

Riverside Public Library

MINUTES

Board of Library Trustees

February 22, 2010

5:00 p.m.

PRESIDENT NANCY MELENDEZ, PRESIDING

Present:

Nancy Melendez

Janet Lewis

Gary Christmas

Susan Coffey

Judith Runyon

Wilburn Lopez

John Schreck

Gregory Bowers

Absent:

Wendel Tucker

Staff:

Leonard Hernandez, Library Director

George Guzman, Administrative Services Manager

Item #1 **CALL TO ORDER**

The meeting was called to order at 5:00 pm.

PUBLIC COMMENT: None

CONSENT CALENDAR:

Items #2-4 Approval of the consent calendar.

Motion to approve consent calendar

Second given

Ayes: All

DISCUSSION AND ACTION CALENDAR:

Item #5 **Discussion on changing date for March Board Meeting**

- Boards and Commissions Recognition Event will be held on scheduled Board meeting date of March 22, 2010; recommend changing Library Board meeting to March 29, 2010.

Motion to move Board Meeting from March 22, 2010 to March 29, 2010
Second given
Ayes: All

Item #6 **Downtown Library Design and Community Input Process Update given by Trustee John Schreck.**

- Leonard Hernandez stated that Pfeiffer Architects are considering information presented by various groups.
- Trustees John Schreck and Jan Lewis met with members of Raincross group.
- Trustee Schreck distributed reconfigured design plans for Downtown Library.
- Discussed Community input and incorporating recommendations into architect's plans. Mentioned setting back the building from Mission Inn Ave, gave input on floor plan design and expanding parking area.
- Recommended that revisions based on Community input be incorporated into existing plans.

Motion to have Pfeiffer Architects rework design plans presented into existing plans.

Second given
Ayes: All

Item #7 **Patron Rules of Conduct: Reformatted/updated policy given by Leonard Hernandez.**

- Distributed copies of reformatted and updated policy on Library Rules of Conduct.
- Clarified rules on eating and drinking in the Library along with posting and distribution of public material within the Library.
- Recommended Board to approve revised version of Library Rules of Conduct.

Motion to adopt revised formatted Library Rules of Conduct

Second given
Ayes: All

Item #8 **Chinese Pavilion: Discussion on developing community funding for restoration and beautification.**

- Trustee Lopez inquired about the upkeep of the Pavilion and how it will be maintained during construction phase of new Downtown Library.
- Leonard Hernandez stated that this structure is a City asset; upkeep and maintenance is not part of the Library budget.
- Trustee Schreck mentioned Pavilion will be functional and enclosed as part of the design plans for the new Downtown Library.
- Trustee Lewis suggested contacting interest groups for their support in preserving and restoring the Pavilion.
- Trustee Bowers inquired about the frequency of maintenance and/or repairs of structure.

BOARD AND DIRECTORS COMMUNICATIONS:

Item #9 **Directors Report: 2010 overview of Disney Day's volunteer project and review of guidelines for distributing printed materials in the Library given by Leonard Hernandez.**

- Library had 296 participants sign up for Disney Days program.
- Reported beginning stages for formulating numbers for 2010/2011 budget; anticipate a no-growth budget.

Item #10 **Friends of the Library Update on Activities.** Doris Illes unable to attend.

Item #11 **Library Foundation Update on Activities by Susan Rainey.**

- Distributed newly designed flyers for Foundations annual campaign.
- Creating a video titled "Story of the Foundation" that will be aired on Charter Cable TV and made available on the Foundations website.

Item #12 **Brief report on conferences, seminars, and meetings attended by Board Members.** None

Item #13 **Items for future Board of Library Trustees consideration as required by Board members.**

- Discussion on Chinese Pavilion
- Update on Budget process for 2010/2011 budget – Ad-hoc Committee
- Trustee Lewis requested a current average daily door count.

Item #14 **Adjournment**

- The meeting adjourned at 5:51 pm

Submitted by Robyn DeHoog

Nancy Melendez, President

Wilbum Lopez, Secretary