



# HUMAN RESOURCES BOARD

Meeting Minutes  
Monday, June 29, 2009

## Opening:

The special meeting of the Human Resources Board was called to order at 4:05 p.m. on Monday June 29, 2009 in the City Hall 5th Floor large conference room by Chairperson Erin House.

## Present:

Woodie Rucker-Hughes  
Bob Gordon  
Erin House  
Robin Treen  
Rosetta Runnels (Arrived 4:46 p.m.)  
Jeremy Hammond  
Anthony Harris  
Rhonda Strout ]

## Excused Absence:

Ellie Bennett  
Norman Powell  
Arthur Butler  
Jackalyn Rawlings

## Unexcused Absence:

## Guests:

Colene Torres – Human Resources Department, Senior Office Specialist

**Public Comment Period:** No comments made.

## A. Agenda Items

### 1. Review of Human Resources Personnel Policies and Procedures – Rhonda Strout, Human Resources Director

- Human Resources Director Strout presented a newly created Policy, Veterans’ Preference Policy and revised Policy V-4, Family, Medical, Military Caregiver, and/or Pregnancy Disability Leave to the Board for review and approval.
- Board Member Gordon inquired if Veterans’ of any Armed Service was included in the Veterans’ Preference Policy. Human Resources Director Strout indicated that on page two (2) of the policy it states that the Veteran must have a DD-214 to qualify under this specific Policy.
- Board Member Gordon inquired as to how the Veterans’ Preference Credit worked. Human Resources Director Strout gave the Board a verbal overview of each credit breakdown.
- Deputy Human Resources Director Hammond reviewed the changes to Policy V-4, Family, Medical, Military Caregiver, and/or Pregnancy Disability Leave with the Board.
- Board Member Gordon motioned to accept the policies with a second by Board Member Treen. The motion passed unanimously.

### 2. Issues for Future Discussion – Erin House, Chairperson

- The HR Board requested a demographics report regarding the SWEPP Program. ]

**Next Meeting:** Public Hearing - July 09, 2009, City Hall 5<sup>th</sup> Floor Large Conference Room.

**Adjournment:** Meeting was adjourned at 4:47 p.m. by Chairperson House.

Minutes submitted by: Colene Torres \_\_\_\_\_