



## **POLICY & PROCEDURES REVIEW COMMITTEE MEETING MINUTES**

for

**May 30, 2007, 3:00 – 4:00 P.M.  
5<sup>th</sup> Floor Large Conference Room  
City Hall**

**1. Roll Call**

Present: Steve Simpson – Chair, Jim Ward, Sheri Corral

Absent:

Staff: Mario Lara, Interim CPRC Manager; Phoebe Sherron, Sr. Office Specialist

**2. Approval of February 2007 Minutes**

MOTION: Receive and File February '07 Minutes

M/S/C: Ward / Corral / Carried

**3. Public Comment**

There was no public comment.

**4. CPRC Policies, Procedures, & By-Laws**

**A) Rules Governing Parliamentary Procedures**

Discuss refining the parliamentary rules for conducting Commission meetings.

**B) Meeting Format**

Chairman Simpson noted that Commission Chair Percy was currently addressing this issue.

**5. Items for Future Committee Consideration**

There were no items requested for future consideration.

**6. Adjournment**

The meeting adjourned at 3:45 PM.

Respectfully submitted,

Phoebe Sherron  
Sr. Office Specialist