

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities
Date of Meeting: September 2, 2011
Time of Meeting: 8:30 a.m.
Place of Meeting: Gateway Building
3435 14th Street (at 14th and Lime Streets)
Riverside, CA 92501

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Bob Elliott (Chair) Bernie Titus (Vice Chair)
Ken Sutter Mary Curtin
Ian Davidson (arrived late) Justin Scott-Coe
Gustavo Segura Susan Cash

Absent: Darrell Ament (excused absence due to business)

PRESENTATION

A. EMPLOYEE "SOLVING PROBLEMS AND MIGRAINES" (SPAM) RECOGNITION AWARD

General Manager Wright presented a SPAM award to each of the following employees:

Jason Hunter – Utility Principal Resource Analyst
Scott Lesch – Utility Senior Resource Analyst

MINUTES

1. Approval of the regular meeting minutes from the Board of Public Utilities meeting held on August 19, 2011.

Motion – Titus. Second – Cash.

Ayes: Elliott, Titus, Curtin, Scott-Coe, Segura, and Cash.

Abstain: Ken Sutter.

Absent: Darrell Ament (excused absence due to business)
Ian Davidson (arrived late to the meeting)

CITIZENS PARTICIPATION

Water residential customer Mr. Shelby Shinkle spoke regarding connection fees related to his meter size and would like the Board to reimburse his costs. The Board motioned that Mr. Shinkle's concerns be brought to the Water Committee meeting on September 16, 2011.

Motion – Cash. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, and Cash.

Absent: Darrell Ament (excused absence due to business)
Ian Davidson (arrived late to the meeting)

COMMITTEE REPORTS

2. Committee Reports– are included as applicable
 - a. Electric Committee – None
 - b. Water Committee – August 19, 2011 meeting was cancelled.
 - c. Finance/Marketing Committee – August 26, 2011
Motion – Scott-Coe. Second – Titus.
Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, and Cash.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar.

Motion – Sutter. Second – Curtin

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, and Cash.

Absent: Darrell Ament (excused absence due to business)
Ian Davidson (arrived late to the meeting)

Electric Items

3. AUTHORIZE CHANGE ORDER NO. 2 TO PURCHASE ORDER NO. 114351 CONDUIT AND STRUCTURE REHABILITATION OF V-1400 AND INCREASE AMOUNT OF WORK ORDER NO. 1024459

The Board of Public Utilities:

1. Approved the increase in capital expenditure limit for Work Order No. 1024459 from \$107,000.00 to \$148,661.10; and
2. Approved Change Order No. 2 to Purchase Order No. 114351, in the amount of \$51,593.57 of which \$48,338.90 will be charged against Work Order No. 1022588 for the Caltrans HOV 14th Street 69 kV overhead relocation.

Water Items

Other Items

At this time, Board Member Ian Davidson arrived at the meeting.

DISCUSSION CALENDAR

4. BID NO. 6979 - REJECTION OF BIDS FOR THE SECURITY BARRIER AND PROPERTY IMPROVEMENTS FOR MOUNTAIN VIEW SUBSTATION PROJECT – WORK ORDER NO. 0909712

Following discussion, the Board of Public Utilities rejected all of the bids received for Bid No. 6979 and approved the release of all bid guarantees.

Motion – Titus. Second – Cash.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, and Cash.

5. REPLACEMENT OF 58 DETERIORATED BURIED TRANSFORMER ENCLOSURES (BTE) AT VARIOUS LOCATIONS – WORK ORDER NO. 1204228

Following discussion, the Board of Public Utilities approved the estimated capital expenditure of \$481,400 for the replacement of 58 deteriorated buried transformer enclosures (BTEs) at various locations.

Motion – Davidson. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, and Cash.

6. 30-DAY METER READING CYCLE - UPDATE

It was noted that Mr. Lewis, the residential water customer who expressed concern with this issue, was not in attendance despite several phone calls and a letter from staff inviting him to the Board meeting to hear this presentation regarding his concerns.

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Scott-Coe. Second – Cash.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, and Cash.

7. THE PRECISION LANDSCAPE IRRIGATION NOZZLE DISTRIBUTION PROGRAM UPDATE

It was noted that Michelle Underwood, representative from WMWD, was in attendance. Also Clay Monroe, Utilities Senior Programs & Services representative, was praised for his leadership efforts related to this program.

Following discussion, the Board of Public Utilities received and filed this report.

Motion – Titus. Second – Scott-Coe.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, and Cash.

8. GREEN RIVERSIDE.COM PRESENTATION

Assistant General Manager/Marketing Mike Bacich introduced Mr. Drew Jorgenson, Omni Platforms CEO/President, who developed this website for Riverside Public Utilities.

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Cash. Second – Segura.

Ayes: Elliott, Titus, Sutter, Sutter, Davidson, Scott-Coe, Segura, and Cash.

9. ELECTRIC SERVICE AND RESTORATION TO CRITICAL CUSTOMERS

Following discussion, the Board of Public Utilities received and filed this oral report.

Motion – Scott-Coe. Second – Segura.

Ayes: Elliott, Titus, Sutter, Curtin, Davidson, Scott-Coe, Segura, and Cash.

10. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

Board Member Susan Cash, Chair of the Ad Hoc Committee, updated the Board that the Ad Hoc Committee continues to review and revise the PU Standing Rules and Policies, hoping to condense them both into a singular document, that when completed, will be brought back to the Board for review.

GENERAL MANAGER'S REPORT

11. Governor's 12,000 MW Distributed Generation Conference – Update
General Manager Wright gave an oral update regarding this conference.
12. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities
13. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
14. Monthly Power Supply Report – July 2011
15. City Council Agendas – August 23, 2011
16. Upcoming Meetings
17. Systematic Reporting on Conferences/Seminars
18. Electric / Water Utility Acronyms

There was a 5 minute break before the tour began – at this time the following Board members left the meeting early and did not attend the tour:

Mary Curtin
Justin Scott-Coe
Gustavo Segura

TOUR

19. TOUR OF GATEWAY FACILITIES – 3435 14TH STREET
Before beginning the tour, Assistant General Manager/Resources Gary Nolff gave a brief background on what staff does in this facility. The following Board members attended the tour:
Chair Robert Elliott
Vice-Chair Bernie Titus
Ken Sutter
Ian Davidson
Susan Cash

UPCOMING MEETING

Chair Bob Elliott adjourned the meeting at approximately 11:00 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held on **September 16, 2011** at **8:30** a.m. in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 

David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: September 16, 2011