

2016-2017 Workshop Schedule

East Inland Empire *Employment Relations Consortium*

September 8, 2016 – “Performance Management: Evaluation, Documentation and Discipline”**

date: Thursday, September 8, 2016
time: 9:00 a.m. to 12:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Supervisors and Managers

September 8, 2016 – “The Art of Writing the Performance Evaluation”

date: Thursday, September 8, 2016
time: 1:00 p.m. to 4:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Supervisors and Managers

*** This course is eligible for credit in the Public Sector Employment Relations Certificate Program*

November 10, 2016 – “Risk Management Skills for the Front Line Supervisor”

date: Thursday, November 10, 2016
time: 9:00 a.m. to 12:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Supervisors and Managers

November 10, 2016 – “File That! Best Practices and Document and Record Management”

date: Thursday, November 10, 2016
time: 1:00 p.m. to 4:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Supervisor, Managers and HR Staff

February 9, 2017 – “Issues and Challenges Regarding Drugs and Alcohol in the Workplace”

date: Thursday, February 9, 2017
time: 9:00 a.m. to 12:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Upper Management, Human Resources/Employment Relations Staff

February 9, 2017 – “Employees and Driving”

date: Thursday, February 9, 2016
time: 1:00 p.m. to 4:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Human Resources Staff, Risk Managers, other Managers responsible for Driving Programs

April 13, 2017 – “Labor Negotiations from Beginning to End”

date: Thursday, April 13, 2017
time: 9:00 a.m. to 12:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Members of the agency’s negotiation team

April 13, 2017 – “MOU Auditing and The Book of Long Term Debt”

date: Thursday, April 13, 2017
time: 1:00 p.m. to 4:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Members of the agency’s negotiation team

May 11, 2017 - “Advanced Investigations of Workplace Complaints”

date: Thursday, May 11, 2017
time: 9:00 a.m. to 12:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Upper Management, Human Resources/Employment Resources Staff, Agency Counsel

May 11, 2017 - “Current Developments in Workers’ Compensation”

date: Thursday, May 11, 2017
time: 1:00 p.m. to 4:00 p.m.
location: Sierra Lakes Golf Club, Fontana
audience: Supervisors and Managers