

Riverside Public Library

**MINUTES**

Board of Library Trustees

February 23, 2009

4:30 p.m.

**VICE PRESIDENT NANCY MELENDEZ, PRESIDING**

**Present:**

Nancy Melendez

Susan Coffey

Wilburn Lopez

Janet Lewis

Judith Runyon

**Absent:**

Wendel Tucker

John Schreck

Greg Bower

Gary Christmas

**Staff:**

Leonard Hernandez, Assistant Library Director/Interim Library Director

George Guzman, Administrative Services Manager

Karen Cramer, Reference Manager

Chris Holzer, Sr. Office Specialist

**Guests:**

Doris Illes, Friends of the Library

Dawn Hassett

Molly Carpenter, for Library Foundation

Nancy called the meeting to order at 4:40 p.m.

- Item #1 **Public Comment** – Doris spoke on behalf of the Friends of the Library to let the Board of Trustees know that the Friends Board also support the Renew the Library Committee and the Raincross Group's recommendation in support of the decision of the Board of Library Trustees on the remodel of the Main Library.

**Consent Calendar:**

- Items#2-4 Nancy asked for motion to approve Consent Calendar. **Susan Coffey** asked that Item #2 of the February 9<sup>th</sup> meeting be pulled as there were discrepancies in the minutes. Items 3 & 4 were approved. **Janet Lewis made the motion to pull the minutes and Judith Runyon seconded motion. Motion was approved.**

On Item #2, **Susan Coffey** went through each of the recommendations and discussed what the wording should have been for each. #1 should have read: Re-start the

design process using the current architect; #4 should have been worded: City Manager and staff will develop a project timeline. **Janet Lewis** noted that there was an item that was omitted which should have read “there will be no demolition until the financing is in place.” **Wilbum Lopez made the motion** that the minutes are to be corrected as discussed and **Janet Lewis seconded the motion. Motion was approved.**

Janet Lewis informed the Board that there should be a minor correction to the wording of Item #8. In the sentence beginning “Wendel commented that whether or not anyone agrees with the City Manager’s suggestion ... the word year should be corrected to say library. **Susie Coffey made a motion** to approve the minutes of January 26 as corrected. **Wilbum seconded the motion. Judith abstained.** Motion was approved.

### **Discussion Calendar:**

Item #5 **City Manager Report to City Council Concerning Downtown Library/Museum/Auditorium** – As Wendel was not in attendance, he would be notified that his letter will include the recommendations as corrected. Janet Lewis asked the question of when a meeting is changed that concerns the Board of Trustees shouldn’t the Board be notified in some way instead of learning about it in the newspaper? Leonard will be e-mailing the Board members to let them know when there are changes in meeting dates that involve the library.

Item #6 **Update on Arlanza Cybrary** – As Carl was not in attendance, Leonard gave the update for the Arlanza Cybrary. This project is still in the design phase working with the architect on the floor plan but no elevations for the building have been developed, besides the original concept. This cybrary will have approximately 50 computers with the capacity to add up to 75. A community room is also scheduled for relocation so it can be used after hours.

Item #7 **Friends of the Library Update** – Doris reported that at the March meeting the Friends were saddened by the awareness of how difficult the staffing is within the Library because a representative staff member is no longer being sent to the Friends meetings to talk about the different services. Normally there would be a representative from a branch or one of the service divisions. The Friends did have some help in providing children’s crafts and things at the Dickens Festival. Unfortunately the Dickens Festival did not have their usual attendance due to the weather.

Friends are now working on their May membership meeting with a guest author and that takes a lot of background work. Also looking forward to sending representatives to the Friends of the Library event at the Lewis Library and Technology Center in Fontana. This event is scheduled for May 14. Friends applied for a cultural grant last year and they were accepted in December. This is a series of 3 or 4 that Marian is working on, with the first one being Hungarian Day. Doris was recruited for that. This event is scheduled for March 21 from 1:00 to 3:30 in the auditorium at the Main Library. The publicity is not out yet, but she thought people would enjoy it.

Item #8 **Library Foundation Update** – Molly Carpenter gave the Foundation report as Virginia was unable to attend. The Community Challenge campaign is under way. There

has been a nice response so far, but it is slightly depressed due to the economy. The categories have been expanded to also include those who give \$500 to be mentioned in the banner. There is also a much earlier deadline this year for challengers to give. The date is March 13<sup>th</sup>.

Item #9 **Future Agenda Items –**

Fines & Fees  
Staffing Report  
Nominating Committees Report  
Councilman Bailey to Report on the Marcy Branch  
May 26 meeting at Orange Terrace

Adjournment was at 5:10 p.m.

Submitted by Chris Holzer

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Wendel Tucker, President

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Nancy Melendez, Vice-President