

**DOWNTOWN PARKING COMMITTEE
OF THE CITY OF RIVERSIDE**

M I N U T E S

**Fifth Floor
Large Conference Room**

**August 20, 2009
4:00 PM**

Members Present: Brian Pearcy, Bob Krieger, Janice Penner, Norm Gritton, Bill Bromley,
Barry Hildebrandt, Krysti Bellavia
Members Absent: Cindy Thielman-Braun
Staff Present: Steve Libring, Arlene Armendariz
Diamond Staff: Myron Spiegel, Griselda Santos
Guests: Diane Colonelli, Michael Gilfillan

1. Call to order

Chairman Pearcy called the meeting to order at 4:03 PM. Chairman Pearcy introduced Krysti Bellavia the newest member to the DPC, and Diane Colonelli and Michael Gilfillan from Superior Court.

2. Request approval of Minutes dated July 16, 2009

Action: No action was taken until the Minutes of July 16, 2009 were corrected to include Member Bromley's request to have "Free" Holiday Parking and Replacement of Kiosks added to the minutes for items to be discussed by the DPC.

3. Community Comments

This time is provided for questions and comments from the community. The Parking Committee can take no action on issues raised from the community; however, such issues will be referred to staff for inclusion in the following agenda, as appropriate.

There were no comments received.

4. Old Business

a. Garage 6 Update

Staff briefly reported on the update to Garage 6. After further discussion the DPC noted that the 400 spaces that will be removed from public parking will need to be replaced. Chairman Pearcy noted that determining the replacement of these spaces should be part of the Scope of Work for the Downtown Parking Study updated.

b. County and County Courts Representatives

Diane Colonelli from Superior Court briefly provided information on the Courts needs for juror parking. She thanked the DPC members for inviting them to attend today's DPC meeting. She said she would send a representative in the future as needed to discuss the parking needs of the courts.

c. Lot 33

Staff briefly reported on the update to Lot 33. After further discussion the DPC expressed the need to be notified when decisions are made to change the uses of parking lots or structures, as well as notifying the Chamber of Commerce, RDP and others who direct visitors to overflow areas.

3. New Business

d. Single-Head Meters on Main Street

Staff briefly reported on the request received from Councilman Gardner to establish 90-minute time zones on Main Street in-lieu of installing single-head meters. Member Penner noted that the DPC should proceed with the original intent since it would not be fair to other businesses that have meters. The DPC felt there should be a uniform treatment throughout the downtown area.

Action: Motion by Member Penner, seconded by Member Krieger, to proceed with the original intent, which was to install single-head meters on Main Street. Motion carried unanimously.

e. Lot 12 – Permit vs. Metered

Staff briefly provided an update on the conversion of Lot 12 from a metered lot to a reserved parking lot. After further discussion the DPC concurred unanimously with the conversion of Lot 12 to a reserved parking lot.

f. Code of Ethics

Staff briefly reviewed the process for the request to have the Chairman provide comments on the current Code of Ethics. Chairman Percy requested that any comments should be sent through staff, then forwarded to him.

g. Occupancy Report

Staff briefly reviewed the new format for the occupancy report. DPC members accepted the new format.

6. Reports

- Diamond Parking Financial Reports – Parking Lots and Metered Area

Myron Spiegel from Diamond Parking briefly reviewed the financial picture for the parking lots and parking structures for the month of July 2009. He reported that the City of Riverside had a negative amount in July for \$14,699.25. (due to Garage 2 expenditures) Mr. Spiegel briefly reviewed the financial picture for the metered area for the month of July 2009. He noted that the City of Riverside net receipts will be in the amount of \$80,457.84.

- Repair Updates – In writing from Diamond

Mr. Spiegel briefly reported on the repairs completed in the month of July 2009.

- Security Update

Member Penner briefly provided an update on security issues downtown.

- Parking Analysis

Staff provided answers to the questions DPC members had from the last DPC meeting in July.

- Staff Report
 - Meter Update

Staff provided a brief update to the installation of the new meters in the RCOE area and a few that will be installed in the downtown core.

- Utility Companies complying with City Ordinance

Staff provided no information on the utility companies complying with the City Ordinance. The City Attorney will be responding to staff later in August and it will be forwarded along to DPC members.

- DPC Website access to DPC Agendas and Minutes on-line

Staff reported that the DPC website can be accessed from the City Clerk's webpage under Boards and Commissions. Agendas and Minutes are now also available on-line under the Parking website under Public Works.

- Brief Reports on conferences, seminars, and meetings attended by the Chairman or Vice-Chairman

7. Parking Committee Comments

Parking Committee members can bring up topics of conversation for possible future agendas at this time.

Chairman Percy noted that Councilman Gardner was appointed to Chair the Land-Use Committee and would no longer be able to attend the DPC meetings should they remain on the third Thursday of the month. Member Penner requested that the DPC consider an alternate date to meet in order to have Councilman Gardner attend the meetings. Staff will check with Councilman Gardner and rooms available and provide DPC members with three (3) possible alternative dates to consider.

Member Bromley requested "Free" Holiday Parking, and a breakdown of the current increase to the parking fines.

Member Penner requested approval to install directional maps in the parking structures.

Member Johnston requested additional signage for garages to promote the "Free upon entry after 5 PM."

8. Adjournment

The Chairman adjourned the meeting at 6:07 PM, to September 17, 2009 at 4 PM, 5th Floor Conference Room, City Hall.

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