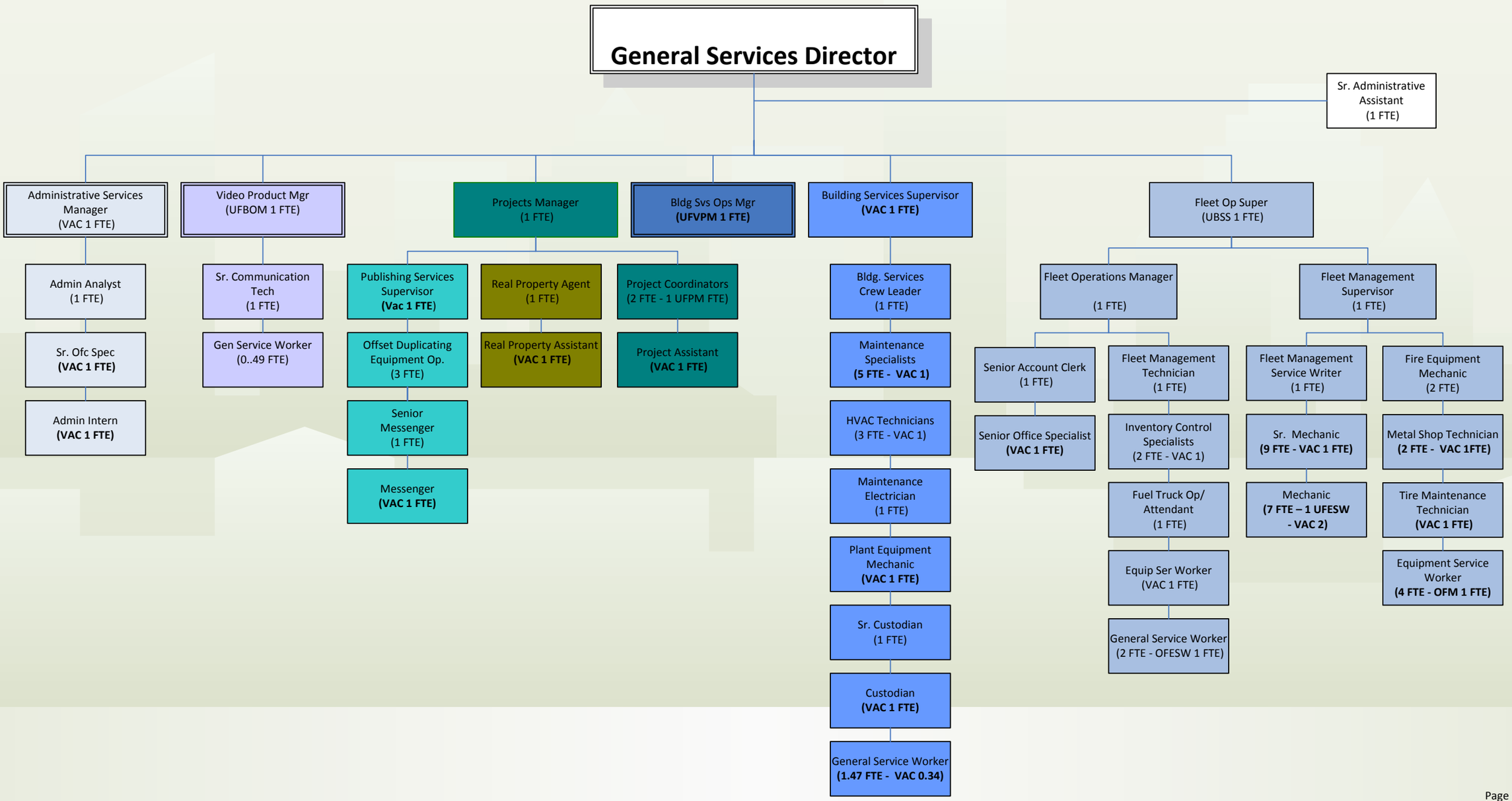GENERAL SERVICES DEPARTMENT