

**City of Riverside
HUMAN RELATIONS COMMISSION
Executive Committee**

Thursday, December 2, 2010
Meeting Minutes

The HRC Executive Committee meeting was held on Thursday, December 2, 2010 at 6 p.m. in City Hall located at 3900 Main Street, Riverside, CA 92522.

COMMISSIONERS PRESENT: Gladys Walker (Chair), Georgia Warnke (Vice Chair), Beth Skinner (Parliamentarian).

STAFF PRESENT: Lalit Acharya

A quorum was established at 6:16 p.m. and the meeting was called to order by Commission Chair Walker.

APPROVAL OF MINUTES: The Executive Committee unanimously approved the minutes of the November 4, 2010 meeting with one correction—that Parliamentarian Skinner be noted in the minutes as present.

DISCUSSION CALENDAR:

Riverside Heroes: Staff presented the Executive Committee with the program, budget and layout for the Heroes reception on December 8, 2010. Chair Walker commended the Commissioners John Krick and Pamela Brown for organizing the event. Chair Walker directed staff to prepare a script for the presentation.

Response to City Attorney: The Executive Committee discussed the wording of the response to City Attorney's email about the scope and jurisdiction of the Commission's ability to discuss issues. Chair Walker indicated that she would compose a draft response for review by the Executive Committee before sending it off to the City Attorney.

Follow-up to Goal Setting: Parliamentarian Skinner said that she would have a goals questionnaire ready for the Commission's regularly scheduled meeting on December 16, 2010.

OTHER MATTERS

Staff Update: None as the Heroes event had already been covered in the Discussion Calendar.

Correspondence: Staff distributed an email invitation from the Inland Korean American Association for a Korean culture celebration on Saturday, December 4, 2010 at the Victoria Gardens Cultural Center in Rancho Cucamonga.

Staff also distributed Commissioner Singer's resignation letter. Parliamentarian Skinner directed staff to prepare a report on the end dates of Commissioners' terms, so that the Commission could proactively seek out suitable replacement candidates.

Commissioner Comments: Chair Walker indicated that she would email a sign-up sheet for the potluck at the December 16, 2010 meeting.

Items for Future Agendas:

1. Response to City Attorney
2. Goal setting

ADJOURNMENT: Chair Walker adjourned the meeting at 7:15 p.m.