

CITY OF RIVERSIDE  
BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities  
Date of Meeting: October 1, 2010  
Time of Meeting: 8:30 a.m.  
Place of Meeting: Public Utilities Boardroom  
3901 Orange Street (at Ninth & Orange Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Ken Sutter (Chair)                      Robert Elliott (Vice Chair)  
Mary Curtin                                      Bernie Titus  
Ian Davidson                                      Justin Scott-Coe  
Darrell Ament

Absent: Manny Sanchez (excused absence due to business)  
Gustavo Segura (excused absence due to business)

**PRESENTATIONS**

A. PRESENTATION TO HONOR RIVERSIDE PUBLIC UTILITIES 2010 BOTTLED WATER LABEL ART CONTEST WINNERS AND THEIR FAMILIES AND TEACHERS

The Board of Public Utilities honored winners of the Utilities Annual Bottled Water Label Art Contest -- and Antonio Valadez (winner in the Riverside Citrus Heritage Category) and Ana Fuentes (winner in the General Art Category); both students are from La Sierra High School. Each winner received a \$250 cash prize and their winning artwork will be featured on the Riverside Public Utilities bottled water for the next year.

Also honored was La Sierra High School art teacher, Mr. Angel Gomez, who received a \$50 gift certificate to a local art supply store. The Board thanked him for encouraging his students to submit their artwork to our contest.

9. THE 2011 TREE POWER PROGRAM CAMPAIGN

Due to representatives from the participating nurseries attending and needing to get back to work quickly, this item was presented at this time. The representatives present were Mr. Van Brandon of Parkview Chicago Nursery, Mr. Tim Traver of Parview Jackson Nursery and Ms. Mary Kallow from Louie's Nursery.

Following discussion, the Board of Public Utilities recommended that the City Council approve the implementation of the 2011 Free Shade Tree Coupon Campaign.

Motion – Curtin. Second – Elliott.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

**B. EMPLOYEE RECOGNITION AWARDS**

The following employees were each presented with a SPAM award from General Manager Wright:

**Marjorie Mitchell** – Utilities Customer Communications Manager  
**Meghan Hunt** – Marketing Assistant

**MINUTES**

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on September 17, 2010 was approved as submitted.

Motion – Scott-Coe. Second – Curtin.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

Noes: None.

Abstain: None.

Absent: Manny Sanchez (excused absence due to business)  
Gustavo Segura (excused absence due to business)

**CITIZENS PARTICIPATION**

On behalf of Charlie Field, Board Member of Western Municipal Water District (WMWD) Board, Ms. Michelle Underwood presented a rebate check for \$18,092 to Riverside Public Utilities (RPU) on behalf of WMWD and Metropolitan Water District for RPU's highly successful water conservation efforts of rebates for high efficiency clothes washers, turf, and toilets.

**COMMITTEE REPORTS**

2. Committee Reports
  - a. Electric Committee  
None.
  - b. Water Committee  
The Board of Public Utilities accepted and filed the September 17, 2010 Water Committee minutes.
  - c. Finance/Marketing Committee  
The Board of Public Utilities accepted and filed the September 24, 2010 Finance/Marketing Committee minutes.

**CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar.

Motion – Davidson. Second – Curtin.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

### Electric Items

3. HAZARDOUS MATERIALS SITE INVESTIGATION CITY'S CORPORATION YARD – WORK ORDER NO. 1104774

The Board of Public Utilities approved the estimated \$65,000 capital expenditure for Work Order No. 1104774 to engage a Consultant to conduct a site investigation of a Hazardous Materials Site at the City's Corporation Yard located at 8095 Lincoln Avenue and to develop a Remediation Plan to make the site available for unrestricted use.

4. UTILITIES OPERATION CENTER IMPROVEMENTS TO HVAC, BATH AND LOCKER ROOMS - WORK ORDER NO. 1105066

The Board of Public Utilities approved Work Order No. 1105066 in the amount of \$450,000.

### Water Items

### Other Items

5. UPGRADE DOCUMENT FORMATTING SOFTWARE

The Board of Public Utilities approved an Agreement with Oracle America Inc., of Redwood Shores, California, in the amount of \$76,454 to upgrade Docucorp's Documaker software.

6. NON-EXCLUSIVE LICENSE AGREEMENT WITH WESTERN MUNICIPAL WATER DISTRICT FOR USE OF WHITEGATES NO. 2 RESERVOIR

The Board of Public Utilities recommended that the City Council approve the License Agreement with Western Municipal Water District (WMWD) for Whitegates 2 Interconnection – Whitegates 2 Reservoir.

### DISCUSSION CALENDAR

7. THE ENERGY INNOVATIONS GRANT (EIG) CONTRACT BETWEEN RIVERSIDE PUBLIC UTILITIES (RPU) AND THE UNIVERSITY OF CALIFORNIA RIVERSIDE (UCR)

Representatives from UCR that were present in the audience were Mr. Alfredo A. Martinez-Morales, Managing Director and Mr. Sadrul Ula, Research Faculty, both from Southern California Research Initiative for Solar Energy.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the first amendment to the agreement with UCR extending the term of the agreement for one year, from September 29, 2010 through September 28, 2011; and
2. Approve an additional \$100,000 in grant funding for the SC-RISE Center.

Motion – Titus. Second – Scott-Coe.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

8. CALIFORNIA BAPTIST UNIVERSITY APPLYING FOR THE CITY OF RIVERSIDE PUBLIC UTILITIES' ENERGY INNOVATIONS GRANT FOR THE STUDY OF SOLAR POWERED AIR CONDITIONING SYSTEMS

Representatives from California Baptist University that were present in the audience were Mr. Justin Mueller, student, and Mr. Ziliang Zhou, professor. Mr. Steve Smith and Mr. Mark Howe joined the audience later.

Following discussion, the Board of Public Utilities recommended that the City Council approve a Grant Agreement with the California Baptist University (CBU) for an Energy Innovations Grant in the amount of \$100,000 for FY 2010-2011 to research solar powered air conditioning systems.

Motion -- Curtin. Second -- Elliott.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

9. MOVED TO THE BEGINNING OF THE MEETING / IMMEDIATELY FOLLOWING PRESENTATION NO. "A".

10. THE WHOLE HOUSE REBATE PROGRAM

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the continuation of funding for the Whole House Rebate Program;
2. Approve funding in the amount of \$500,000 from the Public Benefits Unprogrammed Funds Account to fund, on a proportional basis, all measures within the Whole House Rebate Program that are related to electric conservation; and
3. Approve funding from the Water Reclamation Surcharge Unprogrammed Funds Account in the amount of \$100,000 to fund, on a proportional basis, all measures within the Whole House Rebate Program that are related to water conservation.

Motion -- Ament. Second -- Titus.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

11. ELECTRIC AND WATER RETAIL SALES REVENUE AND CONSUMPTION REPORTS FOR FISCAL YEAR 09/10

Following discussion, the Board of Public Utilities received and filed this report.

Motion -- Titus. Second -- Curtin.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

12. DISSOLUTION OF PROPERTY COMMITTEE

This item was deferred to the next meeting so all the Board Members could be present.

13. STRATEGIC PLAN AND ELECTRIC ENVIRONMENTAL AND ECONOMIC EFFECTIVENESS (E4) PLAN UPDATE

Following discussion, the Board of Public Utilities received and filed this oral update.

Motion -- Scot-Coe. Second -- Titus.

Ayes: Sutter, Elliott, Curtin, Titus, Davidson, Scott-Coe, and Ament.

14. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

**GENERAL MANAGER'S REPORT**

15. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities
16. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
17. Monthly Power Supply Report – August 2010
18. City Council Agendas – September 21, 2010
19. Upcoming Meetings
20. Systematic Reporting on Conferences/Seminars
21. Electric / Water Utility Acronyms

**WORKSHOP**

22. CITY CHARTER – BOARD OF PUBLIC UTILITIES  
Review of the City Charter, Including Article XII, "Department of Public Utilities"  
Following discussion, the Board of Public Utilities received and filed this report.
23. PURCHASING AUTHORITY – BOARD OF PUBLIC UTILITIES  
This workshop item was deferred to the next meeting so all the Board Members could be present.
24. DISCUSSION OF VARIOUS GENERAL CITY OPERATIONS AND THEIR INTERRELATION WITH RIVERSIDE PUBLIC UTILITIES' OPERATIONS  
This workshop item was deferred to the next meeting so all the Board Members could be present.

**UPCOMING MEETING**

Chair Ken Sutter adjourned the meeting at 10:10 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **Friday, October 15, 2010 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By:   
David H. Wright, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: October 15, 2010