



HUMAN RESOURCES BOARD

Meeting Minutes
Monday, November 01, 2010

Opening:

The regular meeting of the Human Resources Board was called to order at 4:06 p.m. on Monday, November 01, 2010 in the City Hall 5th floor large conference room by Chairperson Ellie Bennett.

Present:

Bob Gordon
Ellie Bennett
Erin House
Arthur Butler
Jackalyn Rawlings
Jeremy Hammond
Rhonda Strout
Colene Torres

Excused Absence:

Woodie Rucker-Hughes
Norman Powell

Unexcused Absence:

Rosetta Runnels
Robin Treen

Guests:

No guests present.

Public Comment Period: Mary Shelton addressed the Board.

A. Approval of October 18, 2010 Minutes

There was a proposed revision to the minutes requested by Board Member Erin House.

Motion to approve with revisions: Erin House
Second: Bob Gordon

Ayes: All

B. Agenda Items

1. Human Resources Director Updates - Rhonda Strout, Human Resources Director

- As a follow-up to a question raised at the September Board meeting, Human Resources Director Rhonda Strout presented the Board with the citywide employee recognition awards matrix.
- The Human Resources Board received a comprehensive report and Deputy Human Resources Director Jeremy Hammond provided the Board with a verbal overview of Employee Relations statistics. The statistical report included data for the third quarter of 2010 as well as an annual third quarter comparison of 2008 and 2009 data.
- Deputy Human Resources Director Jeremy Hammond informed the Board that a pie chart, bar graph and legend had been added to the statistics as requested by the Board at the previous meeting.

2. Ethics Committee Update – Ellie Bennett, Chairperson

- Chairperson Ellie Bennett informed the Board that she attended an Ethics Committee meeting and discussed the findings with the Board.

3. Human Resources Board Role Clarification – Ellie Bennett, Chairperson

- Chairperson Ellie Bennett commenced a discussion regarding clarification of the Board’s role.
- Board Member Bob Gordon indicated that he would like for department heads to give departmental presentations rather than send their assistant/deputy directors to present to the Board.
- Chairperson Ellie Bennett indicated that she would like department heads to work hard with the Human Resources Department for guidance.
- The topic regarding Human Resources Board Role Clarification is not complete at this time and will be continued to the next meeting.
- The Board requested that information that was provided at a previous meeting regarding the Boards Role Clarification be sent to them for preparation of December’s meeting.

4. Discussion of December meeting date – Ellie Bennett, Chairperson

- The HR Board affirmed the need to have a meeting in December.

Next Meeting: December 06, 2010, City Hall 5th Floor Large Conference Room.

Adjournment: Meeting was adjourned at 5:09 p.m. by Chairperson Ellie Bennett.

Minutes submitted by: Colene Torres _____