



HUMAN RESOURCES BOARD

Meeting Minutes
Monday, March 1, 2010

Opening:

The regular meeting of the Human Resources Board was called to order at 4:01 p.m. on Monday, March 1, 2010 in the City Hall 5th Floor Large Conference room by Chairperson Erin House.

Present:

Arthur Butler
Bob Gordon (Arrived 4:14 p.m.)
Ellie Bennett
Erin House
Jackalyn Rawlings
Norman Powell
Robin Treen
Rosetta Runnels (Arrived 4:20 p.m.)
Woodie Rucker-Hughes (Arrived 4:08 p.m.)
Rhonda Strout
Jeremy Hammond
Colene Torres

Excused Absence:

Unexcused Absence:

Guests:

Brad Hudson – City Manager
Steven Espinoza – Employee Relations Officer

Public Comment Period:

- Mary Shelton addressed the Board

A. Approval of February 1, 2010 Minutes

Motion to approve: Ellie Bennett
Second: Robin Treen
Ayes: All

B. Agenda Items

1. Presentation from City Manager – Brad Hudson, City Manager

- City Manager Brad Hudson had an informal conversation with the Board in regards to the protocol for Department Head Presentations.
- City Manager Brad Hudson informed the Board that merit pay and step increases have resumed for City Employees.
- Board Member Powell publicly thanked City Manager Brad Hudson for his willingness to attend the Board Meeting.

2. Human Resources Director Updates – Rhonda Strout, Human Resources Director

- As a follow-up to questions raised at the last Board meeting, Human Resources Director Rhonda Strout presented the Board with statistics regarding website hits for the Wellness Program's website. Statistics show that there have been one thousand two hundred ninety five (1295) hits to the City's Wellness website.
- The Human Resources Department has submitted a letter of inquiry to Community Health Foundation to seek grant funding for the Wellness Program as recommended by the Board.
- The Human Resources Board received information regarding the number of lay-offs within the City of Riverside for the month of February.

3. Employee Relations Statistics – Steven Espinoza, Employee Relations Officer

- The Human Resources Board received a comprehensive report and Employee Relations Officer Steven Espinoza provided the Board with a verbal overview of Employee Relations statistics. The statistical report included data for the fourth quarter of 2009 as well as an annual comparison of 2008 and 2009 data.

4. Nomination and Election of Board Officers – Erin House, Chairperson

- Nomination(s) for Chair – Ellie Bennett, Art Butler. Ellie Bennett accepted the nomination. Art Butler indicated he would accept a nomination for Vice Chair.
- Nomination(s) for Vice Chair – Arthur Butler. Arthur Butler accepted the nomination
- Woodie Rucker-Hughes motioned to approve and Arthur Butler seconded. The motion passed unanimously.
- Board Member Woodie Rucker-Hughes made a motion requesting that the City Council or the Mayor present a proclamation to Board Member Erin House for a job well done as Chairperson. Norm Powell seconded the motion. The motion passed unanimously.

5. Issues for Future Discussion

- Discussion of the Board's role
- Police Chief selection process

Next Meeting: April 5, 2010, City Hall 5th Floor Large Conference Room.

Adjournment: Meeting was adjourned at 5:08 p.m. by Chairperson House.

Minutes submitted by: Colene Torres _____