



REGULAR MEETING  
OF THE  
**BOARD OF PUBLIC UTILITIES**  
**May 19, 2006**

8:15 a.m.

**ART PICK COUNCIL CHAMBER, CITY HALL**

3900 Main Street (at Tenth & Main Streets)  
Riverside, California

Public Utilities Administration Office – 951-826-5781

**Mission Statement:**

*The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community.*

**PLEDGE OF ALLEGIANCE TO THE FLAG**

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

**MINUTES**

- (1) Approval of the regular meeting minutes from the Board of Public Utilities meeting held on April 21, 2006.

(Info attached)

**CITIZENS PARTICIPATION**

If you would like to speak regarding a matter not on the printed Agenda, please come forward and stand until recognized by the Chair.

**COMMITTEE REPORTS**

WATER COMMITTEE REPORT – April 21, 2006

FINANCE/MARKETING COMMITTEE REPORT – April 28, 2006.

PROPERTY COMMITTEE REPORT – The Property Committee meeting scheduled on May 5, 2006 was cancelled.

ELECTRIC COMMITTEE REPORT – May 10, 2006.

**PLEASE NOTE:**

*The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-2515 at least 48 hours before the meeting, if possible.*

## **PRESENTATIONS**

### **A. PRESENTATION OF RP3 AWARD**

Presentation Time = 10 min. (Jerry Rogers)
---

### **B. PRESENTATION OF POLARIS AWARD**

## **CONSENT CALENDAR** (Item 2 to 7)

Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it will be considered by the Board in separate action.

## **ELECTRIC ITEMS**

(2) **12 kV UNDERGROUND LINE EXTENSION – THE GROVE BUSINESS CENTER  
WORK ORDER 0501157**

That the Board of Public Utilities approve the estimated capital expenditure of \$75,000 to install underground primary line extensions to a commercial building located at 1500 Iowa Avenue at Marlborough Avenue.

(Info attached)

(3) **12 kV UNDERGROUND LINE EXTENSION – COMMERCIAL BUILDINGS AT  
19009, 19029, AND 19069 VAN BUREN BOULEVARD  
WORK ORDER 060113-1**

That the Board of Public Utilities approve the estimated capital expenditure of \$250,000 to install underground primary line extensions to serve three Commercial Buildings located at 19009, 19029, and 19069 Van Buren Boulevard.

(Info attached)

(4) **12 kV UNDERGROUND LINE EXTENSION – COMMERCIAL BUILDINGS AT  
6164, 6210, 6220, 6236, AND 6260 RIVER CREST DRIVE  
WORK ORDER 060113-25**

That the Board of Public Utilities approve the estimated capital expenditure of \$95,000 to install underground primary line extensions to five Commercial Buildings located at 6164, 6210, 6220, 6236, and 6260 River Crest Drive.

(Info attached)

(5) **12 kV UNDERGROUND LINE EXTENSION – 710-796 PALMYRITA  
WORK ORDER 060113-39**

That the Board of Public Utilities approve the estimated capital expenditure of \$200,000 to install underground primary line extensions to 10 Commercial Buildings located at 710-796 Palmyrita at Northgate.

(Info attached)

(6) DOCUMENT IMAGING FOR SUBSTATION DOCUMENTS –  
WORK ORDER 0606330 AND AWARD OF BID NO. 6364

That the Board of Public Utilities:

1. Approve the estimated Work Order 0606330 in the amount of \$135,000 for document imaging for substation documents; and
2. Approve the award of bid to Matrix Imaging, the lowest responsive bidder, in the amount of \$113,835.04 for scanning of documents.

(Info attached)

**WATER ITEMS**

(7) CONSTRUCTION OF THE ARLINGTON AVENUE 12, 16, & 20-INCH WATER  
TRANSMISSION MAIN PROJECT – AWARD BID NO. 6345

That the Board of Public Utilities:

1. Authorize a budget transfer of \$1,100,000 from Waterman Avenue Pipeline Replacement Account No. 6230000-470787 to the Water Main Replacement Account No. 6230000-470707 of the Public Utilities' Water Fund;
2. Approve the capital expenditure of \$1,550,000 for Work Orders 0501348 and 704232, which includes all design, construction, contract administration, inspection, and change order contingencies for the Arlington Avenue 12, 16, & 20-Inch Water Transmission Main Project; and
3. Award a contract for the construction of the Arlington Avenue 12, 16, & 20-Inch Water Transmission Main Project, Bid No. 6345, to the lowest responsive bidder, Trautwein Construction, Inc., of Riverside, in the amount of \$1,071,300.

(Info attached)

**OTHER ITEMS**

**DISCUSSION CALENDAR**

(8) LOW INCOME ELDERLY AND DISABLED PROGRAM TO REDUCE UTILITY  
BILLS THROUGH CONSERVATION AND EFFICIENCY SUPPORT

That the Board of Public Utilities approve and recommend that the City Council:

1. Approve the proposed program to assist low-income elderly and disabled water customers to reduce their utility bills through the conservation and efficiency programs presented in the report; and
2. Incorporate the application and qualification process into procedures utilized by low income customers for the Utility User Tax (UUT) and Street Light Assessment District (SLAD) fee refund programs currently administered by the City of Riverside.

(Info attached)

Presentation Time = 15 min. (Jerry Rogers)
---

(9) QUARTERLY GOALS – UPDATE

That the Board of Public Utilities receive and file this update.

(Info attached)

Presentation Time = 10 min.  
(Dave Wright)

(10) ADOPTION OF BOARD OF PUBLIC UTILITIES STANDING RULES

That the Board of Public Utilities approve and adopt the attached “Standing Rules of the Board of Public Utilities of the City of Riverside.”

(Info attached)

Presentation Time = 10 min.  
(Susan Wilson)

(11) POWER RESOURCES SUMMER ASSESSMENT

That the Board of Public Utilities receive and file this update.

Presentation Time = 10 min.  
(Gary Nolff)

(12) OFFICE SPACE LEASE AMENDMENT – 3560 UNIVERSITY AVENUE

That the Board of Public Utilities approve and recommend that the City Council:

1. Approve the proposed Second Amendment to Office Lease between *RCI University/Jayhawk Properties LLC* and the *City of Riverside*; and
2. Authorize the City Manager, or his designee, to execute the proposed amendment and any other necessary documents.

(Info attached)

Presentation Time = 10 min.  
(Gary Nolff)

(13) ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

**DIRECTOR'S REPORT**

- (A) State and Federal Legislative Update
- (B) Monthly Power Supply Report — March 2006
- (C) Financial Statements – March 2006
- (D) Open and Closed Work Orders – April 2006
- (E) Monthly Benchmark Report Cards – April 2006
- (F) Water Highlights – April 2006
- (G) Rolling Calendar Outlining Future Utility Projects as of May 12, 2006
- (H) City Council Agenda –April 25, 2006, May 2, 2006, May 9, 2006, and May 16, 2006
- (I) Water Treatment System Update

## **SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS**

### **UPCOMING MEETINGS**

- |                                     |  |
|-------------------------------------|--|
| Water Committee Meeting             | <b><i>Friday</i></b> , May 19, 2006<br>Art Pick Council Boardroom, City Hall<br><b>Immediately following the Board Mtg.</b>                      |
| Finance/Marketing Meeting           | <b><i>Friday</i></b> , May 26, 2006<br>Riverside Public Utilities,<br>4th Floor Large Conference Room,<br>City Hall at <b>8:00 a.m.</b>          |
| Board of Public Utilities Meeting   | <b><i>Friday</i></b> , June 2, 2006<br>Art Pick Council Chamber, City Hall<br>at <b>8:15 a.m.</b>  |
| Property Committee Meeting          | <b><i>Friday</i></b> , June 2, 2006<br>Art Pick Council Boardroom, City Hall<br><b>Immediately following the Board Mtg.</b>                      |
| Electric Committee Meeting          | <b><i>Wednesday</i></b> , June 14, 2006<br>Riverside Public Utilities,<br>4 <sup>th</sup> Floor Large Conference Room,<br>City Hall at 4:00 p.m. |
| Board of Public Utilities Meeting   | <b><i>Friday</i></b> , June 16, 2006<br>Art Pick Council Chamber, City Hall<br>at <b>8:15 a.m.</b>   |
| Water Committee Meeting             | <b><i>Friday</i></b> , June 16, 2006<br>Art Pick Council Boardroom, City Hall<br><b>Immediately following the Board Mtg.</b>                     |
| Finance/Marketing Committee Meeting | <b><i>Friday</i></b> , June 23, 2006<br>Riverside Public Utilities,<br>4th Floor Large Conference Room,<br>City Hall at <b>8:00 a.m.</b>         |