

**DOWNTOWN PARKING COMMITTEE
OF THE CITY OF RIVERSIDE**

M I N U T E S

**Fifth Floor
Large Conference Room**

**November 17, 2010
3:00 PM**

Members Present: Brian Percy, Janice Penner, Crista Curtis, Norm Gritton, Krysti Bellavia,
Barry Hildebrandt, Craig Johnston

Members Absent: Bill Bromley, Cindy Thielman-Braun

Staff Present: Jenna Combs, Steve Libring, Arlene Armendariz

Diamond Staff: Myron Spiegel, Griselda Santos, Hugh Rowles

Guests:

1. Call to order

Chairman Percy called the meeting to order at 3:00 P.M.

2. Community Comments

This time is provided for questions and comments from the community. The Downtown Parking Committee can take no action on issues raised from the community; however, such issues will be referred to staff for inclusion in the following agenda, as appropriate.

There were no comments received.

3. Minutes

Action: Motion by Member Penner, seconded by Member Hildebrandt, to approve the Minutes of September 15, 2010. Motion carried. Member Gritton abstained.

4. Old Business

There were no old business items reported.

5. New Business

Lot 37 Alternate Parking Options

Arlene Armendariz informed members that a fence had been put up closing off Lot 37 the previous day, November 16, 2010. She said that there are still a few vehicles parking in the lot because the gates are not locked. She said that the areas considered for alternative parking were Lot 33 as a free lot and the on street parking on Fifth Street. Jenna Combs said that they were working with Margie in the Development Department to establish parking signage and aim to retain some timed parking spaces during the day for the holiday visitors in the downtown area.

Member Janice Penner asked about the status on the 90 minute parking signs for the downtown parking garages that she had offered to pay for. Arlene Armendariz responded that this had been left up to the parking consultant to look at. She said that for the Festival of Lights, there will be signage out and attendants in the garages directing people to where they can park if the garages get full.

DPC Excessive Absences

Chairman Brian Percy asked Members to review a report showing member absences in 2010. He stated that this is the time to evaluate whether or not members still have the time and desire to remain on the DPC. Arlene Armendariz read a portion of by-laws explaining that three (3) or more consecutive absences may result in removing a member from the committee.

Chairman Percy noted that he and Councilman Gardner had a discussion regarding the recommendation to make the DPC an independent committee. Councilman Gardner suggested the DPC create this proposal explaining why it would be beneficial to become independent. He said that the committee needs to create this proposal, not staff. All agree to focus on completing this proposal for a January meeting. Member Janice Penner volunteered to create a draft of the recommendation and present it at the December 15th meeting.

Reports

- Diamond Parking Financial Reports – Parking Lots and Metered Area

Myron Spiegel of Diamond Parking introduced Hugh Rowles as the newly appointed Regional Manager for Diamond Parking. Mr. Spiegel briefly reviewed the financial picture for the parking lots and parking structures for the month of October 2010. He reported revenue in the amount of \$47,295.00, expenses were in the amount of \$44,649.63; the City would receive a check in the amount of \$2,645.37. Mr. Spiegel briefly reviewed the financial picture for the metered area for the month of October 2010. He noted that the city's net receipts were in the amount of \$74,394.51, after deducting expenses.

- Repair Update – Provided by Diamond Parking

Griselda Santos of Diamond Parking briefly reported on the repairs completed on the month of October 2010.

- Occupancy Report – October 2010

Griselda Santos briefly reviewed the Occupancy Reports for October 2010. A brief discussion about the data and format of the report continues. Jenna Combs said that they can look at creating a quarterly report for the last two years.

- Ambassador Report

Member Janice Penner briefly reviewed the Ambassador Report for October 2010 and informed members that the cleanup of the riverbed is driving the homeless downtown. She said that there

is also an issue of a flasher harassing visitors downtown. She said that the two ambassadors downtown are very beneficial in helping keep the loitering to a minimum.

- Staff Report

Arlene Armendariz briefly presented the parking Fund Monthly Report. Chairman Percy suggested a footnote be added to this report regarding the expenditures explaining the details of Fox Theater.

- Brief Reports on conferences, seminars, and meetings attended by the Chairman or Vice-Chairman

No report presented.

7. Parking Committee Comments

Parking Committee members can bring up topics of conversation for possible future agendas at this time.

Member Janice Penner, requested that the draft report for Governmental Affairs topic be added to the Agenda.

8. Adjournment

Chairman Percy adjourned the meeting at 4:31 PM, to December 15, 2010, 5th Floor Conference Room, City Hall.

The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct request to the City's ADA Coordinator at (951) 826-5269 or TDD at (951) 826-2515 at least 48 hours before the meeting, if possible.