



## HUMAN RESOURCES BOARD

Meeting Minutes  
Monday, November 02, 2009

### Opening:

The regular meeting of the Human Resources Board was called to order at 4:00 p.m. on Monday, November 02, 2009 in the City Hall 5th Floor Large Conference room by Chairperson Erin House.

### Present:

Arthur Butler  
Bob Gordon  
Erin House  
Jackalyn Rawlings  
Norman Powell  
Robin Treen  
Rosetta Runnels (Arrived 4:18 p.m.)  
Rhonda Strout  
Jeremy Hammond  
Colene Torres

### Excused Absence:

Ellie Bennett  
Woodie Rucker-Hughes

### Unexcused Absence:

### Guests:

Russ Leach – Police Chief  
Jaybee Brennan – Police Sergeant  
Traci Dose – Administrative Analyst  
Sandra Jones – Human Resources Analyst

### Public Comment Period:

- Mary Shelton addressed the Board

### A. Approval of October 05, 2009 Minutes

Motion to approve: Bob Gordon  
Second: Art Butler  
Ayes: All  
Abstention: Robin Treen

### B. Agenda Items

#### 1. Presentation from Police Chief – Russ Leach, Police Chief

- The HR Board received a comprehensive report from Police Chief Russ Leach. Chief Leach provided the Board with an overview of the retention rates of sworn female employees and EEO statistics for the Riverside Police Department

#### 2. HR Board Retreat – Erin House, Chairperson

- Chairperson Erin House indicated that January 2010 would be the target month for the Board to have a retreat and that he would bring multiple dates to choose from at the next Board meeting.

**3. Human Resources Director Updates – Rhonda Strout, Human Resources Director**

- Director Strout gave the Board a verbal overview of the number of lay-offs within the City since the last Board meeting.
- Human Resources Director Rhonda Strout gave the Board a memo regarding the employment litigation cases filed against the City of Riverside, as previously requested by the Board.
- Chairperson Erin House was asked by the Board to draft a letter to the City Attorney’s Office to determine:
  1. Which departments the employment litigation cases are coming from
  2. How many cases have been resolved,
  3. How much has been paid out to the employees for resolved cases
  4. What was the cause of action for each case

**4. Issues for Future Discussion**

- HR Board Retreat ]

**Next Meeting:** December 07, 2009, City Hall 5<sup>th</sup> Floor Large Conference Room.

**Adjournment:** Meeting was adjourned at 5:12 p.m. by Chairperson House.

Minutes submitted by: Colene Torres \_\_\_\_\_