



CITY OF RIVERSIDE CALIFORNIA
NEWSRACK APPLICATION FOR ENCROACHMENT PERMIT

Please Print

Name of Publication: _____

Business Owner Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____

Email: _____

Please provide the following documents with your application:

1. Certificate of Liability insurance in the amount of \$500,000 naming the City of Riverside as additional insured, All insurance must include a separate endorsement naming the City of Riverside as an additional insured.
2. Business Tax Certificate

Mail completed application to: Public Works Dept., 3900 Main St., Riverside, CA 92522

Once approved by the Public Works Director, an encroachment permit will be issued for each location.

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