

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: November 19, 2010
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

PUBLIC HEARING

Chair Ken Sutter called the public hearing meeting to order at 8:30 a.m.

Chair Sutter stated to the audience that the Board of Public Utilities was holding a public hearing to receive public input regarding the City of Riverside's renewed intent to draft a groundwater management plan (GWMP) for the Riverside Basin in accordance with the requirements of Water Code sections 10750 et. seq. and to receive public comment regarding the intention to draft the GWMP. Comments of any individual would be limited to three minutes and would be heard in order of sign up.

Roll Call

Present: Ken Sutter (Chair) Bob Elliott (Vice Chair)
Mary Curtin (arrived late) Bernie Titus
Ian Davidson Justin Scott-Coe
Darrell Ament

Absent: Gustavo Segura (excused absence due to business)
Mary Curtin (arrived late @ 8:55 am)
Manny Sanchez (resigned as Board Member on 11/05/2010)

Staff Presentation

Prior to receiving public input, the Board requested staff to provide a summary of the process, which was presented by Assistant General Manager/Water Kevin Milligan.

Comments from the Audience

There were no public comments.

Close Public Hearing

There were no other comments regarding this matter, so the Board of Public Utilities closed the public hearing.

Motion – Scott-Coe. Second – Titus.

Ayes: Sutter, Elliott, Titus, Davidson, Scott-Coe, and Ament.

A. RENEWED NOTICE OF INTENT TO ADOPT A GROUNDWATER MANAGEMENT PLAN FOR THE RIVERSIDE BASIN

Following discussion, the Board of Public Utilities:

1. Conducted the initial public hearing regarding the City of Riverside's renewed intent to draft a groundwater management plan (GWMP) for the Riverside Basin in accordance with the requirements of Water Code sections 10750 et. seq. and to receive public comment regarding the intention to draft the GWMP; and
2. Recommended that the City Council adopt a renewed resolution of intention to draft the GWMP for the Riverside Basin.

Motion – Scott-Coe. Second – Davidson.

Ayes: Sutter, Elliott, Titus, Davidson, Scott-Coe, and Ament.

PRESENTATION

B. EMPLOYEE RECOGNITION AWARDS

The following were each presented with a SPAM award from General Manager Wright:

Gayla Branco – Customer Service Representative II
Jalene Isaac – Customer Service Representative II
Teresa DeCoud – Customer Service Representative II

Rosie Chaira – Public Benefits Sr. Office Specialist
Jessica Tonkovich – Public Benefits Office Specialist
Griselda Rivera – Public Benefits Customer Service Representative II

MINUTES

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on November 5, 2010 were approved as submitted.

Motion – Davidson. Second – Scott-Coe.

Ayes: Sutter, Elliott, Titus, Davidson, and Scott-Coe.

Abstain: Ament.

Absent: Gustavo Segura (excused absence due to business)
Mary Curtin (arrived late @ 8:55 am)
Manny Sanchez (resigned as Board Member on 11/05/2010)

CITIZENS PARTICIPATION

If you would like to speak regarding a matter not on the printed Agenda, please come forward and stand until recognized by the Chair – ***Public Participation is limited to 3 minutes on all items included in the agenda.***

None.

COMMITTEE REPORTS

2. Committee Reports– are included as applicable
 - a. Electric Committee
The November 5, 2010 meeting was cancelled.
 - b. Water Committee
The Board of Public Utilities accepted and filed the November 5, 2010 "Special" Water Committee minutes.
 - c. Finance/Marketing Committee
None.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar:

Motion – Titus. Second – Davidson.

Ayes: Sutter, Elliott, Titus, Davidson, Scott-Coe, and Ament.

Electric Items

3. UNDERGROUND ELECTRIC LINE EXTENSION – DOLE FOODS DISTRIBUTION FACILITY – WORK ORDER NO. 1023351

The Board of Public Utilities approved the estimated capital expenditure of \$283,000 to install an underground electric line extension to serve the Dole Foods Distribution Facility located between Columbia and Palmyrita Avenues, westerly of Northgate Street.
4. CONDUIT AND STRUCTURES INSTALLATION AT COLLEGE AVENUE - WORK ORDER NO. 1026945

The Board of Public Utilities approved the estimated capital expenditure of \$95,000 to replace out of date and deteriorating underground electrical cable and above ground electrical structures, located along College Avenue in the City of Riverside.
5. CASA BLANCA SUBSTATION AWARD OF EQUIPMENT PURCHASE ORDERS
WORK ORDER NO. 1016403

The Board of Public Utilities:
 1. Approved the award of a purchase order for an electrical enclosure from Crown Technical Systems, of Fontana, California, in the amount of \$269,636;
 2. Approved the award of a purchase order for relay and control panel equipment including spare parts from Power Up Controls, Inc., of Garden Grove, California, in the amount of \$188,289; and
 3. Approved the award of a purchase order for one 69 kV circuit switcher from S&C Electric Company, of Chicago, Illinois, in the amount of \$57,201.

6. UTILITIES OPERATION CENTER IMPROVEMENTS TO ELECTRIC METER SHOP
WORK ORDER NO. 1107910

The Board of Public Utilities approved Work Order No. 1107910 in the amount of \$110,000 for the renovation and improvements to the Electric Meter Shop at the Riverside Public Utilities Operation Center (UOC).

Water Items

7. UTILITY AGREEMENTS BETWEEN CITY OF RIVERSIDE PUBLIC UTILITIES AND RIVERSIDE COUNTY TRANSPORTATION COMMISSION, AGREEMENT NOS. 21218, 21636, 21700, 21701, 21702, 21272, AND 21979

The Board of Public Utilities recommended that the City Council:

1. Approve Utility Agreement Nos. 21218, 21636, 21700, 21701 and 21702 between the Riverside Public Utilities (RPU) and the Riverside County Transportation Commission (RCTC) for the relocation of RPU water facilities; and
2. Approve Utility Agreement Nos. 21272 and 21979 between the RPU and the RCTC for the relocation of RPU electric facilities.

8. PURCHASE OF REPLACEMENT BACKHOE FOR WATER FIELD OPERATIONS

The Board of Public Utilities authorized the expenditure of \$180,000 to replace one John Deere 710 Backhoe/Loader, Asset No. L140.

Other Items

9. UTILITY SERVICES AGREEMENT (USA) BETWEEN CITY OF RANCHO CUCAMONGA AND CITY OF RIVERSIDE

The Board of Public Utilities recommended that the City Council:

1. Approve the Utility Services Agreement between the City of Rancho Cucamonga and the City of Riverside; and
2. Authorize the City Manager, or his designee, to execute the Utility Services Agreement.

DISCUSSION CALENDAR

10. ESTABLISHMENT OF WATER DIVISION CONTRACTOR'S PANEL – PAVING CATEGORY

Assistant General Manager/Water Kevin Milligan corrected an error on page 2 of the Board report – that the contracts shall be for an initial term of **three years** (not five years as stated in the report), with provisions for subsequent three-one year extensions.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Adopt a resolution, by at least five affirmative votes, waiving the formal bidding requirements of Riverside City Charter Section 1109 for the work to be performed by the Water Division Contractors' Panel to create a fifth category for Paving work;

2. Approve the establishment of the six-member Water Division Contractors' Panel for the Paving Work category as listed herein;
3. Authorize the Public Utilities General Manager to add additional qualified paving contractors to this Panel with subsequent reports back to the Board of Public Utilities from time to time on the addition of such new Panel members; and
4. Authorize the City Manager, or his designee, to execute the Master Agreements with each listed Panel member, including any members subsequently added to the Panel, in substantially the same form as attached to this report.

Motion – Titus. Second – Davidson.

Ayes: Sutter, Elliott, Titus, Davidson, Scott-Coe, and Ament.

Board Member Mary Curtin arrived at the meeting at 8:55 am.

11. PRECISION LANDSCAPE IRRIGATION NOZZLE DISTRIBUTION PROGRAM UPDATE

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve additional funding in the amount of \$150,000 from the Water Conservation and Reclamation Surcharge Un-programmed Funds for the 2010-11 Precision Landscape Irrigation Nozzle Distribution Program; and
2. Authorize the City Manager, or his designee, to increase change orders for the Precision Landscape Irrigation Nozzle Distribution Program for FY 2010-11 no more than \$150,000 per vendor with the total amount not to exceed \$250,000.

Motion – Scott-Coe. Second – Curtin.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

12. RIVERSIDE PUBLIC UTILITIES 2009-2012 THREE-YEAR STRATEGIC GOALS – UPDATE FROM OCTOBER 27, 2010 PUBLIC UTILITIES MANAGEMENT STRATEGIC PLANNING RETREAT

Following discussion, the Board of Public Utilities received and filed the updated Strategic Plan Three Year Goals and the Eight-Month Strategic Objectives for the period ending October 27, 2010.

Motion – Elliott. Second – Titus.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

13. ELECTRIC AND WATER FINANCIAL YEAR - END UPDATE FOR FISCAL YEAR 2009-2010

Following discussion, the Board of Public Utilities received and filed this oral update.

Motion – Elliott. Second – Ament.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

14. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES
- RERC 3 Update
 - General Fund Employees Transferred to Public Utilities and Potential Impact on the Pension System

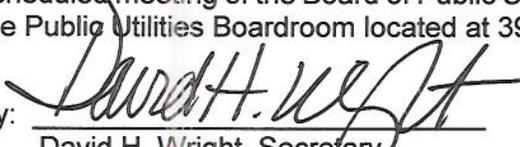
GENERAL MANAGER'S REPORT

15. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities
16. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
17. Monthly Update of Goals (See Item #12)
18. Electric / Water Contract Panel Update - November 2010
19. Open and Closed Work Orders - October 2010
20. Water Highlights - October 2010
21. City Council Agendas – November 9, 2010 and November 16, 2010
22. Upcoming Meetings
23. Systematic Reporting on Conferences/Seminars by Board Members and/or Staff
24. Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Ken Sutter adjourned the meeting at approximately 10:08 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **December 3, 2010** at **8:30** a.m. in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By:


David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: December 3, 2010