



**REGULAR / POLICIES, PROCEDURES,
& BY-LAWS COMMITTEE MEETING
MINUTES**

for
Wednesday, February 25, 2009
5th Floor Large Conference Room
3900 Main Street, Riverside, CA

CASE REVIEW – 4:00 PM

Case Review Roll Call

Rotker	Slawsby	Hubbard	Brandriff	Ward	Pearcy	Corral	Santore	Beeman
✓	✓	✓	✓	✓	✓	✓	A	✓

✓ = Present A = Absent L = Late LE = Left Early

STAFF: Kevin Rogan, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comment

There was no public comment.

Closed Session – Case Reviews

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:03 p.m. to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.		CPRC CASE NO.	RPD CASE NO.
1)	07-058	PC-07-09066	4)	08-029	PC-08-07049
2)	08-009	PC-08-04021	5)	08-030	PC-08-07051
3)	08-006	PC-08-03016	6)	08-038	PC-08-09060

The Commission recessed at 5:30 P.M. to reconvene in the Regular Meeting.

REGULAR MEETING – 5:30 PM

Audio for the following proceedings is available on the CPRC website:

www.riversideca.gov/cprc

Copies can also be obtained by calling the CPRC office at (951) 826-5509.

Chairman Percy led in the Pledge of Allegiance. Following the Pledge, he asked Ms. Sherron to confirm commissioner attendance.

Regular Meeting Roll Call

Rotker	Slawsby	Hubbard	Brandriff	Ward	Percy	Corral	Santore	Beeman
✓	✓	✓	✓	✓	✓	✓	A	✓

✓ = Present A = Absent L = Late LE = Left Early

STAFF: Kevin Rogan, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comments

Mary Shelton spoke regarding recommendations made by Consultant Joe Brann.

Salvador Santana spoke regarding the Governmental Affairs Committee meeting.

Approval of Minutes

Minutes for Approval	Motion	Second	Approve	Oppose	Abstain
A) January 28 Regular Meeting	Rotker	Brandriff	7	0	Beeman
B) February 11 Case Review / Special / Policies, Procedures, & By-Laws Committee Meetings, as modified	Rotker	Ward	7	Corral	0

February 11 Minutes were modified by adding:

- “and those items placed on the agenda” to the first sentence of the last paragraph on Pg. 3;
- to Pg. 4 under “Items for Future Committee Consideration”
 - Committee Member Beeman asked
 - that the work done by the OID Ad-hoc Committee be transferred to this Committee and those items placed on the agenda
 - for a presentation by RPD regarding its role in ICE situations
 - that the By-Laws’ language be reviewed regarding commissioners’ attending of community meetings.

Hill Officer-Involved Death (OID) Evaluation Process

Discussion and further action, if any, of the Commission's public report regarding the officer-involved death of Joseph Hill on October 19, 2006:

A) Discussion of Stage III, Policy & Procedure Certification Process

Chairman Percy spoke regarding training and asked staff to determine training by 3rd party entities. Mr. Rogan said he had checked the POST website’s video library and had found one (1) homicide training

video. He asked that the Commission not allow the absence of training to stall its moving forward with case.

Mary Shelton spoke regarding the use of the Taser in the Hill case.

Michael Dunn spoke regarding Witness Quinonez, Mr. Hill's traffic violations, and the Hill casebook.

Leslie Braden spoke regarding the redaction of the casebook.

Discussion occurred regarding the redaction of the Hill casebook. Mr. Rogan advised that future OID casebooks would be totally available to publication.

Chairman Percy asked staff to handle the training and fact list update.

CPRC By-Laws Amendments

First reading, without action, to make the following amendments to the CPRC By-Laws, Article VII, Meetings:

- A) Modify Section 13 to read: It is recommended that Commissioners attend at least one training day every other year as needed.
- B) Add Section 15: Newly appointed commissioners are strongly urged to schedule one ride-along with the RPD during their first 90 days following their initial appointment to the Commission. Additionally, all commissioners are urged and encouraged to participate in additional ride-alongs and sit-alongs throughout their tenure on the Commission as their time and circumstances allow.

Mary Shelton spoke regarding commissioner training.

Commissioner Rotker spoke regarding his recommended amendments.

Annual Report

Discussion of the report covering the Commission's activities in 2007 and 2008

Mary Shelton spoke regarding items in the annual report.

Staff advised the Commission that the report was in its early stages of being updated. Commissioners were asked to review the draft document for discussion at a future meeting.

Upcoming CPRC Officer Elections

- A) Discuss election procedures for selection of CPRC officers
- B) Introduction of candidates for CPRC Chair and Vice-Chair

Mary Shelton spoke regarding the clarification of the officer voting process.

Chairman Percy advised that elections would take place at the first meeting in March and that officer elections are not held via secret ballot.

Chairman Percy introduced the following candidates for CPRC chair and vice-chair:

- Chair
 - Sheri Corral
 - John Brandriff
- Vice-Chair
 - Peter Hubbard
 - Jim Ward

Staff Report

A) Paperless Technology Transition Update

Mr. Rogan noted that commissioners now had their laptops and asked that they check the internet access capability via Wi-Fi in their neighborhoods.

Mr. Rogan also reported that RPD’s Laserfiche is almost ready for access by CPRC. He advised that, in the interim, case information would be given to commissioners on flash drives, eliminating the binders currently being used.

Commissioner Comments

Pursuant to Government Code Section 54954.2, commissioners may use this time to make brief announcements or a brief report on his or her own activities.

Commissioner Beeman reported that the Outreach posters and brochures had been printed for distribution to community centers. She also noted that Ms. Sherron had sent an e-mail to commissioners regarding shirts. She noted that the purchase of the shirts would be at commissioner expense.

Items for Future Commission Consideration

Michael Dunn spoke regarding autopsy reports. Mr. Dunn also spoke about the Assistant City Manager and the Commission’s findings.

Commissioner Beeman:

- requested an update on the recommendation regarding Taser take-away training and the recommendations that came out of Brown case
- based on concerns raised by community members, requested follow-up information from staff regarding public access to autopsy photos or having an investigator present during the autopsy.

Adjourn to Policies, Procedures, & By-Laws Committee Meeting

The Commission adjourned to the Policies, Procedures, & By-Laws Committee Meeting at 7:55 PM.

POLICIES, PROCEDURES, & BY-LAWS COMMITTEE MEETING

Call to Order / Roll Call

Rotker	Slawsby	Hubbard	Brandriff	Ward	Pearcy	Corral	Santore	Beeman
✓	✓	✓	✓	✓	✓	LE	A	✓

✓ = Present A = Absent L = Late LE = Left Early

STAFF: Kevin Rogan, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

CPRC Policies, Procedures, & By-Laws

Discuss future amendments to the Policies, Procedures, & By-Laws of the Community Police Review Commission.

Salvador Santana spoke regarding Mr. Rogan's meeting with Chief Leach.

Mary Shelton spoke regarding the Police Chief and the Commission's Policies, Procedures, & By-Laws.

Michael Dunn spoke regarding the content of the Commission's Policies, Procedures, & By-Laws.

A) OID Ad-Hoc Committee Recommended Amendments to

By-Laws

1) Change "Executive Director" to "Manager" throughout

Motion	Motion	Second	Approve	Oppose	Abstain
That the proposed amendment to change "Executive Director" to "Manager" throughout be placed on the Commission's agenda for the amendment's first reading	Rotker	Brandriff	Rotker Slawsby Hubbard Brandriff Ward Pearcy Corral	0	Beeman

2) Article VIII, Section 1 – Add "and OIDs"

Motion	Motion	Second	Approve	Oppose	Abstain
That the proposed amendment to Article VIII, Section 1, to read as follows by adding "officer-involved deaths (OIDs)": "Investigations and hearings shall be conducted in accordance with the Policies and Procedures for processing officer-involved deaths (OIDs) and complaints against police officers adopted by the Commission," be placed on the Commission's agenda for the amendment's first reading	Pearcy	Corral	Slawsby Hubbard Brandriff Pearcy Corral Beeman	Rotker Ward	0

Policies and Procedures

1) Definitions, G – Executive Director changed to Manager throughout

Motion	Motion	Second	Approve	Oppose	Abstain
That the proposed amendment to change "Executive Director" to "Manager" throughout be placed on the Commission's agenda for approval	Pearcy	Beeman	Unanimous	0	0

2) Article VIII – Change “Investigation” to “Investigations”

Motion	Motion	Second	Approve	Oppose	Abstain
That the proposed amendment to change “Investigation” to “Investigations” be placed on the Commission’s agenda for approval	Pearcy	Beeman	Unanimous	0	0

3) Article VIII – Outline notification of Commission Chair and Vice-chair

Motion	Motion	Second	Approve	Oppose	Abstain
Postpone for future discussion	Pearcy	Ward	Unanimous	0	0

B) Discussion of Policies and Procedures Article VIII

Motion	Motion	Second	Approve	Oppose	Abstain
Create a section for “Complaints” and a section for “Officer-Involved Deaths” in Article VIII	Pearcy	Beeman	Brandriff Ward Pearcy Beeman	Rotker Slawsby Hubbard	0

C) Discussion of By-Laws change regarding Commissioner participation in Community and Police Department Outreach

Motion	Motion	Second	Approve	Oppose	Abstain
Add Section 16 to Article VII, Meetings, as follows: “Newly appointed commissioners are strongly urged to schedule attendance and participate in community and neighborhood meetings,” and that it be placed on the Commission’s agenda for approval	Pearcy	Beeman	Unanimous	0	0

Adjournment

The Policies, Procedures, & By-Laws Committee adjourned at 9:34 PM.

Respectfully submitted,



PHOEBE SHERRON
Sr. Office Specialist