

2125(D)05/31/052120(S)

Revised

CITY OF RIVERSIDE
HUMAN RESOURCES DEPARTMENT

CLASSIFICATION SPECIFICATION

TITLE: FIRE BATTALION CHIEF

DEFINITION

Under general direction, to perform responsible management, technical, and administrative work in commanding and coordinating fire suppression, inspection, prevention and personnel training activities; to provide highly responsible and technical staff assistance; and to do related work as required.

REPORTS TO: Deputy Fire Chief

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Deputy Fire Chief. Exercises general direction over management, supervisory, professional, technical, protective service, and clerical staff.

EXAMPLES OF DUTIES

Typical duties may include, but are not necessarily limited to, the following:

- _ Assist in the development and implementation of goals, objectives, policies, and priorities.
- _ Direct and supervise forces in the suppression of fires, in the control of incidents involving hazardous chemicals and other materials as required; ascertain the need for and type of additional equipment necessary to counteract the emergency; make technical decisions as to the best methods of extinguishing fires after observing the fire and receiving oral reports from command officers.
- _ Make periodic inspections of personnel and the general condition of equipment, apparatus, and fire stations.
- _ Participate with company captain in the training of personnel and serve as an instructor for specialized in-service training courses.
- _ Plan, organize, direct, and participate in the department- wide training program including the administration of the recruit academy.
- _ Plan, organize, and direct the department fire prevention program.
- _ Investigate fires to determine cause and origin.
- _ Assist in the preparation and administration of the department budget. Analyze, interpret, and enforce applicable fire safety codes and standards. Review plans and conduct inspections of new construction.
- _ Coordinate public fire safety training program.
- _ Prepare and maintain a variety of records and reports.
- _ Represent the City in the community and at professional meetings as required.
- _ Coordinate Fire Department activities with other City departments and divisions, and with outside agencies.
- _ Supervise, train, and evaluate assigned staff.

QUALIFICATIONS

Knowledge of:

- _ Principles and practices of organization, administration, budget, personnel management, and training.
- _ Modern firefighting and rescue principles, practices, techniques, and procedures, including the operation and maintenance requirements of the various types of fire apparatus and equipment.
- _ Mechanical, chemical, and related characteristics of a wide variety of flammable and explosive materials and objects.
- _ Fire prevention principles, practices, and procedures.
- _ Federal, state, and local laws and regulations pertaining to fire suppression, prevention, and personnel training.

Ability to:

- _ Make effective use of personnel, equipment, and apparatus in emergency situations.
- _ Review and interpret building plans and specifications.
- _ Instruct effectively, maintain discipline, stimulate interest and command respect of subordinates.
- _ Conduct a thorough fact finding investigation and enforce regulations firmly, tactfully, and impartially.
- _ Communicate clearly and concisely, orally and in writing.
- _ Establish and maintain cooperative working relationships with those contacted in the course of work.
- _ Work overtime as required.

Experience and Education:

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Eight years of increasingly responsible municipal fire suppression and prevention experience, including at least three years of command experience at the Fire Captain level.

Education: Equivalent to the completion of the twelfth grade.

MEDICAL CATEGORY: Group 3

NECESSARY SPECIAL REQUIREMENT

Possession of, or ability to obtain, an appropriate, valid Class "C" California Motor Vehicle Operators License.

CAREER ADVANCEMENT OPPORTUNITIES

FROM: Fire Battalion Chief

TO: Deputy Fire Chief