



HUMAN RESOURCES BOARD

Meeting Minutes
Monday, September 13, 2010

Opening:

The regular meeting of the Human Resources Board was called to order at 4:05 p.m. on Monday, September 13, 2010 in the City Hall 5th Floor Large Conference room by Chairperson Ellie Bennett.

Present:

Arthur Butler
Ellie Bennett
Erin House
Norman Powell
Robin Treen (Arrived 4:15 p.m.)
Rosetta Runnels (Arrived 4:21 p.m.)
Woodie Rucker-Hughes
Rhonda Strout
Jeremy Hammond
Colene Torres

Excused Absence:

Jackalyn Rawlings
Bob Gordon

Unexcused Absence:

Guests:

Steven Espinoza – Employee Relations Officer

Public Comment Period: Mary Shelton addressed the Board.

A. Approval of June 7, 2009 Minutes

Motion to approve: Art Butler
Second: Erin House
Ayes: All
Abstention: Normal Powell

B. Agenda Items

1. City Attorney's Office Briefing on the Employee/Employer Relations Resolution Hearing Process – Greg Priamos, City Attorney

- City Attorney Greg Priamos briefed the Board on the Employee/Employer Relations Resolution and the hearing process for management and confidential employees.

2. Set Date for Herrera Personnel Grievance – Ellie Bennett, Chairperson

- The date for the Herrera Personnel Grievance was scheduled for 4:00 p.m. October 04, 2010 in the Art Pick Council Chambers, City Hall.

3. Set Date for McCadney Personnel Grievance – Ellie Bennett, Chairperson

- The date for the McCadney Personnel Grievance was scheduled for 4:00 p.m. October 18, 2010 in the Art Pick Council Chambers, City Hall.

4. Human Resources Director Updates – Rhonda Strout, Human Resources Director

- The HR Board received a comprehensive report regarding employee relations statistics.
- Employee Relations Officer Steven Espinoza provided the Board with a verbal overview of employee relations statistics and provided clarification to the Board on various items.
- The HR Board requested that a legend be added to the statistics to define the abbreviations for each level of discipline.
- The HR Board requested that the current employee relations statistics be augmented with a pie chart or bar graph.
- Board Member Runnels indicated that she would like to know what departments are doing to give employee recognition.
- Human Resources Director Rhonda Strout indicated that she would return to the Board with this information once it is gathered.

Next Meeting: October 04, 2010, City Hall, Art Pick Council Chambers.

Adjournment: Meeting was adjourned at 5:15 p.m. by Chairperson Bennett.

Minutes submitted by: Colene Torres _____