

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: November 20, 2009
Time of Meeting: 8:30 a.m.
Place of Meeting: Public Utilities Boardroom
3901 Orange Street (at Ninth & Orange Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Bob Stockton (Chair) Ken Sutter (Vice Chair)
Mary Curtin Robert Elliott
Bernie Titus Manny Sanchez
Justin Scott-Coe Gustavo Segura (arrived late to meeting)

Absent: Ian Davidson (absence due to business)
Gustavo Segura (arrived late to meeting)

PRESENTATION

A. EMPLOYEE RECOGNITION AWARDS

None.

MINUTES

1. The approval of the regular meeting minutes from the Board of Public Utilities meeting held on November 6, 2009 were approved as submitted.

Motion – Sutter. Second – Scott-Coe.

Ayes: Sutter, Curtin, Elliott, Sanchez, and Scott-Coe.

Noes: None

Abstain: Stockton
Titus

Absent: Ian Davidson (absence due to business)
Gustavo Segura (arrived late to meeting)

CITIZENS PARTICIPATION

If you would like to speak regarding a matter not on the printed Agenda, please come forward and stand until recognized by the Chair – ***Public Participation is limited to 3 minutes on all items included in the agenda.***

COMMITTEE REPORTS

2. ELECTRIC COMMITTEE REPORT - The Electric Committee meeting scheduled for November 6, 2009 was cancelled.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 4, **HUNTER SUBSTATION DRIVEWAY, SEWER LATERAL AND SIDEWALK PROJECT BID NO. 6753 – CHANGE ORDER NO. 1**, which was moved to the Discussion Calendar.

Motion – Titus. Second – Curtin.

Ayes: Stockton, Sutter, Curtin, Elliott, Titus, Sanchez, and Scott-Coe.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to business)
Gustavo Segura (arrived late to meeting)

Electric Items

3. PURCHASE OF RELAY AND CONTROL PANEL EQUIPMENT FOR THE SUBTRANSMISSION PROJECT – WORK ORDER NO. 812940

The Board of Public Utilities:

1. Declared that the bid received from Keystone Electrical Manufacturing Co., Des Moines, Iowa, is non-responsive; and
2. Approved the procurement of relay and control panel equipment and spare parts from Harlo Corporation in the amount of \$241,528 including sales tax.

4. MOVED TO DISCUSSION CALENDAR

5. UNDERGROUND ELECTRIC UPGRADE – PUBLIC WORKS DEPARTMENT'S WATER QUALITY CONTROL PLANT - WORK ORDER NO. 090010-62

The Board of Public Utilities approved the estimated capital expenditure of \$452,000 to upgrade underground facilities for the Riverside Public Works Department's Water Quality Control Plant.

Water Items

6. CONSTRUCTION OF THE UTILITY OPERATIONS CENTER LANDSCAPING REFURBISHMENT PROJECT – AWARD OF BID NO. 6787

The Board of Public Utilities:

1. Approved the expenditure of \$365,000 for Work Order No. 0809852, which includes costs for all construction, change order contingencies, construction management and inspection for the Utility Operations Center Landscaping Refurbishment Project, Bid No. 6787; and

2. Awarded a contract for the construction of the Utility Operations Center Landscaping Refurbishment Project, Bid No. 6787 to the lowest responsive bidder, Soholt & Company Landscape, Inc. of Riverside, California, in the amount of \$299,042.14.

Other Items

7. POWER TRADING DEAL CAPTURE AND AUTOMATED SCHEDULING SYSTEM

The Board of Public Utilities:

1. Approved Phase 1 of the proposed Statement of Work in an amount not-to-exceed \$250,000, plus annual maintenance and support fees in the amount of \$50,000; and
2. Authorized the City Manager, or his designee, to approve Phase 2 of the Statement of Work in an amount not-to-exceed \$200,000, plus annual maintenance and support fees in the amount of \$35,000.

At this time, Board Member Gustavo Segura arrived at the meeting.

DISCUSSION CALENDAR

4. HUNTER SUBSTATION DRIVEWAY, SEWER LATERAL AND SIDEWALK PROJECT BID NO. 6753 – CHANGE ORDER NO. 1

Board Member Manny Sanchez requested this item be placed on the Discussion calendar

Following discussion, the Board of Public Utilities approved Change Order No. 1 in the amount of \$14,910, for a total contract amount of \$69,150, with Marwan Alabbasi for the Hunter Substation Driveway, Sewer Lateral and Sidewalk Project.

Motion – Titus. Second – Sutter

Ayes: Stockton, Sutter, Curtin, Elliott, Titus, Sanchez, Scott-Coe, and Segura.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to business)

8. WATER EFFICIENCY PRESENTATION

Following discussion, the Board of Public Utilities received and filed this oral presentation.

9. LEGISLATIVE UPDATE - *Oral update on the 2009 State Legislative Session, including the recently adopted water-related legislation*

Following discussion, the Board of Public Utilities received and filed this oral update.

10. PERSONAL COMPUTER (PC) POWER MANAGEMENT SOFTWARE REBATE PILOT PROGRAM – ADDITIONAL APPROPRIATION

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Accept the American Recovery and Reinvestment Act (ARRA) funding in the amount of \$250,000 for the PC Power Management Software Rebate Pilot Program;
2. Upon award, increase revenue by \$250,000 in the Federal Operating Grant Account and increase appropriations in the same amount in the Public Benefits Fund in an account as assigned by the Finance Division;
3. Authorize disbursement of the ARRA funding to procure PC Power Management Software on City of Riverside owned computers;
4. Approve the inception of the PC Power Management Software Rebate Program to be offered to all non-residential electric customers as an ongoing program using Public Benefit funds once ARRA funding is expended; and
5. Authorize staff to market the program as other residential Riverside Public Utilities rebate programs are currently marketed.

Motion – Elliott. Second – Curtin.

Ayes: Stockton, Sutter, Curtin, Elliott, Titus, Sanchez, Scott-Coe, and Segura.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to business)

11. INSTALLATION AND RELOCATION OF ELECTRICAL FACILITIES AND STREET LIGHTING FOR COLUMBIA AVENUE AND IOWA AVENUE ROAD IMPROVEMENT - WORK ORDER NOS. 08001504 and 09002702

Following discussion, the Board of Public Utilities:

1. Approved Work Order No. 080015-04 with the estimated capital expenditure of \$552,000 for the Columbia Avenue and Iowa Avenue Road Improvement Project; and
2. Approved Work Order No. 090027-02 with the estimated capital expenditure of \$251,347.20 for the installation of 37 street lights along Columbia Avenue and Iowa Avenue.

Motion – Segura. Second – Elliott.

Ayes: Stockton, Sutter, Curtin, Elliott, Titus, Sanchez, Scott-Coe, and Segura.

Noes: None

Abstain: None.

Absent: Ian Davidson (absence due to business)

12. SEVEN OAKS DAM WATER CONSERVATION PROJECT - UPDATE

Following discussion, the Board of Public Utilities received and filed this update.

13. ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

Members of the Board of Public Utilities requested the following items be placed on a future Board agenda:

- Philosophy of contracting and no lay offs
- Budget process

GENERAL MANAGER'S REPORT

General Manager Wright informed the Board that the December 4, 2009 RPU Board meeting would be cancelled but the Finance/Marketing Committee Meeting would meet that day as a "special" meeting.

14. State and Federal Stimulus Fund Update - Discussion of any potential benefits to Riverside Public Utilities
15. State and Federal Legislative Update - Update on pending legislation that may impact the Water and/or Electric Utility
16. Monthly Update of Goals
17. Electric / Water Contract Panel Update - November 2009
18. Open and Closed Work Orders - October 2009
19. Water Highlights - October 2009
20. Financial Statements – June 2009
21. City Council Agendas - November 10, 2009 and November 17, 2009
22. Upcoming Meetings
23. Systematic Reporting on Conferences/Seminars
24. Electric / Water Utility Acronyms

UPCOMING MEETING

Chairman Bob Stockton adjourned the meeting at 9:51 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **Friday, December 18, 2009 at 8:30 a.m.** in the Public Utilities Boardroom located at 3901 Orange Street in Riverside, California.

By: 

David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: December 18, 2009