

Riverside Public Library

MINUTES

Board of Library Trustees

July 27, 2009

5:00 p.m.

PRESIDENT NANCY MELENDEZ, PRESIDING

Present:

Nancy Melendez

Susan Coffey

John Schreck

Janet Lewis

Wendel Tucker

Gregory Bowers

Wilbum Lopez

Absent:

Gary Christmas

Judith Runyon

Staff:

Leonard Hernandez, Interim Library Director

George Guzman, Administrative Services Manager

Karen Cramer, Reference Manager

Guests:

Tom DeSantis, Assistant City Manager

Item #1

CALL TO ORDER

The meeting was called to order at 5:00 pm.

PUBLIC COMMENT:

- Marion Mitchell-Wilson –concerned reduction in Library hours precludes any cultural evening programs. Suggested one night a week made available to accommodate programs.
- Dawn Hassett – gave opinion on library hours and how it affects Library's future. Would like more flexibility in library hours rather than 11-7.

CONSENT CALENDAR:

Items #2-3 Approval of the consent calendar.

Motion: Gregory Bowers

Second: John Schreck

Ayes: All

DISCUSSION AND ACTION CALENDAR:

Item #4 **Consideration of City Manger's recommendation for Library Director appointment per Riverside City Charter Section 601 by Tom DeSantis.**

- City Management spoke with City Council and they are prepared to appoint Leonard Hernandez as Library Directors with the consent and of approval of Board of Library Trustees.
- Motion to appoint Leonard Hernandez as Library Director.

Motion: John Shreck
Second: Wilbum Lopez
Ayes: All

- Jan Lewis asked if Library Director's position is filled, would the Assistant Library Director's position then be filled. Tom DeSantis said the position would not be filled at this time.
- Nancy Melendez asked for further explanation of 10 year goals as stated on resume. Leonard Hernandez stated those goals are volunteer activities that he participates in on the side and would not interfere with work.
- John Shreck asked Leonard if he wanted the job and why. Leonard said yes; these are extraordinary times and opportunities for building and growing a Library system.
- Tom DeSantis thanked Gary Christmas for his assistance in contributing to the process of finding Leonard Hernandez.

BOARD AND DIRECTORS COMMUNICATIONS

Item #5 **Facilities Report: Update on the Design Process of the Downtown Library, Marcy Library Relocation, and plans for the new Arlanza Library given by Leonard Hernandez.**

- Recommendations going to City Council for architectural design process for Downtown Library have been moved to the month of August 2009.
- Item on City Councils agenda, July 28, 2009 regarding the approval of TR construction firm for Marcy Library. Goal is a four month design phase.
- Arlanza Library is still in the design development phase; currently working on construction documents.

Item #6 **Director's Report: Update on proposed service hour changes, library usage statistics, and Library budget overview given by Leonard Hernandez.**

- Library Hours will be reduced to accommodate peak Library usage hours and maximize coverage by changing staff to one shift days.
- New Arlanza library will be staffed by some of current staff.
- For some branches, closing two consecutive days allows staff to have two days off in a row.
- Reduced service hours only temporary due to economic situation.
- John Shreck would like to see statistics on internet usage by hour per branch.
- Priority in determining new service hours is to continue to provide programs and service for the public.
- Nancy Melendez stated Library Board is in consensus to go with the Library hours of operation presented based on this years fiscal budget with the possibility of changing the Main Library's hours to accommodate evening programming.

- Leonard would like to meet with budget sub-committed prior to next Board meeting.

Item #7 **Friends of the Library Update on Activities:**

- Email per Doris - Friends have been inundated with book donations and thanked Board Members for their donated materials.

Item #8 **Library Foundation Update on Activities:** None

Item #9 **Brief report on conferences, seminars, and meetings attended by Board Members.** None

Item #10 **Items for future Board of Library Trustees consideration as required by Board members.**

- Discussion of Library Budget.
- Marcy Branch motif.
- Follow-up on library service hours.

Item # 11 **Adjournment**

- The meeting adjourned at 6:04 p.m.

Submitted by Robyn DeHoog

Nancy Melendez, President

Susan Coffey, Vice-President