

Chapter 20.15**CULTURAL HERITAGE BOARD****Sections:**

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Section 20.15.010 **Created--Membership.**

Pursuant to the provisions of Article VII of the City Charter, there is created a Cultural Heritage Board. The Board shall be composed of nine members appointed by the Mayor and the City Council. Members of the Board shall be selected and appointed as provided in the City Charter and shall have the duties and functions set forth in this title.

A. All members must have a prior demonstrated interest, competence or knowledge of historic preservation.

B. No less than two members are encouraged to be appointed from among professionals in the fields or disciplines of architecture, history, architectural history, planning, pre-historic and historic archaeology, folklore, cultural anthropology, curation, conservation, and landscape architecture, or related disciplines, such as urban planning, American studies, American civilization or cultural geography, to the extent that such professionals are available in the community.

C. The Board shall elect officers and establish its own rules and regulations which shall be consistent with the Charter and this Code. Copies of the Board's rules and regulations shall be kept on file in the Office of the City Clerk. The Board shall keep a record of its resolutions, proceedings and transactions, and the Planning Department shall be the repository for all such records. The Planning Department shall provide the necessary staff and budget as approved by the City Council to administer the activities of the Board. (Ord. 7042 § 1, 2009; Ord. 6786 § 9, 2005; Ord. 6263 § 1 (part), 1996)

Section 20.15.020 **Powers and duties.**

A. The Cultural Heritage Board shall:

1. Establish criteria and conduct or cause to be conducted a continuing comprehensive survey of cultural resources within the boundaries of the City in conformance with State Office of Historic Preservation survey standards and guidelines and publicize and periodically update the survey results;

2. Recommend to the City Council the designation of landmarks, historic districts, structures of merit and neighborhood conservation areas pursuant to the provisions of this title;

3. Prior to the issuance of any applicable permits, the Cultural Heritage Board shall have discretionary authority to review and approve applications and actions to restore, rehabilitate, alter, develop and/or demolish cultural resources pursuant to the provisions of this title;

4. Adopt standards including design guidelines to be used by the Board in reviewing applications for permits to rehabilitate, construct, change, alter, modify, remodel, remove, or significantly affect any landmark or property within an historic district;

5. Compile or cause to be compiled and maintained a current inventory of all landmarks, historic districts, structures of merit, and neighborhood conservation areas that, with the exception of the exact location of archaeological resources, will be public record;

6. Work for the continuing education of the citizens of Riverside about the heritage of

the City and its cultural resources;

7. Seek means and resources for the protection, retention and preservation of cultural resources, including but not limited to suggesting appropriate legislation and seeking financial support from individuals and local, State and federal governments;

8. Coordinate its activities with Riverside County, the State of California, and the federal government;

9. Consult with and advise the City Council in connection with the exercise of the Board's duties and functions;

10. Initiate and prepare nominations of eligible City-owned cultural resources to the National Register of Historic Places as well as encourage and render advice and guidance to property owners or occupants on procedures for nomination of a cultural resource to the National Register of Historic Places;

11. Seek means and resources to appropriately identify landmarks, historic districts, structures of merit, and neighborhood conservation areas with permanent plaques and signs;

12. Advise the City Council on the acceptance of historic preservation easements, transfer of development rights, property tax incentives, or other mechanisms for purposes of cultural resource preservation;

13. Assume whatever responsibilities and duties may be assigned to the Board by the City Council under the Certified Local Government Provisions of the National Historic Preservation Act of 1966 as amended; including but not limited to, the enforcement of the National Environmental Protection Act, and the California Environmental Quality Act (CEQA) in regard to cultural resources;

14. As part of the City's CEQA review procedures, the Cultural Heritage Board shall identify and advise appropriate city departments and governmental entities of known historical, cultural and archaeological resources; assess and advise the City Council whether any proposed project would have an adverse effect on the significance of such cultural resources; and recommend to the City Council appropriate action in compliance with the City's adopted CEQA procedures;

15. Encourage public participation in the performance of the historic preservation program at all levels to identify and inventory significant cultural resources in the jurisdiction of the Cultural Heritage Board;

16. Encourage public participation in the nomination process for the National Register of Historic Places program; and

17. Adopt and make available a nomination application and review procedures by which any legal resident, organization, property owner corporate or governmental entity of the City may nominate cultural resources for designation as landmarks, structures of merit, historic districts, or neighborhood conservation areas to the Board, and by which the assessment of all nominations will be administered.

B. The Cultural Heritage Board may:

1. Prepare and adopt plans including design guidelines for the preservation of cultural resources;

2. Recommend zoning and general plan amendments for the purpose of preserving cultural resources. (Ord. 6263 § 1 (part), 1996)