

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: August 20, 2010
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Ken Sutter (Chair) Bob Elliott (Vice Chair)
 Bernie Titus Ian Davidson
 Manny Sanchez Justin Scott-Coe
 Darrell Ament Gustavo Segura

Absent: Mary Curtin (excused absence due to vacation)
 Gustavo Segura (arrived late to meeting)

PRESENTATION

A. EMPLOYEE RECOGNITION AWARDS

The following employee was presented with a SPAM award from Deputy General Manager Steve Badgett:

Jeff McKown – Senior Engineering Technician

(Board Member Gustavo Segura arrived at 8:37 AM)

MINUTES

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on August 6, 2010 were approved as submitted.

Motion – Titus. Second – Scott-Coe

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

CITIZENS PARTICIPATION

If you would like to speak regarding a matter not on the printed Agenda, please come forward and stand until recognized by the Chair – ***Public Participation is limited to 3 minutes on all items included in the agenda.***

Residential customer John Lewis addressed the Board regarding his concern with the reading of his water meter. He stated that his meter reading cycle was 34 days opposed to 30 days. Mr. Lewis requested that RPU implement a procedure for all meters be read on 30 days or not late. Deputy General Manager Badgett stated this issue should be agendized at the Finance and Marketing meeting to be held on September 24th after which it will be brought back to the full Board.

COMMITTEE REPORTS

2. Committee Reports
 - a. Electric Committee
The Board of Public Utilities accepted and filed the August 6, 2010 Electric Committee minutes with one amendment, to note that Board Member Davidson was absent.
 - b. Water Committee
 - c. Finance/Marketing Committee

CONSENT CALENDAR

(All Consent items were moved to the Discussion Calendar)

DISCUSSION CALENDAR

Electric Items

3. CASA BLANCA 4 kV TO 12 kV CONVERSION - WORK ORDER NO. 1022667

Board member Sanchez requested the item to be moved to discussion. His question was in reference to the location of the pole as noted on the map included with the Board memo. Deputy General Manager Badgett clarified the location.

Following discussion, the Board of Public Utilities approved the estimated capital expenditure of \$256,058.00 for the Casa Blanca 4 kV to 12 kV conversion project.

Motion – Elliott. Second – Titus.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

Water Items

4. AWARD OF DESIGN AND BUILD SERVICES FOR THE CONSTRUCTION OF UTILITIES OPERATIONS CENTER STORAGE FACILITIES TO COMPLY WITH MANDATED REGULATIONS GOVERNED BY THE CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD AND THE AIR QUALITY MANAGEMENT DISTRICT

Board member Sanchez requested this item be moved to the discussion calendar for more clarification of the omitted documents by two of the bidders on the project and wanted to know which documents they were. Assistant General Manager Milligan explained that this information was not readily available and would bring the item back to the Board if needed.

Following discussion, the Board of Public Utilities:

1. Approve d the capital expenditure of \$350,000 for the Utilities Operations Center Materials Storage Facilities Project, which includes the cost for all planning, design, construction, contingency, contract administration, inspection, and construction management for a total cost of \$350,000 - Work Order No. 1022414; and

2. Awarded a contract for the design and construction of the Utilities Operations Center Materials Storage Facilities, Request for Proposal (RFP) No. 1181, Design/Build Project to the best value proposer, RC Construction Services, Inc. of Rialto, California, in the amount of \$278,000.

Motion – Scott-Coe. Second – Elliott.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

5. FLUME 30-INCH WATER TRANSMISSION MAIN REPLACEMENT PROJECT

Board Chair Sutter moved this item to discussion at the request of the President of Genesis Construction, Bruce Perry. He addressed the Board regarding a discrepancy with the bidding procedure of EL-CO Contractors Inc. It was determined by the city the bid discrepancy was a minor irregularity, and EL-CO's bid was responsive to the specification.

Motion was moved by Board member Sanchez to reject all bids and re-bid the project and Board Member Ament seconded the motion but this motion failed to pass.

Following discussion, the Board of Public Utilities:

1. Approved the capital expenditure of \$458,000 for Work Order No. 0909963, which includes all design, construction, change order contingencies, construction management, and inspection for the Flume 30-Inch Water Transmission Main Replacement Project, Bid No. 6807; and
2. Awarded a contract for the construction of the Flume 30-Inch Water Transmission Main Replacement Project, Bid No. 6807, to the lowest responsive bidder, EL-CO Contractors Inc., of San Bernardino, California, in the amount of \$350,177.95.

Motion – Scott-Coe. Second – Elliott.

Ayes: Sutter, Elliott, Titus, Davidson, Scott-Coe and Ament.

Noes: Sanchez, Segura.

Absent: Mary Curtin (excused absence due to vacation)

Other Items

6. SURPLUS PROPERTY DECLARATIONS AND CONVEYANCES IN CONNECTION WITH THE SR-91 IMPROVEMENT PROJECT

Board member Sanchez requested this item to be moved to discussion. His question was in reference to the appraisal process for the project and wanted to know who the appraisers were and if Public Utilities paid for the appraisal. Assistant General Manager Nolff provided clarification that the appraisal was paid for by the purchaser (RCTC).

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Declare nine parcels (or portions thereof) as surplus to the current and anticipated needs of the Utility;

2. Similarly declare these parcels as surplus and approve their sale to the Riverside County Transportation Commission ("RCTC");
3. Approve the permanent and temporary easement conveyances described below and granting same to the RCTC; and
4. Authorize the City Manager, or his designee, to execute the documents necessary to implement the transactions described above.

Motion -- Elliott. Second -- Titus.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

7. CONSTRUCTION OF THE SAN BERNARDINO WATER SUPPLY LINE WASHINGTON STREET 48-INCH WATER TRANSMISSION MAIN REPLACEMENT PROJECT – BID No. 6868, WORK ORDER NO. 1017774

Following discussion, the Board of Public Utilities:

1. Approved the capital expenditure of \$4,000,000 for Work Order 1017774, which includes all design, construction, change order contingencies, construction management and inspection for the San Bernardino Water Supply Line Washington Street 48-inch Water Transmission Main Replacement Project, Bid No. 6868;
2. Awarded a contract for the construction of the San Bernardino Water Supply Line Washington Street 48-inch Water Transmission Main Replacement Project, Bid No. 6868, to the lowest responsive bidder, L.H. Woods & Sons, Inc., of Vista, California, in the amount of \$3,240,444;
3. Authorized the issuance of change orders to the purchase order of up to ten percent (10) of the original amount for Bid No. 6868. Such changes will be reported to the Board of Public Utilities at the conclusion of the project; and
4. Approved the expenditure of \$404,659 for Work Order Nos. 1023047, 1020426, 1024586 and 1025485, as a result of emergency leak repairs to the 42-inch water supply line.

Motion -- Davidson. Second -- Segura.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

8. AWARD PURCHASE ORDERS FOR THREE AND SINGLE PHASE ECO-FRIENDLY DISTRIBUTION TRANSFORMERS – BID DD1816

Following discussion, the Board of Public Utilities:

1. Approved the award of purchase order for three-phase transformers to Pauwels International of Washington, Missouri in the amount of \$926,000;

2. Approved the award of purchase for single-phase transformers to Central Moloney, Inc., of Pine Bluff, Arkansas in the amount of \$263,000; and
3. Authorized the Purchasing Services Manager to issue the Purchase Order for the required transformers for Fiscal Year 2010/11.

Motion -- Elliott. Second – Scott-Coe.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

9. HUNTER SUBSTATION EQUIPMENT UPGRADES AND AWARD OF PURCHASE ORDERS - WORK ORDER NO. 1023119

Following discussion, the Board of Public Utilities:

1. Approved the estimated capital expenditure of \$1,600,000 to upgrade equipment at Hunter Substation;
2. Approved the award of purchase order for relay and automation panels from Crown Technical Systems in the amount of \$225,630 including sales tax; and
3. Approved the award of purchase order for 12 kV vacuum circuit breakers from Eaton Corporation of Diamond Bar, California in the amount of \$136,645 including sales tax.

Motion – Scott-Coe. Second – Elliott.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

10. VICTORIA AVENUE OVERHEAD TO UNDERGROUND CONVERSION, WASHINGTON STREET TO MAUDE STREET - WORK ORDER NO. 070015-03

Following discussion, the Board of Public Utilities approved the estimated capital expenditure of \$2,143,717 to convert the overhead electrical facilities to underground on Victoria Avenue between Washington Street and Maude Street.

Motion – Titus. Second – Ament.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

11. APPROVAL OF CONSULTANT PANEL FOR ENERGY DELIVERY ENGINEERING SERVICES

Following discussion, the Board of Public Utilities:

1. Approved the Consultant Panel Agreement for Professional Services for various Public Utilities Capital projects with a compensation limit of \$2,000,000 per consultant for the three year contract period; and
2. Authorized the City Manager, or his designee, to execute the Master Agreements with each listed consultant firm, in substantially the same form as attached to this report.

Motion -- Titus. Second -- Scott-Coe.

Ayes: Sutter, Elliott, Titus, Davidson, Sanchez, Scott-Coe, Segura, and Ament.

Noes: None.

Absent: Mary Curtin (excused absence due to vacation)

12. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

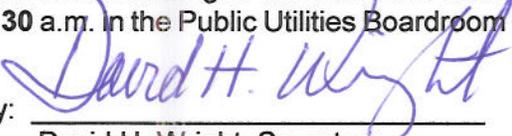
- City Charter Review
- Property Committee and Golf Course
- Pellissier Ranch
- Rule 5 (meter reading intervals)

GENERAL MANAGER'S REPORT

13. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities
14. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
15. Monthly Update of Goals
16. Electric / Water Contract Panel Update - August 2010
17. Open and Closed Work Orders - July 2010
18. Water Highlights - July 2010
19. City Council Agendas – August 10, 2010
20. Upcoming Meetings
21. Systematic Reporting on Conferences/Seminars by Board Members and/or Staff
22. Electric / Water Utility Acronyms
23. Reminder: September 3, 2010 Board Meeting is **CANCELLED**

UPCOMING MEETING

Chairman Ken Sutter adjourned the meeting at approximately 10:20 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **Friday, September 17, 2010 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 

David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: September 17, 2010