

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: October 7, 2005
Time of Meeting: 8:15 a.m. (began @ 8:20 a.m.)
Place of Meeting: Utilities Operations Center (UOC)
Conference Room
2911 Adams Street (at Adams & Lincoln Streets)
Riverside, California

PLEDGE OF ALLEGIANCE WAS GIVEN TO THE FLAG

Roll Call

Present: Peter Hubbard (Chair)	Joe Tavaglione
David Barnhart	Bob Stockton
Conrad Newberry, Jr., P.E.	Jim Anderson (Vice Chair)
Lalit Acharya	Greg Kraft

Absent: Ken Sutter (absence due to business)

PRESENTATION

(1) **PRESENTATION TO HONOR RIVERSIDE PUBLIC UTILITIES 2005 BOTTLED WATER LABEL ART CONTEST WINNERS AND THEIR FAMILIES AND TEACHERS**

The Board of Public Utilities honored Randi Schwartz from La Sierra High School and Loris Lora from Poly High School as the winners of the Utilities Seventh Annual Bottle Water Label Art Contest. Each winner received a \$250 cash prize and their winning artwork to be featured on the Riverside Public Utilities bottle water for the next year. Ms. Schwartz's artwork took top honors in the "Riverside's Citrus Heritage" category and Ms. Lora's artwork took top honors in the "Riverside Arts and Culture" category.

Also honored was La Sierra High School art teacher, Mr. Miller and Ramona High School art teacher Dr. Stavros, each received a \$50 gift certificate to a local art supply store and the Board thanked them for encouraging their students to submit their artwork to our contest.

MINUTES

- (2) The regular meeting minutes from the Board of Public Utilities meeting held on September 16, 2005 were deferred to the next Board meeting.

- (3) The "special" meeting minutes from the Board of Public Utilities meeting held on September 26, 2005 was approved as submitted.

Motion – Tavaglione. Second – Stockton.

Ayes: Hubbard, Anderson, Tavaglione, Stockton, Barnhart, Kraft and Newberry, Jr., P.E.

Noes: None

Abstain: Lalit Acharya

Absent: Ken Sutter (absence due to business)

CITIZENS PARTICIPATION

No comments were made.

COMMITTEE REPORTS

ELECTRIC COMMITTEE REPORT

The Board of Public Utilities accepted and filed the September 14, 2005, Water Committee minutes.

WATER COMMITTEE REPORT

The Board of Public Utilities accepted and filed the September 16, 2005, Water Committee minutes.

FINANCE/MARKETING COMMITTEE REPORT

The Finance/Marketing Committee minutes for September 23, 2005 meeting were deferred to the next Board meeting.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar with the exception of Item 5, **ADDITION OF NEW ENGINEERING FIRMS TO THE GENERAL CONTRACT ENGINEERING SERVICES PANEL FOR PUBLIC UTILITIES CAPITAL IMPROVEMENT PROJECTS**, which was moved to the Discussion Calendar:

Motion – Tavaglione. Second – Anderson.

Ayes: Hubbard, Anderson, Tavaglione, Stockton, Acharya, Barnhart, Kraft and Newberry, Jr., P.E.

Noes: None

Abstain: None

Absent: Ken Sutter (absence due to business)

ELECTRIC ITEMS

(4) UNDERGROUND ELECTRICAL INSTALLATION OF DISTRIBUTION WORK ORDER 0501914

The Board of Public Utilities approved the estimated capital expenditure of \$125,000 for the installation of three-phase and single-phase underground structures and facilities to Tract T-31553 (62 Units) located between Challen and California Avenues, southerly of Van Buren Boulevard.

Funds are budgeted in the Distribution Line Extensions and Major Tract Distribution Accounts and will be predominantly reimbursed by the Developer.

(5) MOVED TO DISCUSSION CALENDAR

WATER ITEMS

(6) RELOCATION OF A 16-INCH WATER TRANSMISSION MAIN AT THE INTERSECTION OF MINNESOTA WAY AND SYCAMORE CANYON BOULEVARD (CALTRANS) – WORK ORDER 704224

The Board of Public Utilities approved the estimated capital expenditure of \$253,300 for the relocation of 30 linear feet of 16-inch cement mortar lined and coated water transmission main at the intersection of Minnesota Way and Sycamore Canyon Boulevard.

The relocation of the transmission main is part of the 60/91/215 Freeway Reconstruction Project by Caltrans. All cost associated with the relocation will be reimbursed by Caltrans. Work will be performed by City Forces.

(7) SELECTION OF ENGINEERING CONSULTING FIRM FOR CONCEPTUAL STUDY AND CONCEPTUAL DESIGN OF A SURFACE WATER TREATMENT PLANT AND ANALYSIS OF A DOWNTOWN GROUNDWATER TREATMENT PLANT

The Board of Public Utilities:

1. Approved the estimated expenditure of \$138,000, which includes 10 percent contingency, for the conceptual study and conceptual design of a surface water treatment plan and feasibility study for a groundwater treatment plant;
2. Awarded a contract for engineering services to Camp Dresser & McKee for the conceptual study and conceptual design of the surface water treatment plant and feasibility study of a groundwater treatment plant at a total cost not-to-exceed \$124,850;
3. Endorsed the name "John W. North Surface Water Treatment Plant" as the name of the proposed facility; and
4. Authorized the City Manager, or his designee, to execute the necessary contract documents.

(8) EVANS RESERVOIR JOINT AND LEAK REPAIR – AWARD BID NO. 6291

The Board of Public Utilities:

1. Approved the additional capital expenditure of \$641,000.00 for existing Work Order No. 703144, which includes construction, contract administration, inspection, and change order contingencies for the Evans Reservoir Joint and Leak Repair;
2. Awarded a contract for the Evans Reservoir Joint and Leak Repair Project, Bid No. 6291, to the lowest responsive bidder, Goss Construction Company, Inc., in the amount of \$539,238.36; and
3. Authorized the City Manager, or his designee, to execute the necessary documents.

OTHER ITEMS

(9) AMENDED AND RESTATED POWER PURCHASE AGREEMENT BETWEEN WINTEC-PACIFIC SOLAR, L.L.C. (WINTEC) AND THE CITY OF RIVERSIDE

The Board of Public Utilities approved and recommended that the City Council approve and authorize the City Manager, or his designee, to execute the Amended and Restated Power Purchase Agreement between Wintec-Pacific Solar L.L.C., and the City of Riverside.

DISCUSSION CALENDAR

(5) ADDITION OF NEW ENGINEERING FIRMS TO THE GENERAL CONTRACT ENGINEERING SERVICES PANEL FOR PUBLIC UTILITIES CAPITAL IMPROVEMENT PROJECTS

Board Member Stockton requested this item to be placed on the discussion calendar because he felt there was a lot of money involved and that there should be more discussion on this item. Principal Electrical Engineer Dave Redding distributed a supplemental information report itemizing the contract amount, each project with purchase order amounts, and the dollar amount remaining for each consultant firm. ***The Board requested that staff provide quarterly reports detailing project status, including consultant expenditure / capital and project cost overruns.***

The Board of Public Utilities:

1. Approved the Agreement for Professional Consultant Services for General Contract Engineering Services between the City of Riverside and Butsko Utility Design for a total amount not-to-exceed \$2,000,000;
2. Approved the Agreement for Professional Consultant Services for General Contract Engineering Services between the City of Riverside and FCI Management Consultants for a total amount not-to-exceed \$2,000,000;

3. Approved the Agreement for Professional Consultant Services for General Contract Engineering Services between the City of Riverside and Stanley Consultants for a total amount not-to-exceed \$2,000,000;
4. Approved the Agreement for Professional Consultant Services for General Contract Engineering Services between the City of Riverside and Segal Inc. for a total amount not-to-exceed \$2,000,000; and
5. Approved the Agreement for Professional Consultant Services for General Contract Engineering Services between the City of Riverside and Wunderlich-Malec Inc. for a total amount not-to-exceed \$2,000,000.

Motion – Tavaglione. Second – Stockton.

Ayes: Hubbard, Anderson, Tavaglione, Stockton, Acharya, Barnhart, Kraft and Newberry, Jr., P.E.

Noes: None

Abstain: None

Absent: Ken Sutter (absence due to business)

(10) CASA BLANCA ENERGY DEMONSTRATION CENTER, PLAZA, AND WATER WISE GARDEN

Director Dave Wright briefly reported on the background of the Casa Blanca Energy Demonstration Center and that bids were opened on August 24, 2005. The low bid was from Perera Construction at \$3,994,000. Mr. Wright explained the current balance in the construction budget is \$3,860,698 and that staff recommends awarding the bid to Perera Construction but delaying the photovoltaic portion of the project. Approximately \$200,000 of the project budget will need to be increased by \$133,302 to meet the current bid amount and for contract negotiations to proceed. In addition, staff recommends establishing a 10% change order authorization with supporting budget transfers, as needed.

After discussion, ***the Board proposed to leave the photovoltaic support mechanisms in the bid and to budget the photovoltaic panels in next year's budget.*** The Board revised the original recommendations to DELETE No. 3, "Authorize staff negotiations for the removal of the photovoltaic portion of the project; and No. 4 to modify the change order authorization from 10% to 15%:

Original Recommendations:

That the Board of Public Utilities:

1. Award the construction contract to Perera Construction, the lowest responsive bidder, to build the Casa Blanca Energy Demonstration and Customer Service Center, in the amount of \$3,994,000;
2. Authorize a budget transfer of \$133,302 from Electric Capital Account No. 6130000-470662 to the Energy Demonstration Center Account No. 6130000-470675;

3. Authorize staff negotiations for the removal of the photovoltaic portion of the project;
4. Authorize change orders up to 10% of the bid award, and appropriate budget transfers, if necessary; and
5. Authorize the City Manager, or his designee, to execute the necessary documents.

Revised Recommendations:

The Board of Public Utilities:

1. Awarded the construction contract to Perera Construction, the lowest responsive bidder, to build the Casa Blanca Energy Demonstration and Customer Service Center, in the amount of \$3,994,000;
2. Authorized a budget transfer of \$133,302 from Electric Capital Account No. 6130000-470662 to the Energy Demonstration Center Account No. 6130000-470675;
3. Authorized change orders up to 15% of the bid award, and appropriate budget transfers, if necessary; and
4. Authorized the City Manager, or his designee, to execute the necessary documents.

Motion – Anderson. Second – Tavaglione.

Ayes: Hubbard, Anderson, Tavaglione, Stockton, Acharya, Barnhart, and Kraft.

Noes: None

Abstain: None

Absent: Ken Sutter (absence due to business)

Conrad Newberry Jr., P.E. (left the meeting at 9:00 a.m.)

(11) ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY MEMBER OF THE BOARD OF PUBLIC UTILITIES

None

DIRECTOR'S REPORT

Director Dave Wright announced that Kevin Milligan was promoted to Utilities Assistant Director/Water Delivery.

- (A) State and Federal Legislative Update
- (B) Farewell Remarks from the Assistant Director/Water
This was deferred to the next Board Meeting.
- (C) WMWD & City of Riverside Ad Hoc Committee Meeting on September 27, 2005 was cancelled.
- (D) Financial Statements – August 2005
- (E) Monthly Power Supply Report — August 2005
- (F) Rolling Calendar Outlining Future Utility Projects as of September 30, 2005
- (G) City Council Agendas – September 27, 2005 and October 4, 2005.

SYSTEMATIC REPORTING ON CONFERENCES/SEMINARS

The Board of Public Utilities recessed at 9:10 a.m. and reconvened at 9:20 a.m.

WORKSHOP

Present: Peter Hubbard (Chair) Jim Anderson (Vice Chair)
 David Barnhart Bob Stockton
 Joe Tavaglione Greg Kraft
 Lalit Acharya

Staff: Dave Wright Eileen Teichert
 Jerry Rogers Gary Nolff
 Kevin Milligan MJ Abraham
 Jerry Buydos Dave Redding
 Cathy Ference Laura Chapman

Absent: Ken Sutter. (absence due to business)
 Conrad Newberry Jr., P.E. (left at 9:00 a.m.)
 Steve Badgett (absence due to attending the Leadership Riverside course)

(12) **MEASURE MM TRAINING**

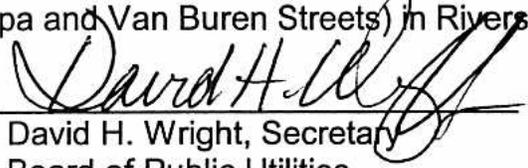
Supervising Deputy City Attorney Eileen Teichert conducted this training to further explain Measure MM, types of procurement contracts, procurement procedures, exceptions to the procedures, and tips for Board review of procurements. Ms. Teichert answered questions from the Board members and distributed handouts that coordinated with the training. ***The Board requested that staff include more detail of cost summary on purchasing Board reports (to include reconfiguration of the budget, what is the contract, what is the contingency, what is the original budget, and if over budget specifically state what project it will come from, etc.) Also requested was an annual report of change orders for each fiscal year.***

The Board of Public Utilities received and filed documentation associated with this training.

UPCOMING MEETING

Chair Peter Hubbard adjourned the meeting at 10:10 a.m. to the next regularly scheduled meeting of the Board of Public Utilities to be held on **Friday, October 21, 2005**, at 8:15 a.m. in the Wastewater Systems Conference Room located at 5950 Acorn Street (at Jurupa and Van Buren Streets) in Riverside, California.

By: _____


David H. Wright, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: October 21, 2005