



**OUTREACH COMMITTEE MEETING  
MINUTES  
May 25, 2004, 4:00 P.M.  
5<sup>th</sup> Floor Small Conference Room, City Hall**

Present: Commissioners Davidson, Gardner, Huerta, and Percy

Absent: None

Chairman Percy called the meeting to order at 4:10 p.m.

**Public Comments**

There were no public comments.

**Discuss Future Outreach Opportunities**

**A. Riverside Neighborhood Conference**

1. Commissioners noticed that the CPRC was not mentioned in the program directory of the Riverside Neighborhood Conference (RNC). Eva Webster, the Manager of the Office of Neighborhoods, was present and said that it was an oversight.
2. After discussion, the committee decided to ask Jim Smith, who is presenting a segment on Navigating Local Government, to insert us into his program.
3. The Committee decided to get a table at the RNC.
  - a. Les Davidson said that he had a portable display that we could use.
  - b. Chairman Percy asked staff to develop a signup sheet for the conference and he will mention the conference and signup sheet at the next monthly meeting.

**B. Downtown Wednesday Nights**

1. The committee decided to try one night to see what the response will be.
  - a. Chairman Percy directed staff to schedule one night that does not conflict with a CPRC meeting.
  - b. Staff was also directed to develop a signup sheet for commissioners.

**C. Mayor's Night Out**

1. Chairman Percy stated that he would talk with Rita Norton about making the CPRC an agenda item.
2. Staff was directed to get and distribute the Mayor's Night Out schedule to all commissioners.
  - a. Staff was directed to develop a signup sheet for the rest of the year.

#### **D. Various Neighborhood Meetings**

1. Chairman Percy expressed a desire to go to PD roll calls to talk to the officers about the CPRC. Commissioner Davidson said he would accompany him.
  - a. Staff was directed to contact the chief to see if and when we could address the roll calls.
  - b. Staff was also directed to contact the City Attorney and ascertain whether or not the Commission would violate the Police Officers' Bill of Rights or any other law by inviting subject officers or their union representatives to observe closed session discussions / deliberations of the subject officer's case if the officer signs a waiver.
2. There was a brief discussion regarding using the Office of Neighborhood resources for outreach opportunities.
3. Staff was directed to start a master list of meetings. The list should contain only those meetings where the CPRC was a presenter. The list should include:
  - a. The name of the group sponsoring.
  - b. The name of the presenter.
  - c. The date and location of the presentation.
4. The Executive Director was directed to contact Linda Dunn, the Chairperson of the Riverside Coalition for Police Accountability, and get a list of community organizations.

#### **Coordinate with the Budget Committee**

- A. The Executive Director explained the need for the Outreach Committee and Budget Committee to coordinate their activities where there is an outreach opportunity with budgetary implications.
  1. Commissioner Mike Gardner stated that since he is the chair of the Commission and therefore a member of all committees, he could be the liaison between the two committees.

#### **Monthly Meeting Schedule**

- A. The committee decided to make its regular meeting date and time the second Wednesday of each month between 3 PM and 4 PM, just prior to the case review meetings. The location of the meeting will be announced each month with the publishing of the committee agenda.

The Committee adjourned at 5:20 p.m

Respectfully submitted,



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DON WILLIAMS  
Executive Director