FINANCINGS AND CREDIT RATING PRESENTATIONS**

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Curtin. Second – Ament.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

19. **ELECTRIC AND WATER FINANCIAL YEAR - END UPDATE FOR FISCAL YEAR 2010-2011**

Following discussion, the Board of Public Utilities received and filed this oral update.

Motion – Titus. Second – Cash.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

20. **ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES**

NONE.

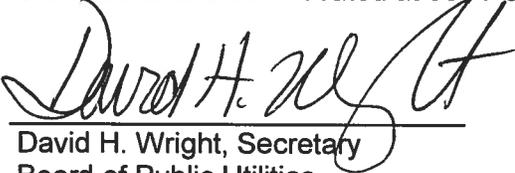
GENERAL MANAGER'S REPORT

21. **Riverside Transmission Reliability Project (RTRP) Status**

22. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
23. Systematic Reporting on Conferences/Seminars by Board Members and/or Staff
24. Monthly Update of Goals
25. Electric / Water Contract Panel Update – November 2011
26. Open and Closed Work Orders – November 2011
27. Water Highlights – November 2011
28. City Council Agendas – November 8, 2011 and November 15, 2011
29. Upcoming Meetings
30. Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Bob Elliott adjourned the meeting at approximately 10:35 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held on **December 2, 2011 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 

David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: December 2, 2011