



REGULAR MEETING
OF THE
BOARD OF PUBLIC UTILITIES
March 18, 2005
8:15 a.m.

UTILITIES OPERATIONS CENTER
2911 Adams Street (at Adams and Lincoln Streets)
Riverside, California
@
8:15 a.m.

Mission Statement:

The City of Riverside Public Utilities Department is committed to the highest quality water and electric services at the lowest possible rates to benefit the community.

PLEDGE OF ALLEGIANCE TO THE FLAG

The following information and recommendations pertaining to Riverside Public Utilities are submitted for your information and action:

ELECTION OF PUBLIC UTILITIES BOARD OFFICERS

- (A) Chair
- (B) Vice Chair

PUBLIC UTILITIES BOARD COMMITTEE ASSIGNMENTS

- (A) Electric Committee
- (B) Finance/Marketing Committee
- (C) Water Committee
- (D) Property Ad Hoc Committee

PLEASE NOTE:

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5269 or TDD at (951) 826-2515 at least 48 hours before the meeting, if possible.

MINUTES

- (1) Approval of the "special" meeting minutes from the Board of Public Utilities meeting held on February 25, 2005.
- (2) Approval of the regular meeting minutes from the Board of Public Utilities meeting held on March 4, 2005.

CITIZENS PARTICIPATION

If you would like to speak regarding a matter not on the printed Agenda, please come forward and stand until recognized by the Chair.

COMMITTEE REPORTS

ELECTRIC COMMITTEE REPORT – The Electric Committee meeting scheduled for March 9, 2005 was cancelled.

CONSENT CALENDAR - (Items 3 and 4)

Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it will be considered by the Board in separate action.

That the Board of Public Utilities:

ELECTRIC ITEMS

- (3) MOBILE SUBSTATION NO. 1 RECONDITIONING AND UPGRADE
WORK ORDER 0500956

Approve the estimated capital expenditure of \$150,000 to recondition and upgrade Mobile Substation No. 1.

- (4) THREE-PHASE 12 kV UNDERGROUND EXTENSION
WORK ORDER 644109

Approve the estimated capital expenditure of \$240,000 for the underground electrical facilities to serve Big 5 Distribution Center at 6125 Sycamore Canyon Box Springs Boulevards.

WATER ITEMS

OTHER ITEMS

DISCUSSION CALENDAR

(5) **UPDATE ON WATER MASTER PLAN PRESENTED BY CONSULTANT MWH AMERICAS INC.**

That the Board of Public Utilities receive an oral report on the status of the Water Master Plan and preliminary recommendations for new capital facilities.

(Executive Summary Report attached)

Presentation Time = 20 min.

(6) **CREATING A RENEWABLES POSITION AND INTERNSHIP PROGRAM IN PUBLIC UTILITIES**

That the Board of Public Utilities approve and recommend that the City Council:

1. Approve creation of an internship program in the Public Utilities Department;
2. Approve four full time equivalent Technical Intern positions in the Public Utilities Department;
3. Approve the creation of a Renewable Resources Coordinator to concentrate on renewable resources; and
4. Eliminate the position of Principal Programs and Services Representative in the Programs and Services division of the Public Utilities Department.

(Info attached)

Presentation Time = 15 min.

(7) **OVERHEAD TO UNDERGROUND SURCHARGE**

That the Board of Public Utilities:

1. Recommend a 2 percent Undergrounding Surcharge to electric customers of Riverside Public Utilities and instruct staff to hold the necessary public hearings to implement the surcharge;
2. Use the receipts from the Undergrounding Surcharge to support existing and future Electric Utility undergrounding efforts;
3. Create an Undergrounding Review Committee to determine prioritization of projects funded by the surcharge; and
4. Set aside 25 percent of funds per year for projects that Utility staff determines as needed for reliability improvement or other capital work.

(Info attached)

Presentation Time = 20 min.

DIRECTOR'S REPORT

- (A) Update on Evans Reservoir Seismic Rehabilitation – Project Alternatives
- (B) Financial Statements – January 2005
- (C) Open and Closed Work Orders – February 2005
- (D) Monthly Benchmark Report Cards – February 2005
- (E) Water Highlights – February 2005
- (F) Rolling Calendar Outlining Future Utility Projects as of March 11, 2005
- (G) City Council Agendas – March 8, 2005 and March 15, 2005

SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS

CLOSED SESSION

The public will leave the meeting room so the Board can discuss Item 8 listed below and then reconvene for the workshop:

CONFERENCE WITH LEGAL COUNSEL

- (8) Pursuant to Government Code §54956.9 to confer with and/or receive advice from legal counsel concerning City of San Bernardino v. United States of America, etal., U.S. Central District Court, CV 96-8867, CV 96-5205.

WORKSHOP

- (9) **LONG TERM STRATEGIC PLANNING WORKSHOP**

The Board of Public Utilities will continue a workshop to discuss long-term strategic planning in Customer Service / Marketing / and Programs and Services.

Workshop to end at 12:00 noon.

UPCOMING MEETINGS

Water Committee Meeting

Friday, March 18, 2005
Utilities Operations Center (UOC),
2911 Adams Street, Riverside in the
2nd Floor Conference Room **at 7:30**
a.m. before the Board of Public
Utilities Meeting.

Finance/Marketing Committee Meeting

Friday, March 25, 2005

Riverside Public Utilities,
4th Floor Large Conference Room,
City Hall at **8:00 a.m.**

Trujillo Water Company Shareholders Annual Mtg **Friday, April 1 2005**
Trujillo Water Company Directors Organizational Mtg Utilities Plaza Conference Room
3460 Orange Street (at Fifth and
Orange Streets)
at **8:00 a.m.**

Board of Public Utilities Meeting **Friday, April 1 2005**
Utilities Plaza Conference Room
3460 Orange Street (at Fifth and
Orange Streets)
at **8:15 a.m.**

Electric Committee Meeting **Wednesday, April 13, 2005**
Riverside Public Utilities,
4th Floor Large Conference Room,
City Hall at 4:00 p.m.