

CPRC Outreach Ad-Hoc Committee

I. Committee will have outreach event information made available to CRPC commissioners 15-30 days ahead of scheduled event.

II. Commissioners should participate in their ward's monthly community meeting. (Wards association is not absolutely required, but sometimes valuable information is disseminated at the community meetings that may be of interest to that ward representative.) Contact your community center. Some may have changed their meetings day because the controlling neighborhood group has selected a different day.

III. When a commissioner makes a commitment to an invited or paid presentation, it is very important that the obligation be met. It does nothing for CPRC outreach or community relations if we have no-shows.

IV. Request CPRC manager supply individual copies of the CPRC power point presentation to all commissioners. If an impromptu presentation comes up, commissioners should be prepared with a presentation, if power point is available at the site. (30-45 minutes, if possible.)

V. When commissioners find outreach or presentation opportunities that are not included in the monthly outreach information sheet, the information can be sent to the Chairman directly or c/o Phoebe at CPRC. The information will be added at the earliest opportunity.

VI. Commissioners are advised not to contact event coordinators and make contractual or monetary commitments on behalf of CPRC. CPRC Manager will handle items requiring payment or specific invited guest speaker arrangements. 'To be determined' (TBD) are items to be left for inquiry by the CPRC Manager's representative.

VII. The Outreach Committee does not wish to assign outreach commitments (unless it is and invite only or a paid for event.) BE ENERGIZED!