CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of:	Meeting of the Board of Public Utilities
Date of Meeting:	July 1, 2011
Time of Meeting:	8:30 a.m.
Place of Meeting:	Public Utilities Boardroom 3901 Orange Street (at Ninth & Orange Streets) Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Bob Elliott (Chair), Bernie Titus (Vice Chair), Ken Sutter, Mary Curtin, Justin Scott-Coe, Gustavo Segura, Darrell Ament, Susan Cash

Absent: Ian Davidson (excused absence due to vacation)

PRESENTATIONS

A. RECOGNITION BY THE BOARD OF PUBLIC UTILITIES OF THE FOLLOWING FOR THEIR ACCOMPLISHMENTS OF COMPLETING THE REQUIREMENTS WITHIN THE CITY OF RIVERSIDE'S VOCATIONAL TRADES TECHNICAL TRAINING PROGRAM (T3)

Electric Division – Yoshio Ramos, Daniel Sanchez, and Julio Zermeno

Water Division – Ulises Ayala, Carlos Quezada-Sanchez, Frankie Quintana, Oscar Melendez, and Daniel Seals

B. EMPLOYEE "SOLVING PROBLEMS AND MIGRAINES" (SPAM) RECOGNITION AWARD

General Manager Wright presented Jason Svacina (Power Line Tech) a SPAM award welcoming Jason back to work after returning from a tour of duty in Afghanistan.

A short break was taken at this time before the Board of Public Utilities' Public Hearings began.

PUBLIC HEARING

Chair Robert Elliott called the first public hearing meeting to order at approximately 8:45 a.m.

Chair Elliott stated to the audience that the Board of Public Utilities was holding a public hearing to receive public input on the 2011 Draft Urban Water Management Plan. Comments of any individual would be limited to three minutes and would be heard in order of sign up.

Staff Presentation
Prior to receiving public input, the Board requested staff to provide a summary of the process, which was presented by Assistant General Manager/Water Kevin Milligan.

Comments from the Audience
There were no public in attendance.

Close Public Hearing
There were no other comments regarding this matter, so the Board of Public Utilities closed the public hearing.

Motion – Scott-Coe. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to vacation)

C. PUBLIC HEARING –2010 URBAN WATER MANAGEMENT PLAN (UWMP)

Following discussion, the Board of Public Utilities:

1. Conducted a public hearing for review of the 2010 Urban Water Management Plan; and

2. Approved and recommended that the City Council adopt the 2010 Urban Water Management Plan.

Motion – Cash. Second – Scott-Coe

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to vacation)

PUBLIC HEARING

Chair Robert Elliott called the second public hearing meeting to order at approximately 9:05 a.m.

Chair Elliott stated to the audience that the Board of Public Utilities was holding a public hearing to receive public input on the proposed amendment to Title 14 of the Riverside Municipal Code, entitled "Water Conservation". Comments of any individual would be limited to three minutes and would be heard in order of sign up.

Staff Presentation
Prior to receiving public input, the Board requested staff to provide a summary of the process, which was presented by Assistant General Manager/Water Kevin Milligan.

Comments from the Audience
There were no public in attendance.

Close Public Hearing
There were no other comments regarding this matter, so the Board of Public Utilities closed the public hearing.

Motion – Sutter. Second – Titus.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to vacation)

D. PUBLIC HEARING - NOTICE OF INTENT TO ADOPT A WATER CONSERVATION ORDINANCE

Following discussion, the Board of Public Utilities:

1. Conducted a public hearing for review of the Water Conservation Ordinance; and

2. Recommended that the City Council adopt the Water Conservation Ordinance.

Motion – Cash. Second – Curtin.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to vacation)

PUBLIC HEARING

Chair Robert Elliott called the last public hearing meeting to order at approximately 9:25 a.m.

Chair Elliott stated to the audience that the Board of Public Utilities was holding a public hearing to receive public input regarding revisions to the City's Electric and Water Rules and Rates. Comments of any individual would be limited to three minutes and would be heard in order of sign up.

Staff Presentation
Prior to receiving public input, the Board requested staff to provide a summary of the process, which was presented by Assistant General Manager/Finance Reiko Kerr.

Comments from the Audience
There were no public in attendance.

Close Public Hearing
There were no other comments regarding this matter, so the Board of Public Utilities closed the public hearing.

Motion – Curtin. Second – Titus.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to vacation)

E. PUBLIC HEARING – PROPOSED CHANGES TO ELECTRIC AND WATER RULES AND RATES (NO RATE INCREASES PROPOSED)

Following discussion, the Board of Public Utilities:

1. Conduct ed a public hearing to receive input on the proposed changes to Schedule A, Schedule D, Schedule TOU and Schedule NEM, Schedule WA-1, Schedule WA-6, Schedule WA-5, Electric and Water Rules 1, 6, 7 and 12 as outlined in this report;

2. Adopted a resolution to modify Schedule A, Schedule D, Schedule TOU, Schedule NEM, Schedule WA-1, Schedule WA-6, Schedule WA-5, and Electric and Water Rules 1, 6, 7 and 12; and

3. Recommended that the City Council adopt the appropriate resolution approving the above.

Motion – Curtin. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to vacation)

CITIZENS PARTICIPATION

Jenessa Stemke, a UCR student and member of the UCR Power Rangers, requested that Riverside Public Utilities (RPU) be part of the "Green Leap Forward" movement and gave explanation of the project. Ms. Stemke also congratulated RPU on its leadership in the areas of sustainability.

A ten-minute break was taken at this time before continuing with the Board of Public Utilities' regular meeting.

MINUTES

1. Approval of the regular meeting minutes from the Board of Public Utilities meeting held on June 3, 2011.

Motion – Scott-Coe. Second – Curtin.

Ayes: Elliott, Titus, Curtin, Scott-Coe, Segura, Ament, and Cash.

Noes: None

Abstain: Sutter.

Absent: Ian Davidson (absence due to vacation)

COMMITTEE REPORTS

2. Committee Reports– are included as applicable
   a. Electric Committee – June 3, 2011minutes DEFERRED to next meeting
   b. Water Committee – June 17, 2011 meeting was rescheduled to June 27, 2011 and then cancelled
   c. Finance/Marketing Committee – June 24, 2011 meeting was cancelled.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar.

Motion – Scott-Coe. Second – Ament.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

Absent: Ian Davidson (absence due to vacation)

Electric Items

3. CONDUIT AND STRUCTURE INSTALLATION ALONG OVERLOOK PARKWAY FOR SUMMER LOAD RELIEF - WORK ORDER NO. 1104085

   The Board of Public Utilities approved the estimated capital expenditure of $116,000 for Work Order No. 1104085 to place a switch, conduits, and substructures on Overlook Parkway which will assist in summer loading conditions.

4. PLANNING, ENGINEERING, TRAINING AND CONSULTING SERVICES FOR ELECTRIC SCADA SYSTEM HARDWARE AND SOFTWARE UPGRADES - WORK ORDER NO. 1024305

   The Board of Public Utilities:

   1. Approved the capital expenditure of $230,000 for Work Order No. 1024305 for the planning, engineering, training, and consulting services for Electric SCADA System Hardware and Software Upgrades; and

   2. Authorized the City Manager, or his designee, to issue change orders to the supplemental agreement entered into with KEMA, Inc., of Anaheim, CA for professional services related to the Electric Supervisory Control and Data Acquisition (SCADA) System Hardware and Software Upgrades in an amount not-to-exceed 10% in the event that additional services beyond the scope of the supplemental agreement are needed.

Water Items

5. DATA MANAGEMENT SYSTEM AND INTEGRATION OF WATER QUALITY, OPERATIONS AND MAINTENANCE INFORMATION

DEFERRED to a future Board meeting.

Other Items

6. NON-EXCLUSIVE LICENSE AGREEMENT WITH YUCAIPA VALLEY WATER DISTRICT FOR SUBSURFACE USE OF A PORTION OF THE GAGE CANAL – LOMA LINDA

The Board of Public Utilities recommended that the City Council:

1. Approved the Non-Exclusive License Agreement with Yucaipa Valley Water District; and

2. Authorized the City Manager, or his designee, to execute the Non-Exclusive License Agreement.

7. SEIZING OUR DESTINY - THE UNIVERSITY OF CALIFORNIA RIVERSIDE'S PROPOSAL FOR THE RIVERSIDE PUBLIC UTILITIES' ENERGY INNOVATIONS GRANT

The Board of Public Utilities approved and recommended that the City Council approve the University of California Riverside (UCR) request for an Energy Innovations Grant in the amount of $99,000 for FY 2011-12 to research designing miniaturized, efficient and low-cost energy storage devices.

DISCUSSION CALENDAR

8. SEIZING OUR DESTINY - SELECTION OF CONSULTANT FOR PREPARATION OF INTEGRATED WATER MANAGEMENT PLAN PROJECT

Following discussion, the Board of Public Utilities approved a Professional Consultant Services Agreement with Carollo Engineers, Inc. of Riverside, California for the preparation of an Integrated Water Management Plan and a Programmatic Environmental Impact Report at a total cost not-to-exceed $995,263.

Motion – Curtin. Second – Cash.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

9. CONSTRUCTION OF THE CANYON CREST 16-INCH WATER TRANSMISSION MAIN REPLACEMENT PROJECT – BID No. 6936 – WORK ORDER NO. 0908322

Following discussion, the Board of Public Utilities:

1. Approved the capital expenditure of $1,019,200 for Work Order No. 0908322, which includes all design, construction, change order contingencies, construction management and inspection for the Canyon Crest 16-Inch Water Transmission Main Replacement Project, Bid No. 6936; and

2. Awarded a contract for the construction of the Canyon Crest 16-Inch Water Transmission Main Replacement Project, Bid No. 6936, to the lowest responsive bidder, VCI Construction of Upland, California, in the amount of $671,881.

Motion – Curtin. Second – Sutter.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

10. CONSTRUCTION OF THE SUNNYSIDE AND GARNER "B" CHLORINATION FACILITIES REHABILITATION PROJECT – PHASE II, BID No. 6944 – WORK ORDER NO. 0810710

Following discussion, the Board of Public Utilities:

1. Approved the additional capital expenditure of $970,000.00 for Work Order No. 0810710, which includes all design, construction, change order contingencies, construction management and inspection for the Sunnyside and Garner "B" Chlorination Facilities Rehabilitation Project – Phase II; and

2. Awarded a contract for the construction of the Sunnyside and Garner "B" Chlorination Facilities Rehabilitation Project – Phase II, Bid No. 6944, to the lowest responsive bidder, SCW Contractors, Inc., of Fallbrook, California, in the amount of $714,345.

Motion – Scott-Coe. Second – Curtin.

Ayes: Elliott, Titus, Sutter, Curtin, Scott-Coe, Segura, Ament, and Cash.

11. RIVERSIDE PUBLIC UTILITIES 2009-2012 THREE-YEAR STRATEGIC GOALS – UPDATE FROM JUNE 10, 2011 PUBLIC UTILITIES MANAGEMENT STRATEGIC PLANNING RETREAT

Following discussion, the Board of Public Utilities received and filed the updated Strategic Plan Three Year Goals and the Six-Month Strategic Objectives for the period ending January 15, 2012.

12. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- LED Street Light Update
- Designate an alternate for the San Bernardino Water Board
- Grant Recipient Project Update

GENERAL MANAGER'S REPORT

13. Update on the San Onofre Old Steam Generator Transportation

14. Possible Public Utilities' Office Relocations

15. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities

16. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility

17. Financial Statements – April 30, 2011

18. Monthly Update of Goals (See Item #11)

19. Electric / Water Contract Panel Update – June 2011

20. Open and Closed Work Orders – May 2011

21. Water Highlights – May 2011

22. Monthly Power Supply Report – May 2011

23. City Council Agendas – June 7, 2011, June 14, 2011, June 21, 2011, and June 28, 2011.

24. Upcoming Meetings

25. Systematic Reporting on Conferences/Seminars

26. Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Bob Elliott adjourned the meeting at approximately 9:36 a.m. The next regularly scheduled meeting of the Board of Public Utilities is to be held on **July 15, 2011** at **8:30** a.m. in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: David H. Wright
David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: July 15, 2011