



HUMAN RESOURCES BOARD

Meeting Minutes
Monday, June 7, 2010

Opening:

The regular meeting of the Human Resources Board was called to order at 4:01 p.m. on Monday, June 7, 2010 in the City Hall 5th Floor Large Conference room by Chairperson Ellie Bennett.

Present:

Excused Absence:

Unexcused Absence:

Bob Gordon (Arrived 4:03 p.m.)
Rosetta Runnels (Arrived 4:13 p.m.)
Woodie Rucker Hughes (Arrived 4:04 p.m.)
Robin Treen
Erin House
Arthur Butler
Jackalyn Rawlings
Norman Powell
Ellie Bennett
Rhonda Strout
Jeremy Hammond
Colene Torres

Guests:

No guests present.

Public Comment Period:

- No comments made.

A. Approval of May 3, 2010 Minutes

Motion to approve: Norman Powell
Second: Arthur Butler
Ayes: All
Abstention: Robin Treen

B. Agenda Items

- At the direction of the Chairperson, agenda items #5 and #6 were taken out of turn.

1. Selection Committee for Police Chief Recruitment – Ellie Bennett, Chairperson

- Chairperson Ellie Bennett informed the HR Board that she had not yet received a response from the City Manager's Office regarding the Board's letter dated May 5, 2010 pertaining to the Police Chief recruitment and selection process.
- Board Member Jackalyn Rawlings motioned to send a follow up letter to the City Manager's Office requesting a written response to the letter dated May 5, 2010 with a second by Board Member Erin House. The motion passed with six (6) Ayes, two (2) Nays, and one (1) Abstention.
- There was a discussion about the participation of Board Member Woodie Rucker-Hughes on the Police Chief recruitment and selection panel.

- Human Resources Director Rhonda Strout informed the Board that the recruitment for Police Chief was being handled by the City Manager's Office and an outside recruitment firm, and that the Human Resources Department did not have any further updates to share at this time.

2. Human Resources Board Role Clarification – Ellie Bennett, Chairperson

- The Board commenced a discussion regarding clarification of their role.
- Human Resources Director Rhonda Strout was asked to determine the process for making an amendment to the Municipal Code and report back to the HR Board at a future meeting.
- Board Member Erin House motioned to leave the Municipal Code as is pertaining to matters related to the HR Board. Vice Chair Arthur Butler seconded the motion. The motion passed with seven (7) Ayes, one (1) Nay, and one (1) Abstention.
- Board Member Erin House motioned to revise the Municipal Code by adding the following:
The Human Resources Board shall have the power and be required to make any investigation upon request of the City Council or upon its own motion concerning the administration of personnel or conditions of employment in the municipal service and report its findings to the City Council and City Manager. Vice Chair Arthur Butler seconded the motion. The motion passed with seven (7) Ayes, one (1) Nay, and one (1) Abstention.
- The discussion regarding Human Resources Board Role Clarification is not complete at this time and will be continued to the next meeting.

3. Discussion Regarding Summer Schedule – Ellie Bennett, Chairperson

- The HR Board decided to go dark for the months of July and August.
- Vice Chair Arthur Butler motioned to approve the meeting calendar revision with a second by Board Member Robin Treen. The motion passed unanimously.

4. Items Continued to Future Agenda

- Human Resources Board Role Clarification

Next Meeting: September 13, 2010, City Hall 5th Floor Large Conference Room.

Adjournment: Meeting was adjourned at 5:01 p.m. by Chairperson Bennett.

Minutes submitted by: Colene Torres _____